



**MAMMOTH COMMUNITY WATER DISTRICT – PERSONNEL SERVICES
JOB ANNOUNCEMENT**

WASTEWATER TREATMENT PLANT OPERATOR I, II or III
(Official Titles: Water/Wastewater Treatment Plant Operator I, II or III)

Recruitment No. 21-010

FY22 Salary Range I Level: \$25.48 – \$33.25 Hourly/\$4,416.53 – \$5,763.33 Monthly
FY22 Salary Range II Level: \$30.29 – \$39.62 Hourly/\$5,250.27 – \$6,867.47 Monthly
FY22 Salary Range III Level: \$35.10 – \$44.23 Hourly/\$6,084.00 – \$7,666.53 Monthly
FY23 Salary Range I Level: \$26.24 – \$34.25 Hourly/\$4,548.27 – \$5,936.67 Monthly
FY23 Salary Range II Level: \$31.20 – \$40.81 Hourly/\$5,408.00 – \$7,073.73 Monthly
FY23 Salary Range III Level: \$36.15 – \$45.56 Hourly/\$6,266.00 – \$7,897.07 Monthly
Date Opened: Wednesday, 09/01/2021, 8:00:00 A.M.
Filing Deadline: Open Until Filled

Job Type: General and Open
Recruitment Contact: Chris Weibert

This is an Open recruitment for either a Wastewater Treatment Plant Operator I, Wastewater Treatment Plant Operator II or Wastewater Treatment Plant Operator III who meets the minimum qualifications, standards and filing requirements specified on this announcement.

The Mammoth Community Water District, Operations Department, Wastewater Treatment Division currently has one permanent opening available to be filled at either the Operator I, II or III level, and is offering an excellent career opportunity for a motivated individual interested in becoming a member of an extraordinary and dynamic wastewater utility treatment team.

Position Description

Wastewater Treatment Plant Operator I: This is the first experienced working level job for performing wastewater and water treatment plant operations assignments. Personnel perform basic plant maintenance and facility maintenance work, while learning the more advanced plant operation assignments and skills. When personnel have demonstrated sufficient knowledge and ability to perform the full range of wastewater and water treatment plant operations work, they may expect promotion to a higher level position, provided that they acquire requisite certification for performing more independent, advanced jobs.

Wastewater Treatment Plant Operator II: This is an experienced working level job for performing wastewater treatment. Personnel perform the full range of plant and facility inspection, operation, and maintenance work with minimal supervision and training.

Wastewater Treatment Plant Operator III: This is an experienced working level job for performing the full range of wastewater treatment assignments. Personnel have increased experience and certification over the operator II position and work with minimal supervision and training. May act as Designated Operator in Charge during specific times or in the absence of the Chief Plant Operator. The position performs the full range of wastewater treatment plant and facility operations and maintenance assignments.

Incumbents may be required to work extended hours, use respiratory equipment, be on-call/standby, work holidays and weekends, and in all manner of inclement weather. This position requires a 9/80 work schedule.

The Requirements – Minimum Qualifications/Standards

These are entrance requirements to the Open recruitment, and do not assure a place on the eligible list. Applicants must meet the minimum qualifications/standards for the position at the time of application in order to qualify.

*Possession at time of appointment and continued maintenance of a valid California Class C Driver License. Possession and proof of a good driving record evidenced by freedom from multiple or serious traffic violations or accidents for at least two years duration. **NOTE: Applicants must submit at the time of application, a current copy of their driving record from the State of California Department of Motor Vehicles (DMV) issued no later than one month prior to submitting of application.***

This position has been designated as being “safety sensitive” and requires all candidates offered employment to successfully pass a drug test prior to employment. Federal law requires that applicants for positions involving the operation of certain transit vehicles, revenue service vehicles, the transportation of hazardous materials, or heavy equipment over 26,001 pounds requiring a commercial driver license, must undergo pre-employment drug testing as a condition of employment.

TO QUALIFY for Wastewater Treatment Plant Operator I, an applicant must have:

Certification: Possession and continued maintenance of a valid Wastewater Treatment Plant Operator, Grade I certification issued by the State of California, State Water Resources Control Board. NOTE: Applicants must submit at the time of application a current copy of their certification. Additionally, failure to continue to maintain this certification shall be cause for termination from this class.

AND

Ability to obtain a Wastewater Treatment Plant Operator, Grade II certification issued by the State of California, State Water Resources Control Board within two years of appointment with ongoing progress towards obtaining a Grade III certification.

AND

Special Requirements/Note:

Driver License: Possession and continued maintenance of a valid California Class B Driver License issued by the State Department of Motor Vehicles within six (6) months after appointment to the position. NOTE: Failure to continue to maintain this certification shall be cause for termination from this class.

TO QUALIFY for Wastewater Treatment Plant Operator II, an applicant must have:

Certification: Possession and continued maintenance of a valid Wastewater Treatment Plant Operator, Grade II certification issued by the State of California, State Water Resources Control Board. NOTE: Applicants must submit at the time of application a current copy of their certification. Additionally, failure to continue to maintain this certification shall be cause for termination from this class.

AND

Ongoing progress towards obtaining a Grade III certification.

Special Requirements/Note:

Driver License: Possession and continued maintenance of a valid California Class B Driver License issued by the State Department of Motor Vehicles within six (6) months after appointment to the position. NOTE: Failure to continue to maintain this certification shall be cause for termination from this class.

TO QUALIFY for Wastewater Treatment Plant Operator III, an applicant must have:

Certification: Possession and continued maintenance of a valid Wastewater Treatment Plant Operator, Grade III certification issued by the State of California, State Water Resources Control Board. NOTE: Applicants must submit at the time of application a current copy of their certification. Additionally, failure to continue to maintain this certification shall be cause for termination from this class.

