



MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

768th Regular Meeting of the
Mammoth Community Water District
Board of Directors

Thursday, June 18, 2020

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

In accordance with the California Department of Public Health's and Governor Newsom's Executive Orders N-29-20 and N-33-20, the District boardroom is closed and this meeting will be conducted solely by video/teleconference with members of the Board attending from separate remote locations in response to the threat of COVID-19. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Directors, staff, and members of the public who wish to participate in the meeting may do so by joining the following Zoom Videoconference Meeting: <https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR join via teleconference by dialing 1-669-600-9128, 760-934-2596#

AGENDA

5:30 P.M.

Roll Call

Directors Cage, Creasy, Domaille, Smith, and Thompson

Public Forum

Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to five (5) minutes. No formal action by the Board will be taken on these items.

Consent Agenda A

All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

A-1 Approval of May 2020 Check Disbursements (Springbrook #'s 57649 – 57745)

A-2 Approval of Minutes from the Regular Board Meeting held May 21, 2020

Consent Agenda B — Staff Reports

All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

Current Business

C-1 Discussion and Possible Approval of a Fee Waiver through the District's Rebate Program for Mammoth Unified School District's Mammoth Elementary School renovations project

C-2 Discussion and Possible Direction to the General Manager to Amend the Fiscal Year 2021 Budget to Include the Construction of a Shallow Monitoring Well

C-3 Discussion and Possible Adoption of Resolution No. 06-18-20-07 Revising the Appropriations Limitation for the Fiscal Year 2020-2021

C-4 Ratification of the Mammoth Community Water District's Conflict of Interest Code Adopted July 19, 2018

C-5 Discussion and Nomination of One Alternate Member for Mono County LAFCO Commission

Board Member's Committee Reports

Committee Meetings Held:

Mono County LAFCO – May 28, 2020

Technical Services Committee – June 17, 2020

Finance Committee – June 17, 2020

Director Comments, Requests, and Reports

Attorney's Report

Closed Session

D-1 Threat to Public Services or Facilities

Consultation with Legal Counsel – Pursuant to Government Code section 54957(a)

Adjournment

NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

Date of Issuance: Friday, June 12, 2020

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.



MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, JUNE 17, 2020** at **1:00 P.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

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The agenda items are:

1. Review and Approval of Board of Director Payment Requests for May 2020
2. Review and Approval of Accounts Payable Payment Vouchers for May 2020
3. Discussion and Review of May 2020 Check Register (A-1)
4. Discussion of Finance Department Report (B-3)
5. Discussion regarding Possible Approval of a Fee Waiver through the District's Rebate Program for Mammoth Unified School District's Mammoth Elementary School renovations project (C-1)
6. Discussion regarding the Request to Amend the Fiscal Year 2021 Budget to include the Construction of a Shallow Monitoring Well (C-2)
7. Discussion regarding Possible Adoption of Resolution No. 06-18-20-07 Revising the Appropriations Limitation for the Fiscal Year 2020-2021 (C-3)

8. Discussion / Questions Regarding Other Department Reports

- B-1 Operations Department Report
- B-2 Maintenance Department Report
- B-4 Engineering Department Report
- B-5 Information Services Report
- B-6 Personnel Services Report
- B-7 Regulatory Support Services Report
- B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

Date of Issuance: Friday, June 12, 2020

Posted: MCWD Office
MCWD Website: www.mcwd.dst.ca.us
cc: Members, Board of Directors
Town of Mammoth Lakes
KMMT, KIBS, KSRW Radio

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting at any time, please call Stephanie Hake at (760) 934-2596, ext. 321, or email Ms. Hake at: shake@mcwd.dst.ca.us.

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MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, JUNE 17, 2020** at **8:00 A.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

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The agenda items are:

1. Review of the Operations Department Report (B-1)
2. Review of the Maintenance Department Report (B-2)
3. Review of the Engineering Department Report (B-4)
4. Review of the Information Services Report (B-5)
5. Discussion / Questions Regarding Other Department Reports
 - B-3 Finance Department Report
 - B-6 Personnel Services Report
 - B-7 Regulatory Support Services Report
 - B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

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Check Register for the Month of May 2020

Springbrook Software Report

(Check #57649 - #57745)

MCWD Accounts Payable

Check Register Notes

May 2020

<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>	<u>Notes</u>
57658	\$17,243.46	Enright Construction	Mountain Meadows, #11 Rehab and Repairs
57670	\$8,903.39	Staples Advantage	Conference Room Chairs
57673	\$130,000.00	Tesco Controls	WWTP Headworks PLC
57706	\$90,093.67	Western Nevada Supply	Capital Improvement Project Materials
57713	\$5,364.97	Carmichael Business Technology	6-Year Meraki Firewall License
57728	\$61,481.29	Cues, Inc.	New Camera for TV Van
57733	\$9,625.00	Kimley-Horn and Associates, Inc.	WWTP Back-up Power Project Services
57743	\$34,480.00	United Rentals, Inc.	Concrete Saw Purchase

Rebates

4 customers purchased 6 high efficiency toilets and received rebates totalling \$1,039.91

2 customers purchased high efficiency washing machines and received rebates totalling \$800.00

3 customers purchased high efficiency dishwashers and received rebates totalling \$600

Payroll Expenses

Employee Gross Payroll:	\$300,501.67
Board Gross Payroll:	\$1,804.00
Net Payroll:	\$201,947.56
Employer Paid Payroll Taxes:	\$4,529.71
Employer Paid 401a:	\$60,100.34 (20% of Gross)
Employer Paid 457b Match:	\$5,709.98 (1.9 % of Gross)
Employee Paid 457b:	\$44,433.97 (14.79% of Gross)
Other Employer Paid Benefits:	\$87,262.31

