



WATER IS OUR FUTURE



**MAMMOTH COMMUNITY WATER DISTRICT
IS SEEKING A**

INSTRUMENTATION TECHNICIAN



INSTRUMENTATION TECHNICIAN

Mammoth Community Water District

FILING DEADLINE:
Wednesday, 12/27/2023
(Recruitment 23-011)

THE ORGANIZATION

The Mammoth Community Water District is committed to carefully and effectively managing and maintaining our local water resources. The District provides water and wastewater services to meet the health and safety needs of the community. All work is conducted in a safe, financially sound, and high-quality manner. We are committed to our customers and the environment in which we live.

THE COMMUNITY

Located in the Inyo National Forest of Mono County, California, on the edge of the Long Valley Caldera of the Eastern Sierra Nevada Mountains, Mammoth Lakes (named from the mining era, Mammoth Mining Co.) is the largest incorporated town within the greater county area. Mammoth Lakes serves as the popular skiing, camping, hiking, climbing, fishing, and geological Mecca of the region.

Mammoth Lakes (permanent pop. 7,191, 2020 Census, with periods of up to 35,000 due to tourism) is a dynamic community within a world-renowned National Forest and geological environment and attracts visitors from around the globe. Mammoth Lakes is a gateway community to world-class attractions such as Yosemite National Park, Devils Postpile National Monument, Death Valley National Park, and the John Muir and Ansel Adams Wilderness areas.

With a season that generally spans mid-November through the end of May, Mammoth Mountain is one of the premier ski areas in the country, offering downhill skiing, snowboarding, cross-country skiing, and snowmobiling. Long time locals often say they moved to Mammoth for the winter but stayed for the many summer recreation opportunities including fishing, hiking, climbing, camping, road and mountain biking, horseback riding, and golf.

Mammoth Lakes also offers an excellent family life environment, housing, a thriving K-12 education system, a community college network, hospital, clinics, arts and music festivals, and commercial airport service.

POSITION DESCRIPTION

The Instrumentation Technician is responsible for the installation, maintenance, and repair of all electrical and instrumentation equipment used in the production, treatment, and distribution systems of the District.

The Instrumentation Technician is a skilled journey level classification required to perform a variety of complex repairs, adjustments, maintenance, installation, and testing of process instrumentation, telemetry, programmable logic controllers, flow meters, and electrical equipment. Personnel work with minimal supervision. The Instrumentation Technician also supports Plant Maintenance staff with mechanical repairs.

BENEFITS PACKAGE

The District provides an outstanding benefits package including but not limited to:

- ◆ Health & Welfare – Three Anthem-Blue Cross medical benefit plans offered through ACWA/JPIA. Regardless of plan selected, the District contribution level for an employee and the employee's eligible family members is set at 100% of the Advantage PPO rate level. The District contributes 100% of the premium for employee and family for Delta Dental and VSP Vision.
- ◆ Retirement/Pension – 20% of annual gross contributed by District to self-directed investment funds 401(a) plan, with a five-year vesting period.
- ◆ Deferred Compensation – The District matches 50% of employee contribution to a Deferred Compensation 457(b) plan (2% maximum District contribution).
- ◆ Life Insurance – The District contributes 100% of the premium for employee (2x annual wage, max. \$200,000, 2-month waiting period), spouse, and dependents (\$1,500/\$1,000).
- ◆ Long- and Short-Term Disability – District contributes 100% of the premium for employees (180-day waiting period for long term and 60-day waiting period for short term).
- ◆ Holidays – Nine holidays, plus 24-hours personal holiday per year.
- ◆ Vacation Leave – 0 – 2 years/10 days per year; 3 – 4 years/15 days per year; 5 – 8 years/17 days per year; 9 – 14 years/19 days per year; 15+ years/20 days per year; 240-hour cap with one cash out option annually.
- ◆ Sick Leave – 8 hours per month, 500-hour cap with cash out option.
- ◆ Ten District-owned condos available for rent by District employees.
- ◆ Home Buyers Down Payment Assistance Program for District employees.



