



**Mammoth Community Water District**  
**Post Office Box 597**  
**Mammoth Lakes, California 93546**  
**(760) 934-2596, Ext. 223**

This letter is in response to your request for information regarding items required to enter a project into plan check for a water and sewer connection permit.

The items needed for submitting into plan check are as follows:

1. Plans showing Site Plan, proposed meter sizes and locations, pipe sizes and materials, a complete Plumbing Plan, Floor Plan, Elevations and proposed backflow preventer location assuming a backflow preventer is required.
2. A completed and signed Water and Sewer Connection Permit Application.
3. A check for \$200.00 for plan check deposit.

If proposed landscape for the project will be over 5,000 square feet, the following items will also be required:

1. A complete Landscape Plan that calls out the proposed meter size and location, total square footage of vegetation to be planted, and the proposed location of the backflow preventer.
2. A completed and signed Landscape Permit Application.
3. A check for in the amount of \$205.00 for application and plan check fees.

If the proposed project will require the installation of main sewer and water distribution lines or laterals that will be dedicated to MCWD, a construction permit will be needed. In order to obtain a construction permit, the following items are required:

1. A complete plan showing the water and sewer facilities to be constructed, how the connection will be made to MCWD facilities, proposed meter location, and proposed backflow preventer location assuming a backflow preventer is required.
2. A completed construction permit application.
3. A check for application fees in the amount of \$50.00 for water and \$50.00 for sewer.

Once you have submitted the above items the permit is calculated. Please allow a minimum of 7 to 10 days working days, longer for larger projects, to process and plan review. You will be notified if there are any corrections and/or when the permit is ready to issue and the balance due.

In addition to the application forms for permits, you will also find a "Water and/or Sewer Service Application and Agreement" documentation. This form is to establish a monthly billing account. Thank you.

Kind regards,

*Kristina Roberts*

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