Accounts Payable

Checks by Date - Detail by Check Number

User: mbretz
 Printed: 6/8/2020 11:37 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	PR*VSP	Vision Service Plan - CA	05/06/2020		
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		262.90
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		347.49
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		48.61
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		42.01
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		180.69
		PR Batch 00001.04.2020 Vision Insurance Prem	PR Batch 00001.04.2020 Visi		2.60
		PR Batch 00016.04.2020 Vision Insurance Prem	PR Batch 00016.04.2020 Visi		119.50
	4-1-20	Vision Insurance Adjustment	Vision Insurance Adjustment		47.80
Total for this ACH Check for Vendor PR*VSP:				0.00	1,051.60
ACH	PR*AFLAC	AFLAC	05/13/2020		
		PR Batch 00013.05.2020 Aflac After Tax	PR Batch 00013.05.2020 Afla		15.56
		PR Batch 00013.05.2020 Aflac After Tax	PR Batch 00013.05.2020 Afla		15.66
		PR Batch 00013.05.2020 Aflac Pre-Tax	PR Batch 00013.05.2020 Afla		33.60
		PR Batch 00013.05.2020 Aflac Pre-Tax	PR Batch 00013.05.2020 Afla		33.60
Total for this ACH Check for Vendor PR*AFLAC:				0.00	98.42
ACH	PR*CATAX	CA Tax Payment ACH	05/13/2020		
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		766.83
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		498.57
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		19.43
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		4.51
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		402.16
		PR Batch 00013.05.2020 Ca. State Disability	PR Batch 00013.05.2020 Ca. :		0.20
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		3,153.60
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		1,843.26
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		91.37
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		23.66
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		1,624.79
		PR Batch 00013.05.2020 State Income Tax	PR Batch 00013.05.2020 Stat		1.07
Total for this ACH Check for Vendor PR*CATAX:				0.00	8,429.45
ACH	PR*FEDTX	Federal Tax Payment ACH	05/13/2020		
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		8,227.41
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		6,016.39
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		226.57
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		61.58
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		4,730.59
		PR Batch 00013.05.2020 Federal Income Tax	PR Batch 00013.05.2020 Fed		2.80
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		1,117.12
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		729.57
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		28.03
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		6.55
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		589.06
		PR Batch 00013.05.2020 Medicare Employee Pc	PR Batch 00013.05.2020 Med		0.29
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		1,117.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		729.57
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		28.03
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		6.55
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		589.06
		PR Batch 00013.05.2020 Medicare Employer Po	PR Batch 00013.05.2020 Med		0.29
		Total for this ACH Check for Vendor PR*FEDTX:		0.00	24,206.58
ACH	PR*FTJ	FTJ Fund Choice	05/13/2020		
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		1,501.96
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		917.63
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		38.85
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		9.02
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		724.98
		PR Batch 00013.05.2020 Deferred Comp. Match	PR Batch 00013.05.2020 Defi		0.41
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		21,748.37
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		5,159.14
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		212.50
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		27.50
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		3,815.03
		PR Batch 00013.05.2020 FTJ Deferred Comp	PR Batch 00013.05.2020 FTJ		1.25
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		15,336.49
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		9,970.52
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		388.53
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		90.17
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		8,044.07
		PR Batch 00013.05.2020 FTJ Pension	PR Batch 00013.05.2020 FTJ		4.10
		Total for this ACH Check for Vendor PR*FTJ:		0.00	67,990.52
ACH	PR*STERL	Sterling Health Service Administration	05/13/2020		
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		260.00
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		135.10
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		34.25
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		135.09
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		33.06
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		14.66
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		3.72
		PR Batch 00013.05.2020 Health Savings Acct. E	PR Batch 00013.05.2020 Hea		14.68
		Total for this ACH Check for Vendor PR*STERL:		0.00	630.56
ACH	PR*CATAX	CA Tax Payment ACH	05/13/2020		
		PR Batch 00021.05.2020 State Income Tax	PR Batch 00021.05.2020 Stat		50.00
		Total for this ACH Check for Vendor PR*CATAX:		0.00	50.00
ACH	PR*FEDTX	Federal Tax Payment ACH	05/13/2020		
		PR Batch 00021.05.2020 Federal Income Tax	PR Batch 00021.05.2020 Fed		200.00
		PR Batch 00021.05.2020 FICA Employee Portio	PR Batch 00021.05.2020 FIC		111.84
		PR Batch 00021.05.2020 FICA Employer Portio	PR Batch 00021.05.2020 FIC		111.84
		PR Batch 00021.05.2020 Medicare Employee Pc	PR Batch 00021.05.2020 Med		26.15
		PR Batch 00021.05.2020 Medicare Employer Po	PR Batch 00021.05.2020 Med		26.15
		Total for this ACH Check for Vendor PR*FEDTX:		0.00	475.98
ACH	176	Stephanie Hake	05/19/2020		
	SHake	Meeting Snacks	Staff Reimbursement		27.46
	SHake	Map for GM's Office	Staff Reimbursement		147.60
	SHake	Coffee/Kitchen Supplies	Staff Reimbursement		74.95
	SHake	Staff Meeting Snacks	Staff Reimbursement		13.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 176:	0.00	263.99
ACH	TS1000 MWD1820	Triner Scale & Mfg. Inc. Triner Scale Payment 2 of 2	05/20/2020 Sludge De-Watering and Conv		9,485.05
			Total for this ACH Check for Vendor TS1000:	0.00	9,485.05
ACH	PR*AFLAC	AFLAC PR Batch 00027.05.2020 Aflac After Tax PR Batch 00027.05.2020 Aflac After Tax PR Batch 00027.05.2020 Aflac Pre-Tax PR Batch 00027.05.2020 Aflac Pre-Tax	05/26/2020 PR Batch 00027.05.2020 Afla PR Batch 00027.05.2020 Afla PR Batch 00027.05.2020 Afla PR Batch 00027.05.2020 Afla		15.60 15.62 33.59 33.61
			Total for this ACH Check for Vendor PR*AFLAC:	0.00	98.42
ACH	PR*CATAX	CA Tax Payment ACH PR Batch 00027.05.2020 Ca. State Disability PR Batch 00027.05.2020 Ca. State Disability PR Batch 00027.05.2020 Ca. State Disability PR Batch 00027.05.2020 Ca. State Disability PR Batch 00027.05.2020 Ca. State Disability PR Batch 00027.05.2020 State Income Tax PR Batch 00027.05.2020 State Income Tax PR Batch 00027.05.2020 State Income Tax PR Batch 00027.05.2020 State Income Tax PR Batch 00027.05.2020 State Income Tax	05/26/2020 PR Batch 00027.05.2020 Ca. : PR Batch 00027.05.2020 Ca. : PR Batch 00027.05.2020 Ca. : PR Batch 00027.05.2020 Ca. : PR Batch 00027.05.2020 Ca. : PR Batch 00027.05.2020 Stat PR Batch 00027.05.2020 Stat PR Batch 00027.05.2020 Stat PR Batch 00027.05.2020 Stat PR Batch 00027.05.2020 Stat		431.77 426.38 49.72 36.55 368.92 1,761.64 1,582.63 239.84 158.52 1,481.54
			Total for this ACH Check for Vendor PR*CATAX:	0.00	6,537.51
ACH	PR*FEDTX	Federal Tax Payment ACH PR Batch 00027.05.2020 Federal Income Tax PR Batch 00027.05.2020 Federal Income Tax PR Batch 00027.05.2020 Federal Income Tax PR Batch 00027.05.2020 Federal Income Tax PR Batch 00027.05.2020 Federal Income Tax PR Batch 00027.05.2020 Medicare Employee Pc PR Batch 00027.05.2020 Medicare Employee Pc PR Batch 00027.05.2020 Medicare Employee Pc PR Batch 00027.05.2020 Medicare Employee Pc PR Batch 00027.05.2020 Medicare Employee Pc PR Batch 00027.05.2020 Medicare Employer Po PR Batch 00027.05.2020 Medicare Employer Po PR Batch 00027.05.2020 Medicare Employer Po PR Batch 00027.05.2020 Medicare Employer Po PR Batch 00027.05.2020 Medicare Employer Po	05/26/2020 PR Batch 00027.05.2020 Fede PR Batch 00027.05.2020 Fede PR Batch 00027.05.2020 Fede PR Batch 00027.05.2020 Fede PR Batch 00027.05.2020 Fede PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med PR Batch 00027.05.2020 Med		4,782.06 4,734.85 655.15 543.16 3,985.55 630.02 624.67 71.95 53.78 540.68 630.02 624.67 71.95 53.78 540.68
			Total for this ACH Check for Vendor PR*FEDTX:	0.00	18,542.97
ACH	PR*FTJ	FTJ Fund Choice PR Batch 00027.05.2020 Deferred Comp. Match PR Batch 00027.05.2020 Deferred Comp. Match PR Batch 00027.05.2020 Deferred Comp. Match PR Batch 00027.05.2020 Deferred Comp. Match PR Batch 00027.05.2020 Deferred Comp. Match PR Batch 00027.05.2020 FTJ Deferred Comp PR Batch 00027.05.2020 FTJ Deferred Comp PR Batch 00027.05.2020 FTJ Deferred Comp PR Batch 00027.05.2020 FTJ Deferred Comp PR Batch 00027.05.2020 FTJ Pension	05/26/2020 PR Batch 00027.05.2020 Defi PR Batch 00027.05.2020 Defi PR Batch 00027.05.2020 Defi PR Batch 00027.05.2020 Defi PR Batch 00027.05.2020 Defi PR Batch 00027.05.2020 FTJ PR Batch 00027.05.2020 FTJ PR Batch 00027.05.2020 FTJ PR Batch 00027.05.2020 FTJ PR Batch 00027.05.2020 FTJ		831.85 831.82 99.44 73.07 680.95 4,448.37 4,484.95 342.50 461.05 3,733.31 8,635.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
		PR Batch 00027.05.2020 FTJ Pension	PR Batch 00027.05.2020 FTJ		8,527.11
		PR Batch 00027.05.2020 FTJ Pension	PR Batch 00027.05.2020 FTJ		994.47
		PR Batch 00027.05.2020 FTJ Pension	PR Batch 00027.05.2020 FTJ		730.80
		PR Batch 00027.05.2020 FTJ Pension	PR Batch 00027.05.2020 FTJ		7,378.72
		Total for this ACH Check for Vendor PR*FTJ:		0.00	42,253.77
ACH	PR*STERL	Sterling Health Service Administration	05/26/2020		
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		260.00
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		137.01
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		30.44
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		136.99
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		33.06
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		14.87
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		3.30
		PR Batch 00027.05.2020 Health Savings Acct. E	PR Batch 00027.05.2020 Hea		14.89
		Total for this ACH Check for Vendor PR*STERL:		0.00	630.56
ACH	AT7100	AT&T Data	05/26/2020		
	April	Clay's iPad Data Plan	April Transactions		35.00
		Total for this ACH Check for Vendor AT7100:		0.00	35.00
ACH	DI7200	DirectTV	05/26/2020		
	April	Eng. Bldg. Satellite Service	April Visa Transactions		121.99
		Total for this ACH Check for Vendor DI7200:		0.00	121.99
ACH	UN5000	UPS	05/26/2020		
	April	Service Charges	April Visa Transactions		139.50
	April	Shipping Fees	April Visa Transactions		28.30
	April	Shipping Fees	April Visa Transactions		160.00
	April	Shipping Fees	April Visa Transactions		11.72
		Total for this ACH Check for Vendor UN5000:		0.00	339.52
ACH	WF0100	Wells Fargo VISA	05/26/2020		
	April	Admin. Ee Lunch	April Transactions		28.63
	April	Adobe - S. Hake, M. Reeves	April Transactions		29.98
	April	Zoom Licenses	April Transactions		37.66
	April	XM Radio - M. Busby	April Transactions		126.36
	April	Face Masks	April Transactions		1,508.98
	April	Office Supplies for Remote Work	April Transactions		542.95
	April	Office Supplies	April Transactions		194.65
	April	Kitchen Supplies	April Transactions		131.79
	April	Computer Cord	April Transactions		18.94
	April	Mgmt. Meeting Conference Call	April Transactions		39.33
	April	Cell Phone Storage - M. Busby	April Transactions		0.99
	April	Inventory Lunch	April Transactions		74.52
	April	Adobe - M. Bretz	April Transactions		14.99
	April	Printer Cartridge	April Transactions		22.51
	April	Refund for Cancelled Travel	April Transactions		-304.30
	April	Zoom Licenses	April Transactions		101.93
	April	Tockify Web Calendar	April Transactions		8.08
	April	HDMI Cables	April Transactions		35.47
	April	JetPack WiFi Devices	April Transactions		683.24
	April	Dell Laptop	April Transactions		1,155.68
	April	First Aid Supplies	April Transactions		65.93
	April	LCW Webinar	April Transactions		75.00
	April	Conference Calls	April Transactions		13.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
April		Binder	April Transactions		4.03
April		Work Shirts - J. Baker	April Transactions		114.95
April		Adobe - R. Motley, K. Bedow	April Transactions		29.98
April		Snowblower Pin Wheel	April Transactions		49.99
April		Training Subscription - K. Bedow	April Transactions		29.99
April		Refund for Cancelled Travel	April Transactions		-282.68
April		Monitor Stand	April Transactions		20.95
April		Monitor for Eng. Dept.	April Transactions		150.41
April		Door for Monitoring Bldg.	April Transactions		1,171.73
April		Tubes for Lake Mary Pump	April Transactions		504.56
April		Boots - R. Gonzalez	April Transactions		224.35
April		Refund for Fraudulent Charges	April Transactions		-151.49
April		Error-Will be Refunded	April Transactions		39.99
April		iPad Case	April Transactions		53.86
April		Face Masks	April Transactions		131.10
April		Line Maint. Laptop 1 of 2	April Transactions		1,155.68
April		Course/Study Book - J. Slover	April Transactions		162.53
April		Work Boots - T. English	April Transactions		226.26
April		Personal Charge - MCWD Reimbursed	April Transactions		74.97
April		Temperature-Regulating Fan	April Transactions		40.25
April		Distilled Water for BOD Tests	April Transactions		13.74
April		Monitor for Eng. Dept.	April Transactions		150.41
April		Adobe - S. Sornoso, T. Nelson	April Transactions		25.98
April		IO Kit for Flow Meter	April Transactions		2,037.23
April		Flow Meter	April Transactions		4,507.75
April		Solar Charger and Batteries	April Transactions		620.50
April		Tubing for Polymer Pump	April Transactions		221.96
April		Monitors for Ops (WW)	April Transactions		300.82
April		Refund for Cancelled Travel	April Transactions		-78.66
April		Line. Maint. Laptop 2 of 2	April Transactions		1,155.69
April		MU11 Shower Curtains	April Transactions		28.36
April		Clothing for K. Weiland	April Transactions		386.88
April		Fuses	April Transactions		25.47
April		Welding Supplies	April Transactions		757.55
Total for this ACH Check for Vendor WF0100:				0.00	18,511.90
ACH	PR*VSP	Vision Service Plan - CA	05/28/2020		
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		286.80
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		322.40
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		11.34
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		3.29
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		260.32
		PR Batch 00013.05.2020 Vision Insurance Prem	PR Batch 00013.05.2020 Visi		0.15
		PR Batch 00021.05.2020 Vision Insurance Prem	PR Batch 00021.05.2020 Visi		119.50
	June	Adjustment	Vision Insurance Premium		47.80
Total for this ACH Check for Vendor PR*VSP:				0.00	1,051.60
57649	MC5000 37321825	McMaster-Carr Supply Co. Floor Squeegee (2)	05/06/2020 Operating Tools/Equipment		116.81
Total for Check Number 57649:				0.00	116.81
57650	US4000 90810033	US Geological Survey 1/1/20 - 3/31/20	05/06/2020 Quarterly Well Monitoring		16,931.97
Total for Check Number 57650:				0.00	16,931.97
57651	AD8000 200241	Advanced Stainless & Alloys Inc. Slip-On Flanges (4)	05/06/2020 Line/Equipment M & R		396.26