AND

Special Requirements/Note:

Driver License: Possession and continued maintenance of a valid California Class B Driver License issued by the State Department of Motor Vehicles within six (6) months after appointment to the position. NOTE: Failure to continue to maintain this certification shall be cause for termination from this class.

Selection Process

Depending upon the number of applicants meeting the filing requirements and minimum qualifications/standards, applicants may be scheduled for one of the following processes listed below:

- Application Review (upon receipt, applications are screened according to the minimum qualifications/standards outlined above, with the most qualified applicants being recommended to the Operations Department.)
- Performance Examination (weighted 100%, a job related performance examination.)

- Oral Examination (weighted 100%, includes a panel of at least one member within a similar field of expertise as the vacancy. Candidates are asked structured questions and must respond orally to allow the panel to evaluate the specific qualifications of each applicant.)

Applicants must achieve a passing score on the examination to qualify for consideration. In addition, the District conducts verification of an applicant's employment history, education, certifications, licenses, training and other information contained in the Employment Application, including any other materials submitted by an applicant with his/her application packet. An offer of employment will be conditioned upon legal ability to work in the United States, passing an occupational medical examination, which includes a drug screening, and verification of a candidate's employment information as noted directly above.

Required Application Materials and How to Apply

- Mammoth Community Water District Application, California Driving Record Information and copy of Wastewater Treatment Operator Certificate. (All must be complete and current. The District application form is available at: <http://www.mcwd.dst.ca.us/employment/>)
- The Application and related application materials are to be submitted by email only to cweibert@mcwd.dst.ca.us. Applications submitted by U.S. Mail, delivered in person to the District/Personnel office, or sent by FAX will not be accepted. Resumes are not accepted in lieu of an application.
- After 60 days, status checks may be done at any time by contacting the Recruitment Contact via email or phone (extension 226).

Employee Benefits Package Summary

The Mammoth Community Water District provides a competitive package of employee benefit programs in support of recruitment and retention objectives, and being an employer of choice. The package is designed to meet the diverse and changing needs of our employees. A cafeteria-style Health Benefit Plan is offered as allowed under Internal Revenue Code Section 125, which allows employees the opportunity to pay for certain benefits with pretax dollars.

The employee benefits package summary below, includes but is not limited to, medical, dental and vision coverage, flexible spending account programs for dependent care and health care expenses, paid holidays and vacation, defined contribution retirement, deferred compensation and more. District benefits can provide protection and security at any life stage, whether beginning a career, starting a family or nearing retirement.

2021 Employee Benefit Package Summary	
Benefit	Description
Health and Welfare: Medical (Employee and Family/Dependents)	Three (3) Anthem-Blue Cross medical benefit plans offered through ACWA/JPIA. Regardless of plan selected, the District contribution level for an employee and the employee's eligible family members (if applicable) is set at the Advantage PPO rate level for the Plan Year.
Health and Welfare: Dental (Employee and Family/Dependents)	The District contributes 100% of the premium for an employee and the employee's eligible family members (if applicable).
Health and Welfare: Vision (Employee and Family/Dependents)	The District contributes 100% of the premium for an employee and the employee's eligible family members (if applicable).
Retirement	20% of annual gross contributed by District to self-directed investment funds 401(a) plan, with 5-year vesting period. Deferred Compensation 457(b) available.
Life Insurance	The District contributes 100% of the premium for employee (2x annual wage up to \$200,000, 2 month waiting period), spouse, and dependent children (\$1,500/\$1,000).
Disability Insurance: Long and Short Term	The District contributes 100% of the premium for employees.
Holidays	9 recognized holidays, plus 3 personal holidays per year.
Vacation	0 – 2 years = 10 days/year. 3 – 4 years = 15 days/year. 5 – 8 years = 17 days/year. 9 – 14 years = 19 days/year. 15 plus years = 20 days/year. (Note: Designated mgmt. positions may accumulate up to a maximum of 320 hours, and 240 hours for all other positions.)

2021 Employee Benefit Package Summary	
Benefit	Description
Longevity Recognition Holidays	5 years = 2 days and \$200 bonus. 10 years = 3 days and \$400 bonus. 15 years = 4 days and \$600 bonus. 20 years = 5 days and \$800 bonus. 25 years = 10 days and \$1,000 bonus. 30 years = 10 days and \$1,200 bonus. 35 years = 10 days and \$1,400 bonus.
Sick Leave	8 hours/month based on hours worked, 500-hour cap with cash out option.
Employee Assistance Program	Available to employees and their family/dependents.
Optional District Benefits (Include but may not be limited to)	Additional/Supplemental Life Insurance (100% employee funded). IRS Section 125 = Premium Only Plan (POP), Flexible Spending Plan and Health Savings Account Plan. 6 District-owned condos available for rent by District employees (first-come, first-served, waiting list restrictions apply). Employee Home Loan Assistance Program for District employees (administered by the Finance Department).

Equal Opportunity Employer

We welcome applicants of any race, gender, religion, ancestry, or disability.

Immediate and future vacancies will be filled from this eligible list for a period of up to six (6) months from the date of promulgation.

<p>Mammoth Community Water District Personnel Services Department Post Office Box 597 1315 Meridian Boulevard, Mammoth Lakes CA 93546-0597 For application information, call (760) 934-2596 Website http://www.mcwd.dst.ca.us/employment/. Should you feel you need special accommodations for this examination due to a qualifying disability, please contact Personnel Services at (760) 934-2596, ext. 226, at least five days prior to your examination.</p>
