

Mammoth Community Water District

Post Office Box 597

Mammoth Lakes, California 93546

(760) 934-2596, Ext. 223

This letter is in response to your request for information regarding items required to enter a project into plan check for a water and sewer connection permit.

The items needed for submitting into plan check are as follows:

1. Plans showing Site Plan, proposed meter sizes and locations, a complete Plumbing Plan, Floor Plan, and Elevations.
2. A completed and signed Water and Sewer Connection Permit Application.
3. A check for \$100.00 for application fees + \$25.00 for each proposed water Meter Equivalent Unit (MEU) up to 4 MEU's and \$12.50 for each MEU above 4 MEU's + \$25.00 for each proposed sewer MEU up to 4 MEU's and \$12.50 for each MEU above 4 MEU's. See connection fee sheet to determine Meter Equivalent Units (MEU/HKU).

If proposed landscape for the project will be over 5,000 square feet, the following items will also be required:

1. A complete Landscape Plan that calls out the proposed meter size and location, total square footage of vegetation to be planted, and the proposed location of the backflow preventer.
2. A completed and signed Landscape Permit Application.
3. A check for in the amount of \$105.00 for application and plan check fees.

If the proposed project will require the installation of main sewer and water distribution lines or laterals that will be dedicated to MCWD, a construction permit will be needed. In order to obtain a construction permit, the following items are required:

1. A complete plan showing the water and sewer facilities to be constructed, how the connection will be made to MCWD facilities, proposed meter location, and proposed backflow preventer location assuming a backflow preventer is required.
2. A completed construction permit application.
3. A check for application fees in the amount of \$50.00 for water and \$50.00 for sewer.

Once you have submitted the above items the permit is calculated. Please allow a minimum of 7 to 10 days working days, longer for larger projects, to process and plan review. You will be notified when the permit is ready to issue and the balance due.

In addition to the application forms for permits, you will also find a "Water and/or Sewer Service Application and Agreement" documentation. This form is to establish a monthly billing account.

ALL APPLICATIONS AND FORMS MUST BE SIGNED BY THE OWNER.

Sincerely,

Kristina Roberts
Permit Official and Inspections
kroberts@mcwd.dst.ca.us