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 57651:	0.00	396.26
57652	AM3000 513226	American Business Machines Co. 5/5/20 - 8/4/20	05/06/2020 Copier/Printer Agreement		1,578.87
			Total for Check Number 57652:	0.00	1,578.87
57653	AM4202 3105570625	Amerigas District Offices	05/06/2020 Propane		667.21
			Total for Check Number 57653:	0.00	667.21
57654	BI6000 00002111 00002111 00002111 00002112 00002112 00002113	Bishop Welding Supply Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental	05/06/2020 Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental		20.83 20.83 20.84 25.00 25.00 37.50
			Total for Check Number 57654:	0.00	150.00
57655	CA7000 35788	Carmichael Business Technology May	05/06/2020 Monthly VOIP Phone System		729.16
			Total for Check Number 57655:	0.00	729.16
57656	CR3200 23034	Creative Image Embroidery Reusable Face Masks	05/06/2020 Operating Tools/Equipment		102.36
			Total for Check Number 57656:	0.00	102.36
57657	DE6000 MJaroslawski	Department of Consumer Affairs MJaroslawski	05/06/2020 PE License Renewal		115.00
			Total for Check Number 57657:	0.00	115.00
57658	EC1000 00202004	Enright Construction Mountain Meadows Condo	05/06/2020 Repairs/Rehab		17,243.46
			Total for Check Number 57658:	0.00	17,243.46
57659	EI2000 INV019373	E&I Corporation Primary 4 Drive	05/06/2020 Repair/Rebuild Parts		5,081.00
			Total for Check Number 57659:	0.00	5,081.00
57660	GR3000 0886-00-06	Great Basin Unified APCD Underground Fuel Storage Tank	05/06/2020 Annual Renewal Fee		129.00
			Total for Check Number 57660:	0.00	129.00
57661	IQ1000 522263	Backgrounds Online Pre-Employment Background Check	05/06/2020 Pre-Employment Background		161.60
			Total for Check Number 57661:	0.00	161.60
57662	KA4000 5-20	Kadesh & Associates, LLC April	05/06/2020 Professional Services		9,000.00
			Total for Check Number 57662:	0.00	9,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
57663	KI2000 KIBS04412004434	KIBS-FM Weather Sponsorship - June - Sept.	05/06/2020 District Advertising		1,000.00
Total for Check Number 57663:				0.00	1,000.00
57664	PR*STAND	Standard Insurance Company	05/06/2020		
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		244.99
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		294.90
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		51.83
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		46.29
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		152.57
	4-1-20	Staff Long Term Disb.	Staff Disability Insurance		4.43
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		32.66
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		39.28
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		6.91
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		6.17
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		20.38
	4-1-20	Staff Shrt Term Disb	Staff Disability Insurance		0.59
	4-1-20	Disability Insurance Premium Adjustment	Disability Insurance Premium		-0.02
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		66.20
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		53.03
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		1.08
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		47.79
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		219.69
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		224.29
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		7.10
	4-15-20	Staff Long Term Disb.	Staff Disability Insurance Prei		203.06
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		8.83
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		7.09
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		0.14
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		6.36
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		29.29
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		29.87
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		0.95
	4-15-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		27.10
	4-29-20	Staff Long Term Disb.	Staff Disability Insurance Prei		292.33
	4-29-20	Staff Long Term Disb.	Staff Disability Insurance Prei		257.46
	4-29-20	Staff Long Term Disb.	Staff Disability Insurance Prei		6.80
	4-29-20	Staff Long Term Disb.	Staff Disability Insurance Prei		5.41
	4-29-20	Staff Long Term Disb.	Staff Disability Insurance Prei		215.49
	4-29-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		38.98
	4-29-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		34.29
	4-29-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		0.91
	4-29-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		0.72
	4-29-20	Staff Shrt Term Disb	Staff Disability Insurance Prei		28.76
Total for Check Number 57664:				0.00	2,714.00
57665	RI2400 81293	Rich Environmental Service April	05/06/2020 Monthly Tank Inspections		100.00
Total for Check Number 57665:				0.00	100.00
57666	RP*397 HET1	Lisa Wiles 168 Mono Street, #2	05/06/2020 HET Rebate		200.00
Total for Check Number 57666:				0.00	200.00
57667	RP1444 HEDW1	JoAnne M. Owens Snowcreek II, #322	05/06/2020 HEDW Rebate		200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 57667:	0.00	200.00
57668	RP1640 HET1	Scott Burns 67 Beaver Trail	05/06/2020 HET Rebate		100.00
			Total for Check Number 57668:	0.00	100.00
57669	RP1707 HET2	William Davis Snowcreek II, #219	05/06/2020 HET Rebate		400.00
			Total for Check Number 57669:	0.00	400.00
57670	ST1500 8058184662	Staples Advantage Conference Room Chairs	05/06/2020 Conference Room Chairs		8,903.39
			Total for Check Number 57670:	0.00	8,903.39
57671	SW6100 TNelson	SWRCB-DWOCP TNelson	05/06/2020 Water Distribution Grade 2 Re		60.00
			Total for Check Number 57671:	0.00	60.00
57672	TA1000 May	Tamarack HOA May	05/06/2020 HOA Dues		475.00
			Total for Check Number 57672:	0.00	475.00
57673	TE7000 0070050-IN	Tesco Controls, Inc. New PLC (Professional Services to be Billed Sep	05/06/2020 WWTP Filter PLC Upgrade		130,000.00
			Total for Check Number 57673:	0.00	130,000.00
57674	UB*00311	RICHARD WOOD Refund Check Refund Check	05/06/2020		0.98 4.49
			Total for Check Number 57674:	0.00	5.47
57675	VE6150 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603 9853005603	Verizon Wireless iPad for Jerry 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20 3/22/20 - 4/21/20	05/06/2020 iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs iPad Data Plans/Jet Packs		399.66 60.60 20.20 80.80 40.40 40.40 20.20 60.60 10.10 20.20 20.20 60.60 10.10
			Total for Check Number 57675:	0.00	844.06
57676	WE5500 58285589	Western Nevada Supply LF 1 Comp CTS X MIP Adapter (24)	05/06/2020 Warehouse Inventory		532.72
			Total for Check Number 57676:	0.00	532.72
57677	EV1000	Evantec Corporation	05/06/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	20201511	Refrigerated Incubator	Lab Equipment		2,385.58
	20201511	Refrigerated Incubator	Lab Equipment		2,385.59
			Total for Check Number 57677:	0.00	4,771.17
57678	GL2000 4326	Gladwell Governmental Services Inc. Records Retention Legal Review	05/13/2020 Professional Services		250.00
			Total for Check Number 57678:	0.00	250.00
57679	HI4000 15858 23033 23316 23459 23579 23953 23953 24597 25799	High Country Lumber, Inc. WWTP Grit Removal System Exterior Plywood Hoze Nozzles (3) Misc. Hardware Misc. Hardware Plywood Table Top for Lab Incubators Plywood Table Top for Lab Incubators Lattice and Paint/Stain Supplies Admin. Bldg. Records Room Lighting	05/13/2020 Credit for Returned Merchand Line/Equipment M & R Operating Tools/Equipment Operating Supplies Building M & R Operating Tools/Equipment Operating Tools/Equipment Building M & R Building M & R		-412.53 44.26 32.29 12.91 151.71 39.22 39.23 49.91 145.40
			Total for Check Number 57679:	0.00	102.40
57680	SH2800 7976 7997	The Sheet Job Postings Notice of Intent to Publish Mitigated Negative D	05/13/2020 District Advertising District Advertising		40.00 42.00
			Total for Check Number 57680:	0.00	82.00
57681	BA1000 CD01307 CD01313 CD01314 CD01930 CE00216 CE00219	Babcock Laboratories Inc. Lab Services Lab Services Lab Services Lab Services Lab Services Lab Services	05/13/2020 Lab Services Lab Services Lab Services Lab Services Lab Services Lab Services		32.00 191.00 160.00 48.00 528.00 336.00
			Total for Check Number 57681:	0.00	1,295.00
57682	CA7000 35716	Carmichael Business Technology Replacement Video Card	05/13/2020 Replacement Video Card		66.74
			Total for Check Number 57682:	0.00	66.74
57683	CO5800 0000023 0018	Conriquez Cleaning April Mnt. Meadows Condo	05/13/2020 Janatorial Services Cleaning Services		2,200.00 495.00
			Total for Check Number 57683:	0.00	2,695.00
57684	DE8000 13435164	Dewey Pest Control May	05/13/2020 Pest Control Services		190.00
			Total for Check Number 57684:	0.00	190.00
57685	DO4000 6123 6322 6405 6820	Do-It Center Round Up Construction Materials Ant and Roach Killer Construction Materials	05/13/2020 Bulding M & R WWTP Headworks PLC Upg Building M & R WWTP Headworks PLC Upg		133.80 97.84 14.04 46.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 57685:	0.00	291.73
57686	FG5000 003628A	FGL Environmental Lab Services	05/13/2020 Lab Services		62.00
			Total for Check Number 57686:	0.00	62.00
57687	FR6000 April20 April20 April20 April20	Frontier 4/16/20 - 5/15/20 4/16/20 - 5/15/20 4/16/20 - 5/15/20 4/16/20 - 5/15/20	05/13/2020 Land Lines Land Lines Land Lines Land Lines		191.12 44.51 52.45 44.50
			Total for Check Number 57687:	0.00	332.58
57688	GR1000 9503858830 9504296360 9518836870	Grainger Inc. Paper Towels Janatorial Supplies Toilet Paper	05/13/2020 Operating Supplies Operating Supplies Operating Supplies		252.46 289.32 108.54
			Total for Check Number 57688:	0.00	650.32
57689	HI4000 26160	High Country Lumber, Inc. Hosebib	05/13/2020 Line/Equipment M & R		10.76
			Total for Check Number 57689:	0.00	10.76
57690	IN4000 170584 170952	Infosend, Inc. March Envelopes	05/13/2020 UB Paper Statement Processir Operating Supplies		1,700.57 107.31
			Total for Check Number 57690:	0.00	1,807.88
57691	MA3000 1011942 1012738 1012858	Mammoth Disposal April April April	05/13/2020 Trash Removal Services Recycling Services Recycling Services		1,350.00 126.00 120.00
			Total for Check Number 57691:	0.00	1,596.00
57692	MC5000 38614713	McMaster-Carr Supply Co. Locking Plier Clamps (6)	05/13/2020 Operating Tools/Equipment		163.14
			Total for Check Number 57692:	0.00	163.14
57693	MI6000 April April April April April April April	Mission Uniform & Linen April April April April April April April	05/13/2020 Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service		1,074.63 100.02 56.08 28.04 28.04 89.85 354.57
			Total for Check Number 57693:	0.00	1,731.23
57694	PR*ACHBA 4-15-20 4-15-20 4-15-20 5-13-20	ACWA - Joint Powers Ins Authority Board Dental Insurance Premium Board Life Insurance Premium Board Medical Insurance Premium Staff Dental Insurance Premium	05/13/2020 Board Health Insurance Premi Board Health Insurance Premi Board Health Insurance Premi Staff Health Insurance Premiu		680.73 42.45 9,741.79 1,477.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	5-13-20	Staff Dental Insurance Premium	Staff Health Insurance Premiu		1,381.65
	5-13-20	Staff Dental Insurance Premium	Staff Health Insurance Premiu		35.25
	5-13-20	Staff Dental Insurance Premium	Staff Health Insurance Premiu		6.34
	5-13-20	Staff Dental Insurance Premium	Staff Health Insurance Premiu		1,198.90
	5-13-20	Staff Dental Insurance Premium	Staff Health Insurance Premiu		0.29
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		895.64
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		564.17
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		18.84
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		2.16
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		383.42
	5-13-20	Staff Life Insurance Premium	Staff Health Insurance Premiu		0.10
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		22,100.79
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		20,625.46
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		521.59
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		112.09
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		17,307.61
	5-13-20	Staff Medical Insurance Premium	Staff Health Insurance Premiu		5.10
	5-13-20	Adjustment	Health Insurance Premium		6,394.37
			Total for Check Number 57694:	0.00	83,496.71
57695	PR*IUOE	Int'l Union of Op. Engineers	05/13/2020		
	5-13-20	Union Dues	Union Dues		66.00
	5-13-20	Union Dues	Union Dues		160.63
	5-13-20	Union Dues	Union Dues		125.37
			Total for Check Number 57695:	0.00	352.00
57696	RP*397	Lisa Wiles	05/13/2020		
	HET1	169 Lupin Street, #4	HET Rebate		200.00
	HET1	168 Mono Street, #1	HET Rebate		139.91
			Total for Check Number 57696:	0.00	339.91
57697	RP1706	Rayni Melkonian	05/13/2020		
	HEDW1	17 Pinehurst Drive	HEDW Rebate		200.00
			Total for Check Number 57697:	0.00	200.00
57698	RP1708	Andrew Day	05/13/2020		
	HECW1	Forest Creek, #13	HECW Rebate		400.00
			Total for Check Number 57698:	0.00	400.00
57699	SI2000	Sierra Carpet Cleaning	05/13/2020		
	050820	Mountain Meadows	Carpet Cleaning & Repair		495.00
			Total for Check Number 57699:	0.00	495.00
57700	SI3300	Sierra Employment Services, Inc.	05/13/2020		
	29524	Week Ending 5/3/20	Temp Services		273.50
	29524	Week Ending 5/3/20	Temp Services		273.50
	29546	Week Ending 5/10/20	Temp Services		1,959.00
			Total for Check Number 57700:	0.00	2,506.00
57701	SO8002	Southern California Edison	05/13/2020		
	April	Mnt. Meadows Condo	Electricity		53.66
			Total for Check Number 57701:	0.00	53.66
57702	ST3000	Steves Auto & Truck Parts	05/13/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	447413	DEF	Warehouse Inventory		121.00
	988745	10W40	Vehicle M & R		11.62
	990527	Veh #30	Vehicle M & R		51.47
			Total for Check Number 57702:	0.00	184.09
57703	SW6100 SSornoso	SWRCB-DWOCP SSornoso	05/13/2020 Distribution Grade II Cert.		60.00
			Total for Check Number 57703:	0.00	60.00
57704	SW6101 MHannon	SWRCB-DWOCP MHannon	05/13/2020 D3 Recert		120.00
			Total for Check Number 57704:	0.00	120.00
57705	US1500 220139 220139	USA Blue Book Hydrant Wrench Probe for Truck 78	05/13/2020 Operating Tools and Equipme Operating Tools and Equipme		214.59 95.74
			Total for Check Number 57705:	0.00	310.33
57706	WE5500 18220043 18276671 58221145 58276880 CM18240884	Western Nevada Supply Air Valves (12) Gaskets (16) Meter Pits (22) Mainguard Plunger (2) Returned Merchandise	05/13/2020 Water Distribution System Im Line/Equipment M & R Water Distribution System Im Line/Equipment M & R Credit		35,557.50 95.25 55,171.25 197.01 -927.34
			Total for Check Number 57706:	0.00	90,093.67
57707	WI3000 91170	Wienhoff Drug Testing Pre-Employment Drug Screening	05/13/2020 Pre-Employment Drug Screen		375.00
			Total for Check Number 57707:	0.00	375.00
57708	AM3000 513497 514558	American Business Machines Co. 4/24/20 - 5/23/20 Waste Toner Cartridge	05/19/2020 Ops Copier/Printer Agreeemen Operating Supplies		57.96 37.05
			Total for Check Number 57708:	0.00	95.01
57709	AM4203 3106348191	Amerigas WWTP/Lab	05/19/2020 Propane		577.36
			Total for Check Number 57709:	0.00	577.36
57710	AT7400 16373627 16373627 16373627 16373627	AT&T Mobility April April April April	05/19/2020 District Cell Phones District Cell Phones District Cell Phones District Cell Phones		160.07 54.75 38.49 38.49
			Total for Check Number 57710:	0.00	291.80
57711	BA7200 050720 050720	Bartkiewicz, Kronick & Shanahan April - General April - ORMAT	05/19/2020 Legal Services Legal Services		4,510.00 1,162.50
			Total for Check Number 57711:	0.00	5,672.50
57712	BB1000	Bluebird Imaging	05/19/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	4242	Please Stay Back	2'x3' Sign		232.74
			Total for Check Number 57712:	0.00	232.74
57713	CA7000 35797	Carmichael Business Technology Meraki MX84	05/19/2020 Six Year License Agreement		5,364.97
			Total for Check Number 57713:	0.00	5,364.97
57714	CB1000 94000120204	California Broadband Cooperative 5/1/20 - 5/31/20	05/19/2020 District Internet Service		1,050.00
			Total for Check Number 57714:	0.00	1,050.00
57715	EI2000 INV019414	E&I Corporation Sales Tax Not Charged on Invoice INV019373	05/19/2020 Clarifier Sprockets		393.78
			Total for Check Number 57715:	0.00	393.78
57716	HA3000 11952006 11952006 11952006 11952006 11952006 11952006 11952006 11952006 11952006 11952006 11952006	Hach Company Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies	05/19/2020 Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies Lab Supplies		270.64 123.55 92.52 139.99 211.78 211.78 138.24 35.28 35.28 62.29
			Total for Check Number 57716:	0.00	1,321.35
57717	MC5000 38363811 39003923 39003923	McMaster-Carr Supply Co. Polycarbonate 4.5" Welding Clamps Cross Slide Drill Press Vise	05/19/2020 Operating Supplies Operating Tools/Equipment Operating Tools/Equipment		403.41 169.92 324.50
			Total for Check Number 57717:	0.00	897.83
57718	MO6400 0420	Mono County Public Works April	05/19/2020 Sludge Processing		6,645.21
			Total for Check Number 57718:	0.00	6,645.21
57719	RP1697 HET1	Jeffrey Giasson Timberline, #25	05/19/2020 HET Rebate - Re-Issue - Lost		200.00
			Total for Check Number 57719:	0.00	200.00
57720	SW6100 CMurray	SWRCB-DWOCP CMurray	05/19/2020 D-3 Cert. Renewal		90.00
			Total for Check Number 57720:	0.00	90.00
57721	SW6101 CMurray	SWRCB-DWOCP CMurray	05/19/2020 T-4 Cert. Renewal		105.00
			Total for Check Number 57721:	0.00	105.00
57722	UB*00312	M. CHEW Refund Check	05/19/2020		37.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 57722:	0.00	37.70
57723	UB*00313	MARY E. McDOWELL Refund Check	05/19/2020		14.13
			Total for Check Number 57723:	0.00	14.13
57724	VE6151 9853838860	Verizon Wireless 4/4/20 - 5/3/20	05/19/2020 Meter Data Collector Land Li		80.52
			Total for Check Number 57724:	0.00	80.52
57725	WE5500 58266992	Western Nevada Supply Valve Replacement	05/19/2020 College PRV		6,741.00
			Total for Check Number 57725:	0.00	6,741.00
57726	WI3800 2020155 2020156 2020157	Wildermuth Environmental Well 32 CD-IV Expansion Laurel Pond Monitoring Well	05/19/2020 Professional Services Professional Services Professional Services		890.90 437.00 1,437.50
			Total for Check Number 57726:	0.00	2,765.40
57727	AL3000 51562 51562	Alex Printing J. Baker K. Weiland	05/28/2020 Business Cards Business Cards		45.25 45.26
			Total for Check Number 57727:	0.00	90.51
57728	CU3000 558576 558609 MO015652 MO015698	Cues Inc. Camera for Wastewater Collection Tube Assy for Camera Credit for Returned Merchandise Credit for Returned Merchandise	05/28/2020 District Equipment District Equipment District Equipment District Equipment		61,880.65 2,580.61 -399.36 -2,580.61
			Total for Check Number 57728:	0.00	61,481.29
57729	FE4000 1119-4269-2 1119-4269-2	FedEx Shipping Charges Shipping Charges	05/28/2020 Shipping Charges Shipping Charges		21.85 25.04
			Total for Check Number 57729:	0.00	46.89
57730	GO8500 MBretz	Government Finance Officers Association M. Bretz	05/28/2020 Annual Membership		150.00
			Total for Check Number 57730:	0.00	150.00
57731	GR1000 9530593178 9530635052 9531783925 9533353406 9536993042	Grainger Inc. Liquid Hand Soap Janatorial Supplies Safety Glasses/Ear Plugs/Hard Hats/Hi-Vis Vests Battery Adapter 50-ft Jackhammer Hose	05/28/2020 Operating Supplies Operating Supplies Operating Supplies Construction Supplies Operating Tools and Equipme		99.60 270.72 1,151.03 106.68 170.70
			Total for Check Number 57731:	0.00	1,798.73
57732	HA3000 11947545	Hach Company Annual PM & CAL for MLSS Probe	05/28/2020 Line/Equipment M & R		487.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 57738:	0.00	400.00
57739	RP1710 HEDW1	Grant Felt 54 Twin Lakes Lane	05/28/2020 HEDW Rebate		200.00
			Total for Check Number 57739:	0.00	200.00
57740	SO8000 051520 051520 051520 051520	Southern California Edison Electricity Electricity Electricity Electricity	05/28/2020 Electricity Electricity Electricity Electricity		3,055.19 8,537.17 3,071.08 1,544.21
			Total for Check Number 57740:	0.00	16,207.65
57741	ST3000 990928 991343	Steves Auto & Truck Parts Veh # 1 Battery Veh #70 Battery	05/28/2020 Vehicle M & R		284.11 156.11
			Total for Check Number 57741:	0.00	440.22
57742	SW6100 RGonzalez	SWRCB-DWOCP R. Gonzalez	05/28/2020 D2 Cert. Renewal		80.00
			Total for Check Number 57742:	0.00	80.00
57743	UN5500 181369525-001 181369525-001	United Rentals, Inc. Husqvarna Md #FS500D-30 Concrete Saw Husqvarna Md #FS500D-30 Concrete Saw	05/28/2020 Operating Toos & Equipment Operating Toos & Equipment		17,240.00 17,240.00
			Total for Check Number 57743:	0.00	34,480.00
57744	WE5500 58286053	Western Nevada Supply Construction Materials	05/28/2020 Water Distribution System Im		2,026.52
			Total for Check Number 57744:	0.00	2,026.52
57745	AQ6100	Aqua-Aerobic Systems Inc. Filter Effectiveness Trial	05/28/2020 Outside Services		7,300.00
			Total for Check Number 57745:	0.00	7,300.00
			Report Total (117 checks):	0.00	768,156.07