THE COMPENSATION

The Instrumentation Technician salary range is \$36.98 - \$49.49 hourly.

THE IDEAL CANDIDATE

The ideal candidate will have knowledge of methods and principles used in the design and planning of automatic control and telemetry systems; knowledge of tools and testing equipment used in calibration, maintenance, and repair of control and monitoring instrumentation, electrical equipment, and cross-connection control devices.

At a minimum, the selected candidate should have the following qualifications:

- **Education:** High school diploma or equivalent.
- **Experience:** Two years of responsible work experience in the inspection, repair, and maintenance of electrical, communication, monitor, and motor control systems.
- **Certification:**
 - Possession and continued maintenance of an Electrical and Instrumentation Technologist Grade 1 certification from the California Water Environment Association (CWEA) within 24 months of appointment to the position.
 - Possession and continued maintenance of a Water Distribution Operator Grade D2 certification from the State of California Water Resources Control Board (SWRCB) within 24 months of appointment to the position.
 - Water Treatment Operator or Wastewater Treatment Operator certification (any Grade level) from the SWRCB is desirable.
- **Driver License:** Possession at time of appointment and continued maintenance of a valid California Class C Driver License, or equivalent. Proof of a driving record free of multiple or serious traffic violations or accidents for two consecutive years.

Note: Applicants must submit at the time of application, a current copy of their driving record from the State of California, Department of Motor Vehicles (DMV) issued no later than one month prior to application submittal. A California DMV driver record can be obtained at: <https://www.dmv.ca.gov/portal/customer-service/request-vehicle-or-driver-records/online-driver-record-request/>.

THE SELECTION PROCESS

Depending upon the number of applicants meeting the filing requirements and minimum qualifications, applicants will be scheduled for one or more of the following processes listed below:

- ◆ Application Review (Upon receipt, applications are screened according to the minimum qualifications/standards outlined previously, with the most qualified applicants being recommended to the Maintenance Department.)
- ◆ Performance Examination* (Weighted 100%, a job-related performance examination.)
- ◆ Oral Examination* (Weighted 100%, candidates are asked structured questions and must respond orally to allow the interview panel to evaluate the specific qualifications of each applicant.)



Applicants must achieve a passing score on the examinations to qualify for consideration. In addition, the District will verify a candidate's employment history, education, licenses, training, and other information contained in the Employment Application, including any other materials submitted by an applicant with their application packet. An offer of employment will be conditioned upon legal ability to work in the United States, passing an occupational medical examination, which includes a drug screening, and verification of a candidate's employment information as noted directly above.

HOW TO APPLY AND REQUIRED APPLICATION MATERIALS

- ◆ Mammoth Community Water District Employment Application (must be complete and current) and a DMV driving record report. The District application is available at <http://www.mcwd.dst.ca.us/employment>. A California DMV driver record can be obtained at: <https://www.dmv.ca.gov/portal/customer-service/request-vehicle-or-driver-records/online-driver-record-request/>.
- ◆ The application and application materials are to be submitted by email only to mreeves@mcwd.dst.ca.us. Applications via U.S. Mail, in person to the District, or fax will not be accepted. Resumes are not accepted in lieu of an application, although candidates are encouraged to attach resumes containing additional qualifying information if applicable.
- ◆ Date Opened: Wednesday, 11/29/2023
- ◆ APPLICATION DEADLINE: Wednesday, 12/27/2023 @ 4:30 p.m.

Immediate and future vacancies will be filled from this eligible list for a period of up to twelve months from the date of promulgation.

Mammoth Community Water District
Personnel Services Department
Post Office Box 597

1315 Meridian Boulevard, Mammoth Lakes CA 93546-0597
For application information, call (760) 934-2596, extension 277
Website <http://www.mcwd.dst.ca.us/employment>

*Should you feel you need special accommodations for this examination due to a qualifying disability, please contact Personnel Services Department at (760) 934-2596, ext. 277, at least five days prior to your examination.