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
ROBERTOS	10-110-6023	M. BUSBY	4/21	28.63	Ee Engagement Lunch-admin
DIRECTV	10-110-6023	M. VENDORS	4/3	121.99	Eng. Bldg. Satellite Svc.
10-110-6023 Total				150.62	
ZOOM	10-110-6105	S. HAKE	4/1	14.99	Monthly Subscription
ZOOM	10-110-6105	S. HAKE	4/14	22.67	Monthly Subscription
ADOBE	10-110-6105	S. HAKE	4/3	14.99	Adobe - MReeves
ADOBE	10-110-6105	S. HAKE	4/27	14.99	Adobe - Shake
10-110-6105 Total				67.64	
SIRIUSXM	10-110-6155	M. BUSBY	4/21	126.36	Annual Xm radio subscription
10-110-6155 Total				126.36	
KITTREDGE	10-110-6180	E. HYLTON	4/13	517.52	Face Coverings
MNTEERING	10-110-6180	E. HYLTON	4/13	562.58	Face Coverings
VENMO	10-110-6180	M. BRETZ	4/15	61.80	30 Reusable Masks
STAPLES	10-110-6180	S. HAKE	4/7	542.95	Office Supplies
KITTREDGE	10-110-6180	S. HAKE	4/27	367.08	Face Masks for Staff
VONS	10-110-6180	C. WEIBERT	4/15	9.99	Admin Bldg Kitchen Supplies
AMAZON	10-110-6180	C. WEIBERT	4/16	71.82	Admin Bldg Kitchen Supplies
BODWELL	10-110-6180	C. WEIBERT	4/24	49.98	Admin Bldg Kitchen Supplies
STAPLES	10-110-6180	S. HAKE	4/2	22.15	Office Supplies
STAPLES	10-110-6180	S. HAKE	4/22	66.21	Office Supplies
STAPLES	10-110-6180	S. HAKE	4/23	9.49	Office Supplies
STAPLES	10-110-6180	S. HAKE	4/28	42.98	Office Supplies
STAPLES	10-110-6180	S. HAKE	4/29	53.82	Office Supplies
10-110-6180 Total				2,378.37	
NEWEGG	10-110-6181	E. HYLTON	4/7	18.94	Computer Cord
10-110-6181 Total				18.94	
UPS	10-110-6185	M. VENDORS	4/6	46.50	Service Charge
UPS	10-110-6185	M. VENDORS	4/6	15.39	Shipping Charge
UPS	10-110-6185	M. VENDORS	4/13	31.00	Service Charge
UPS	10-110-6185	M. VENDORS	4/20	31.00	Service Charge
UPS	10-110-6185	M. VENDORS	4/20	12.91	Shipping Charge
UPS	10-110-6185	M. VENDORS	4/27	31.00	Service Charge
10-110-6185 Total				167.80	
CONFCALL	10-110-6210	S. HAKE	4/1	39.33	April Mgmt Meeting
APPLE	10-110-6210	M. BUSBY	4/20	0.99	Cell phone data storage
10-110-6210 Total				40.32	
ROBERTOS	10-120-6024	M. LOGAN	3/31	65.78	Inventory Lunch
ROBERTOS	10-120-6024	M. LOGAN	3/31	8.74	Inventory Lunch
10-120-6024 Total				74.52	
ADOBE	10-120-6105	M. BRETZ	4/28	14.99	Adobe
10-120-6105 Total				14.99	
AMAZON	10-120-6180	H. CHRISTENSEN	4/16	22.51	Print cartridge
10-120-6180 Total				22.51	
UNITED	10-120-6220	J. BEATTY	4/21	(304.30)	Refund for Travel
10-120-6220 Total				(304.30)	

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans. Date</u>	<u>Amount</u>	<u>Description</u>
ZOOM	10-130-6105	J. MULBAY	4/1	89.94	Zoom User Account
ZOOM	10-130-6105	J. MULBAY	4/7	11.99	Zoom User Account
TRANS FEE	10-130-6105	J. MULBAY	4/18	0.08	Tockify Web Calendar
TOCKIFY	10-130-6105	J. MULBAY	4/18	8.00	Tockify Web Calendar
10-130-6105 Total				110.01	
NEWEGG	10-130-6181	J. BURKHART	4/8	35.47	HDMI Cables for ISD
TABLET SOL	10-130-6181	J. MULBAY	4/3	683.24	Jetpack WiFi Devices
10-130-6181 Total				718.71	
GOVCNCTN	10-160-6181	J. MULBAY	4/10	1,155.68	Dell Precision Laptop for PSD
10-160-6181 Total				1,155.68	
WALMART	10-160-6200	C. WEIBERT	4/15	65.93	First Aid Supplies
10-160-6200 Total				65.93	
LIEBERTCASS	10-160-6215	C. WEIBERT	4/6	75.00	LCW Webinar
10-160-6215 Total				75.00	
CONFCALL	20-110-6210	S. HAKE	4/7	9.10	Conference Call
CONFCALL	20-110-6210	S. HAKE	4/21	3.88	Conference Call
CONFCALL	20-110-6210	S. HAKE	4/21	0.52	Conference Call
20-110-6210 Total				13.50	
RITE AID	20-140-6180	C. MURRAY	4/21	4.03	Binder for lab manual
20-140-6180 Total				4.03	
AT&T DATA	20-150-6210	M. VENDORS	4/14	35.00	Clays iPad Data Plan
20-150-6210 Total				35.00	
SUPER CASUALS	20-170-6024	J. BAKER	4/18	114.95	Work shirts Jerry
20-170-6024 Total				114.95	
ADOBE	20-170-6105	K. BEDOW	4/28	14.99	Adobe
ADOBE	20-170-6105	R. MOTLEY	4/13	14.99	Adobe
20-170-6105 Total				29.98	
EREPL PARTS	20-170-6145	M. LOGAN	4/9	49.99	SNOWBLOWER PIN WHEEL
20-170-6145 Total				49.99	
LINKEDIN	20-170-6215	K. BEDOW	4/17	29.99	Training subscription
20-170-6215 Total				29.99	
HOTEL.COM	20-170-6220	R. MOTLEY	4/4	(141.34)	Refund for Travel
HOTEL.COM	20-170-6220	R. MOTLEY	4/4	(141.34)	Refund for Travel
20-170-6220 Total				(282.68)	
NEWEGG	20-210-6181	J. PEDERSEN	4/2	20.95	Computer monitor adapter
GOVCNCTN	20-210-6181	J. MULBAY	4/11	150.41	Monitors Eng. Dept.
20-210-6181 Total				171.36	
CDF DIST.	20-230-6150	R. MOTLEY	4/17	1,171.73	door for monitoring building
20-230-6150 Total				1,171.73	
BLUEWHITE IND	20-230-6180	G. VANORSOL	4/9	504.56	tubes for Lake Mary pump
20-230-6180 Total				504.56	
SUPER CASUALS	20-245-6024	M. LOGAN	4/28	386.88	Clothing Keith W.
BOOTBARN	20-245-6024	R. GONZALEZ	4/22	224.35	Boots - R. Gonzalez
20-245-6024 Total				611.23	
ALLINKETO	20-245-6100	P. ROSS	3/24	(80.00)	Refund for fraudulent charges

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
ALLINKETO	20-245-6100	P. ROSS	3/24	(69.99)	Refund for fraudulent charges
ALLINKETO	20-245-6100	P. ROSS	3/24	(0.80)	Refund for fraudulent charges
ALLINKETO	20-245-6100	P. ROSS	3/24	(0.70)	Refund for fraudulent charges
	20-245-6100	Total		(151.49)	
NOR TOOL	20-245-6120	M. LOGAN	4/26	39.99	Error-Will be refunded
ZOOGUE	20-245-6120	J. MULBAY	4/11	53.86	Maint. Dept. iPad Case
	20-245-6120	Total		93.85	
ALLFUSES	20-245-6145	M. LOGAN	3/30	25.47	OT20 FUSES
ARC-ZONE	20-245-6145	M. LOGAN	4/21	757.55	WELDING SUPPLIES
	20-245-6145	Total		783.02	
KITTREDGE	20-245-6180	R. GONZALEZ	4/10	131.10	Neck gaiters for crew
	20-245-6180	Total		131.10	
GOVCNCTN	20-245-6181	J. MULBAY	4/10	1,155.68	Dell Laptop-Line Maint. 1 of 2
	20-245-6181	Total		1,155.68	
OWPSAC	20-245-6215	J. SLOVER	4/20	162.53	Water Treatment course/book
	20-245-6215	Total		162.53	
STEELTOE	20-255-6024	R. LARSON	4/8	226.26	Trevor work boots
	20-255-6024	Total		226.26	
TOMS PLACE	30-140-6100	B. HAFNER	4/11	74.97	Personal-repaid MCWD
	30-140-6100	Total		74.97	
CAMPWORLD	30-140-6145	R. MEDHURST	4/21	40.25	Temp. regulating fan-lab refrig.
	30-140-6145	Total		40.25	
BODWELL	30-140-6180	R. MEDHURST	4/1	13.74	Distilled water for BOD tests
	30-140-6180	Total		13.74	
UPS	30-140-6185	M. VENDORS	4/6	84.97	Shipping Charge
UPS	30-140-6185	M. VENDORS	4/13	46.12	Shipping Charge
UPS	30-140-6185	M. VENDORS	4/27	28.91	Shipping Charge
	30-140-6185	Total		160.00	
GOVCNCTN	30-310-6181	J. MULBAY	4/11	150.41	Monitors Eng. Dept.
	30-310-6181	Total		150.41	
ADOBE	30-320-6105	S. SORNOSO	4/2	12.99	Adobe
ADOBE	30-320-6105	T. NELSON	4/15	12.99	Adobe
	30-320-6105	Total		25.98	
ALLIED ELEC.	30-320-6145	M. LOGAN	4/22	2,037.23	IO Kit for Flow Meters
GREYLINE	30-320-6145	M. LOGAN	4/23	4,507.75	FLOW METER
BLT RENOGY	30-320-6145	R. MOTLEY	4/17	620.50	solar charger and batteries
	30-320-6145	Total		7,165.48	
BLUEWHITE IND	30-320-6180	T. NELSON	4/16	221.96	Tubing for polymer pump
	30-320-6180	Total		221.96	
GOVCNCTN	30-320-6181	J. MULBAY	4/11	300.82	Monitors Ops WW
	30-320-6181	Total		300.82	
HARVEYS	30-320-6220	S. SORNOSO	4/3	(78.66)	Refund for Travel
	30-320-6220	Total		(78.66)	
GOVCNCTN	30-345-6181	J. MULBAY	4/10	1,155.69	Dell Laptop-Line Maint. 2 of 2
	30-345-6181	Total		1,155.69	

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
UPS	30-345-6185	M. VENDORS	4/27	11.72	Shipping Charge
	30-345-6185 Total			11.72	
BODWELL	96-000-6115	C. WEIBERT	4/24	28.36	MU11 Shower Curtains
	96-000-6115 Total			28.36	
	April Visa Transaction Total			19,008.41	

MINUTES

Thursday, May 21, 2020
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:31 p.m. No recess was taken and the meeting was adjourned at 6:42 p.m.

Prepared by:

Stephanie Hake
Executive Assistant

ATTEST:

Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, May 21, 2020 at 5:31 p.m.

ROLL CALL

Board Present *

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present *

General Manager: Mark Busby
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Jerry Baker
Information Services Manager: Justin Mulbay
Finance Manager: Jeff Beatty
Administrative Analyst: Betty Hylton
Administrative Analyst: Chris Weibert
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present *

Brooke Bien – Mammoth Unified School District

**** As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

PUBLIC FORUM

President Smith opened the public forum at 5:32 p.m.

Brooke Bien addressed the Board on behalf of the Mammoth Unified School District (MUSD) to request that the MCWD Board consider waiving the required plan check and connection fees associated with the upcoming remodel/improvement project at the Mammoth Elementary School.

Board members asked a few questions of Ms. Bien. Joshua Horowitz, MCWD's legal counsel, indicated that there are limitations on MCWD's ability to provide financial relief for connection fees. He suggested that staff could research the details of the project to see if there is a possible nexus between the project and any financial relief that could be granted by MCWD which would provide water service related benefits for the community as a whole.

President Smith directed staff to issue the connection permit (prior to receiving payment) and in the meantime, staff and legal counsel should work on options that might allow for MCWD to provide financial relief for connection fees and bring back the item for discussion at a later meeting.

President Smith closed the public forum at 5:42 p.m.

CONSENT AGENDA A

A-1 Approval of April 2020 Check Disbursements (Springbrook #'s 57526 – 57647)

A-2 Approval of Minutes from the Regular Board Meeting held April 16, 2020

A-3 Approval of Minutes from the Special Board Meeting held April 16, 2020

There was no discussion and Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

Director Creasy made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Creasy
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

C-1 Discussion and Possible Approval of a Reduction of the Amount Charged to All Customers for both Water and Wastewater Base Rates for an Interim Period

Mark Busby described that due to the financial impacts to many of the District's ratepayers from COVID-19, Director Cage requested that the Board have a discussion regarding options for financial relief to the ratepayers. Mr. Busby said that staff's recommendation was to consider a 25% reduction in the base rates for both Water and Wastewater for the months of May, June, and July 2020. If the proposed reduction were approved the impact to the budget would be approximately \$300,000 over the three (3) months.

President Smith noted that the Town of Mammoth Lakes had submitted a letter of support for the reduction in rates. There were a couple of comments by Board members and Director Domaille made a motion.

BOARD ACTION – To approve a 25% reduction of the Water and Wastewater base rates charged to all District customers for the months of May, June, and July 2020

MOVED BY: Director Domaille
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-2 Presentation of the MCWD 2019/20 Annual Report on Key Projects, Programs, and System Improvements

Mark Busby noted that the first annual report was a collaboration of all departments, but that Betty Hylton was the lead person in producing the report. He noted that the report will be made available on the District's website as well as available for handout at the front reception desk in the Administration Building.

President Smith expressed the Board's appreciation to everyone that contributed in creating the report and the professional presentation that resulted.

Director Cage agreed with President Smith's praise to staff and suggested that the report be reduced to one page that could be used as a full-page ad in the local newspaper.

BOARD ACTION – None, informational only

C-3 Presentation and Discussion of Teaman, Ramirez, and Smith, Inc. SAS (Statement of Auditing Standards) 114 Planning Letter for Auditing Services

Jeff Beatty briefly explained that, as part of the annual financial audit, the auditing firm is required to communicate to the Board via an "Audit Planning Letter" (SAS 114 Letter) the auditor's responsibilities and what the Board can expect of the process. Mr. Beatty noted that by having this item on the agenda, it fulfilled the obligation of presenting the SAS 114 letter to the Board.

There was no discussion.

BOARD ACTION – None, informational only

C-4 Discussion and Possible Approval of Fiscal Year 2020 Engagement Letters with Teaman, Ramirez, and Smith, Inc.

- a) **Audit of Financial Statements for Fiscal Year ending March 31, 2020**
- b) **Appropriations Limit Agreed Upon Procedures**
- c) **Preparation of Annual Financial Transactions Report (State Controller's Report)**

Jeff Beatty briefly described the differences in the three engagement letters provided by the District's financial auditors, Teaman, Ramirez, and Smith, Inc.; noting that each of the letters pertain to separate but related functions of the annual audit. He commented that the letters are required to be presented and approved by the Board of Directors prior to the annual audit being conducted.

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To approve the three (3) Fiscal Year 2020 Engagement Letters with Teaman, Ramirez, and Smith

- a) **Audit of Financial Statements for Fiscal Year ending March 31, 2020**
- b) **Appropriations Limit Agreed Upon Procedures**
- c) **Preparation of Annual Financial Transactions Report (State Controller's Report)**

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

Committee Meetings Held During the Month

Technical Services Committee – *May 20, 2020*

Dennis Domaille

Gary Thompson

Finance Committee – *May 20, 2020*

Tom Cage

Robert Creasy

Technical Services Committee:

Directors Domaille and Thompson reported that information discussed at the meeting was routine. Mark Busby mentioned that the committee briefly discussed that staff had attended the recent GMRP (Groundwater Monitoring and Response Plan) meeting and the BLM announced its development plan for new monitoring wells; two behind the Shady Rest Campground and the other off of Center Street. BLM also noted that they had identified some additional funds to cover a larger portion of the development plan.

~

Finance Committee:

Director Cage reported that the property tax payment from Mono County was 9% above projection, and that there was a shortfall in water use in the month of April. Director Creasy added that the interest income from the investments is higher than expected, therefore making up for some of the loss in water revenue. The committee requested that Mr. Beatty adjust the table used for reporting monthly revenue to insert a subtotal line so that interest income is separated from other revenue sources.

~

There were no other committee meetings held during the month.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

Director Domaille queried Attorney Horowitz about practices the District possibly should have in place to protect its reserve funds.

Director Cage expressed appreciation to John Pedersen for his dedicated service to the District for the past 33 years; noting that his expertise and institutional knowledge will be missed.

ATTORNEY REPORT

Attorney Horowitz reported that due to the COVID-19 pandemic the state legislature has been moving very slowly with the only discussions occurring being related to the budget. Otherwise there was nothing to report.

The Board members went into closed session at 6:28 p.m.

CLOSED SESSION

D-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code section 54956 (a); International Union of Operating Engineers, Local 12 v. Mammoth Community Water District; Public Employment Relations Board

ADJOURNMENT

The meeting adjourned out of closed session at 6:42 p.m.

There was nothing to report from closed session.

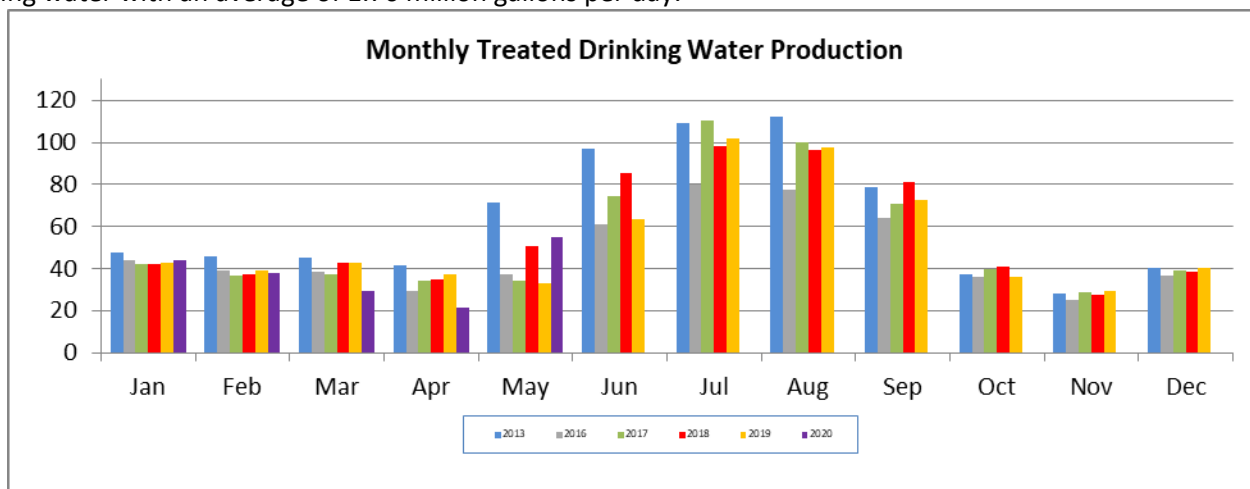
President Smith adjourned the meeting at 6:42 p.m.

Report Summary			
May Production Data (In Million Gallons)	2013	2019	2020
Treated Surface Water	65.9	32.9	54.4
Treated Groundwater	5.6	0.1	0.3
Untreated Groundwater	8.5	0.0	8.8
Reclaimed Wastewater	3.1	0.0	0.0
Totals	83.1	33.0	63.4
Non-Revenue Water	4.3	2.9	4.7
Treated Wastewater	28.4	48.9	26.8
Photovoltaic Power Produced (kWh)	243,065	193,530	234,150
Photovoltaic Solar Irradiance (kW/m ²)	1,161	966	1,139

Monthly - Water Treatment, Production & Supply Management

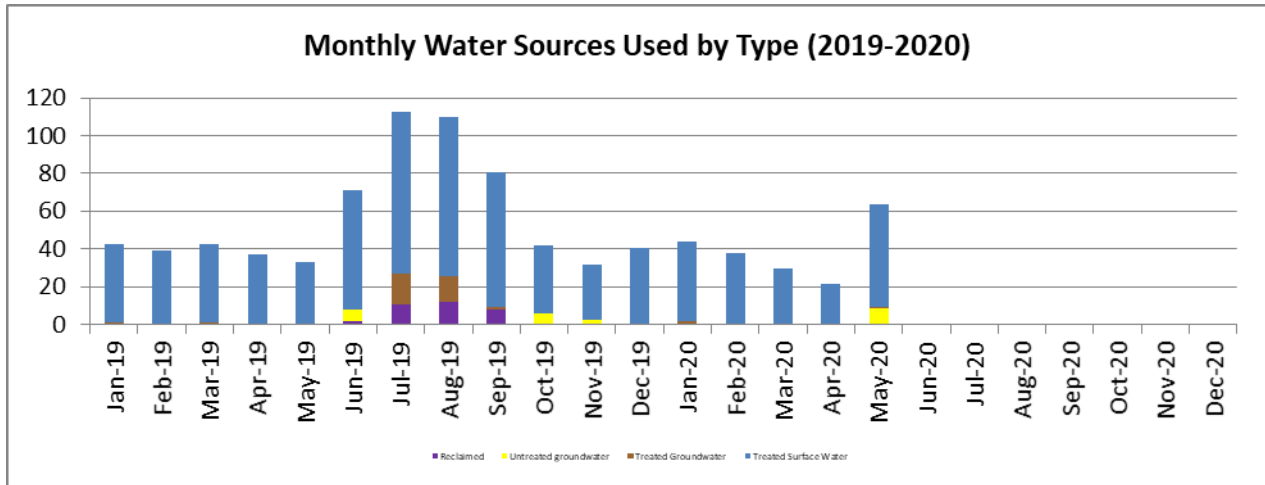
• **Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 54,677,000 gallons were treated for drinking water with an average of 1.76 million gallons per day.



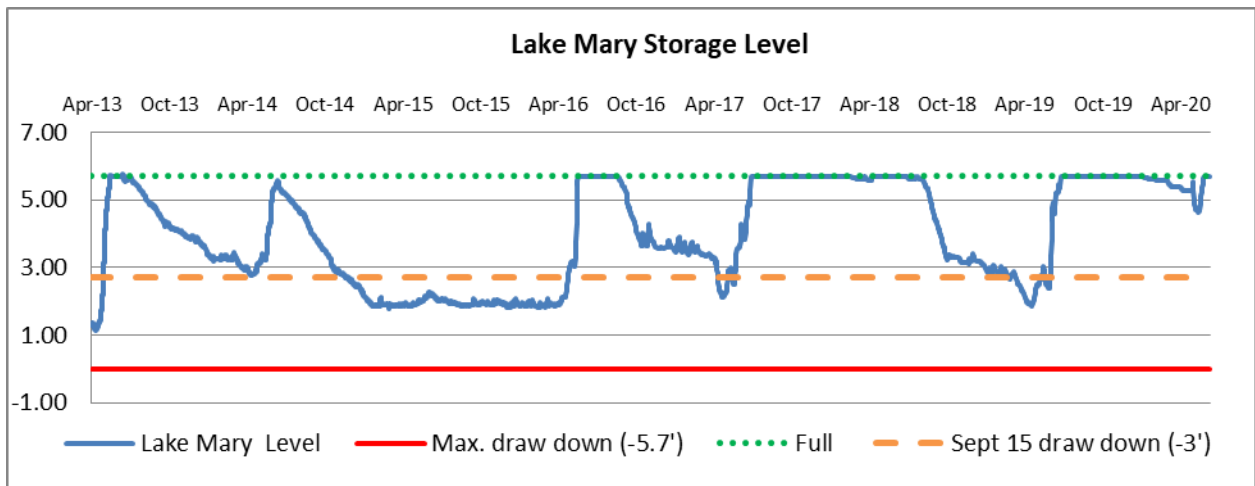
• **Water Supply Production and Management**

The total volume of water distributed to the community (including golf course irrigation) during the month of May was 63,431,000 gallons. This amounts to an average demand rate of 2.05 million gallons per day. Drinking water provided to the community was produced from the District’s surface water (99%) and groundwater (1%) treatment plants. Sierra Star and Snowcreek golf courses purchased 8,754,000 gallons of untreated well water for irrigation.



• **Surface Water**

The minimum daily stream flow requirement for the month of May was 18.7cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 21.6cfs to 53.9cfs with an average flow of 38.1cfs. The average flow for May 2019 was 50.7cfs. The flow requirement for June increases to 20.8cfs and current flows are close to the requirement. Lake Mary was filled as of May 27th and is currently still full. Water will be used from storage when Mammoth Creek flows are below the streamflow requirements.



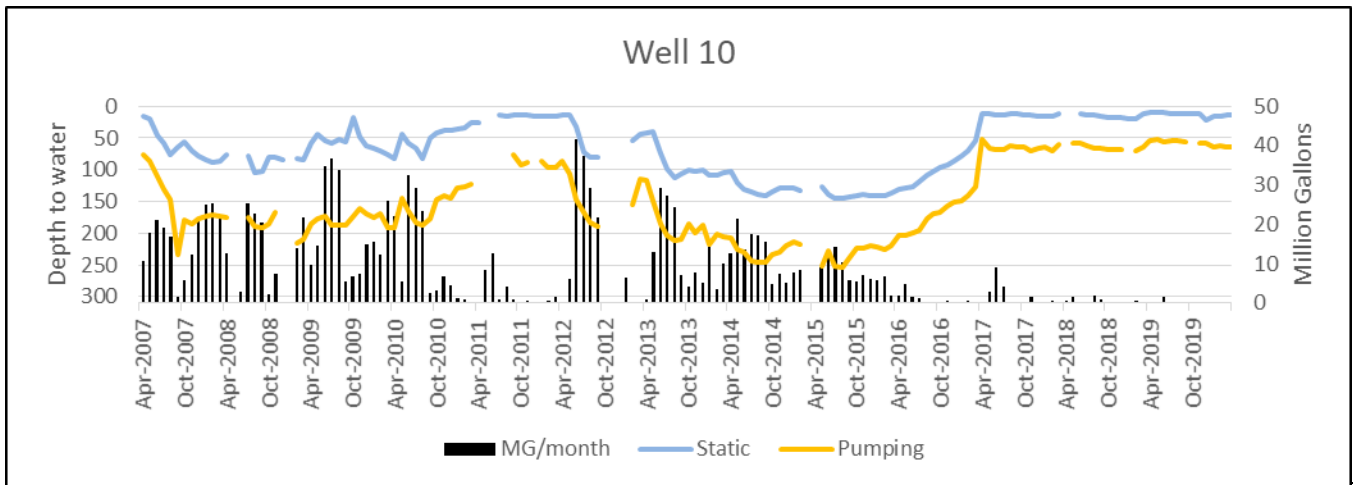
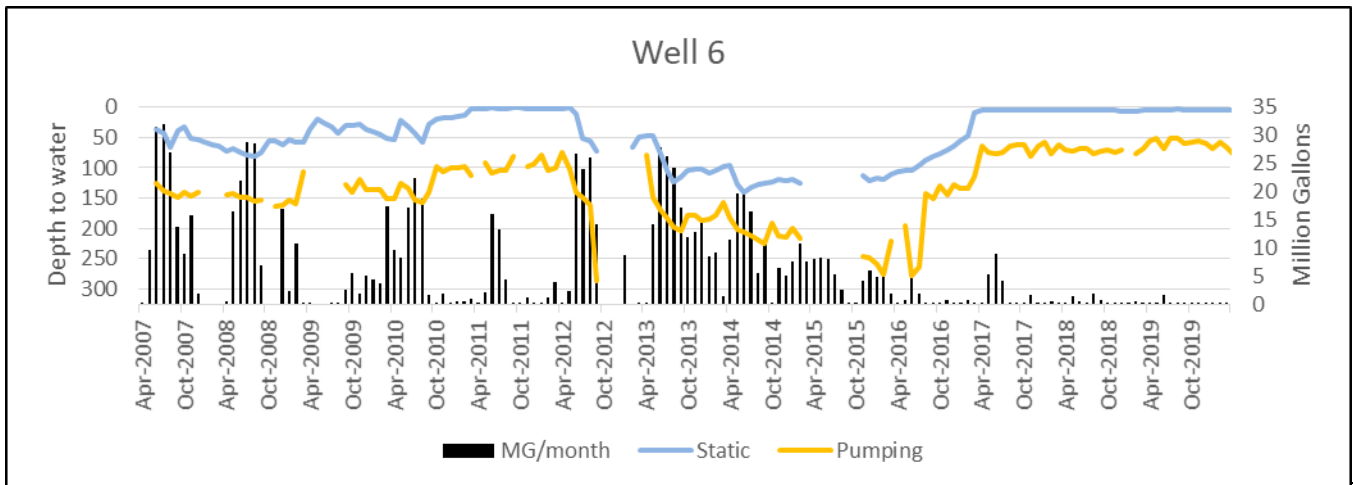
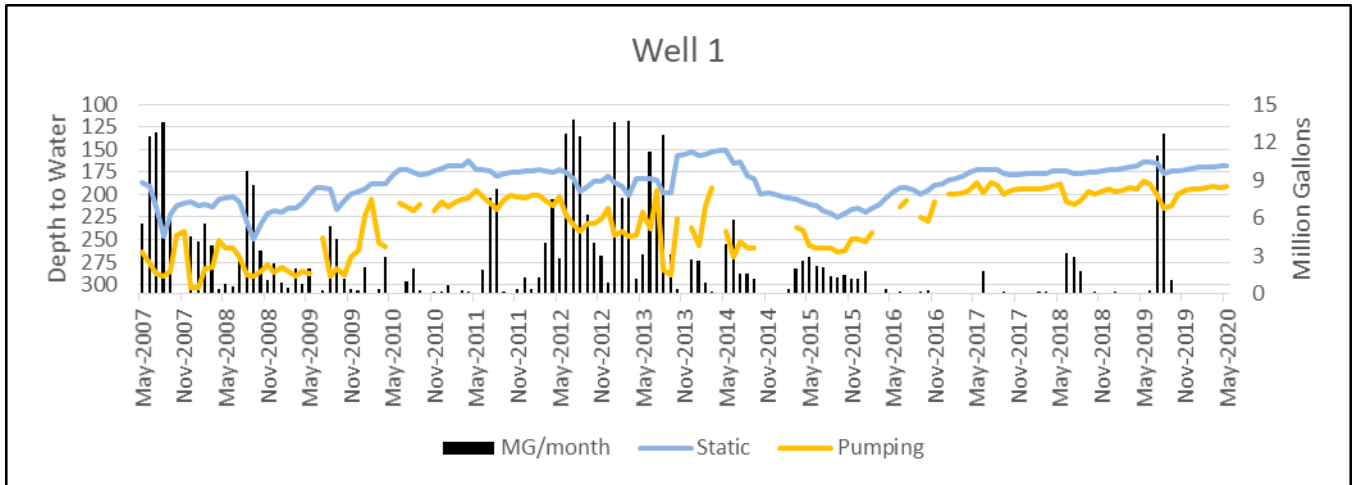
• **Groundwater**

Approximately 295,000 gallons or one percent (1%) of the drinking water produced was from the District’s groundwater sources during the month of May. An additional 8,754,000 gallons of untreated groundwater was supplied to the Sierra Star (8,246,000 gallons) and Snowcreek (508,000 gallons) golf courses for irrigation. Groundwater production Wells 1, 6, 10, 15, 16, 17, 18, 20, and 25 are operating as expected and available for service. All wells continue to be monitored daily and the currently available wells are adequate to meet current demand.

MAMMOTH COMMUNITY WATER DISTRICT

Operations Department Report

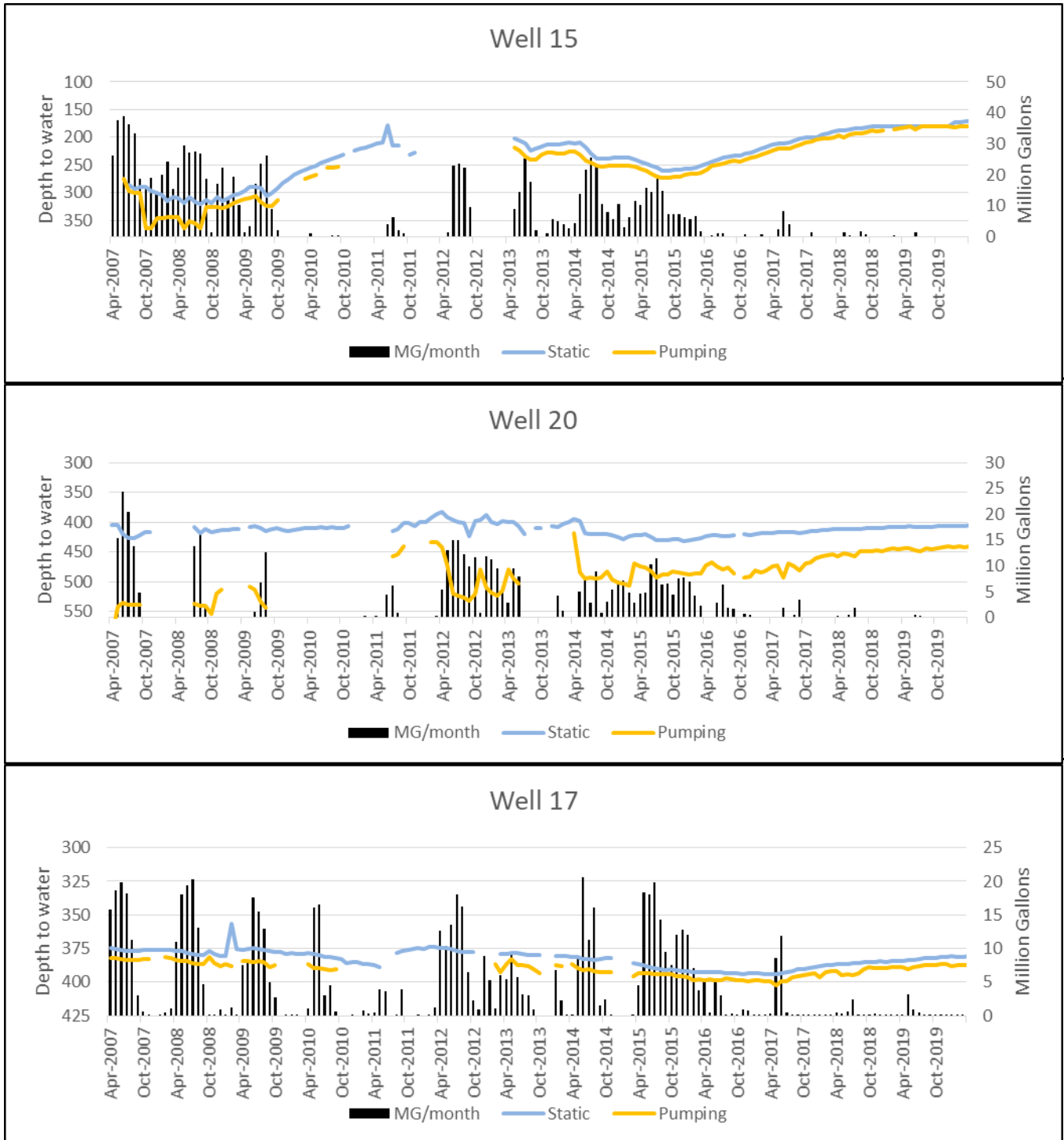
June 2020



MAMMOTH COMMUNITY WATER DISTRICT

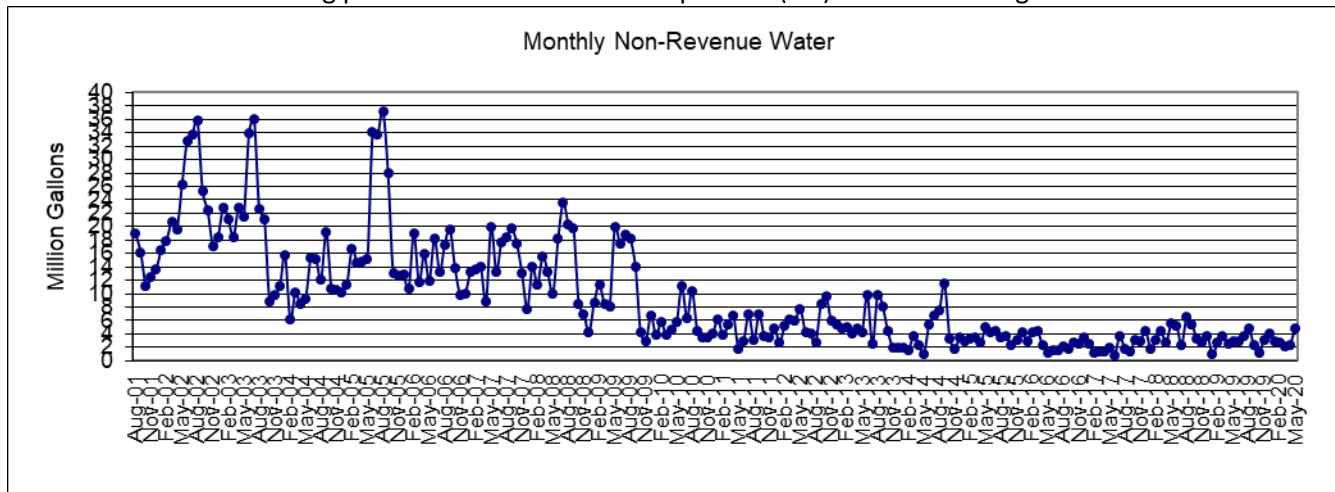
Operations Department Report

June 2020



- **Water Audit Information**

The water audit for this billing period shows a total of nine percent (9%) or 4.74 million gallons of non-revenue water.



Laboratory Management

- **Regulatory Compliance**

Laboratory personnel are currently updating processes and record keeping practices to meet the forthcoming regulation changes from state to nationally recognized standards. Part of this effort includes the implementation of the Laboratory Information Management System which is currently in the set up and testing phase.

The State Water Resources Control Board voted to adopt the new laboratory regulations on May 5th and will take effect October 1st, 2020. The implementation will occur over the course of several years and the MCWD lab is already prepared to meet most of the requirements.

Wastewater – Treatment & Flow

- **Wastewater Treatment**

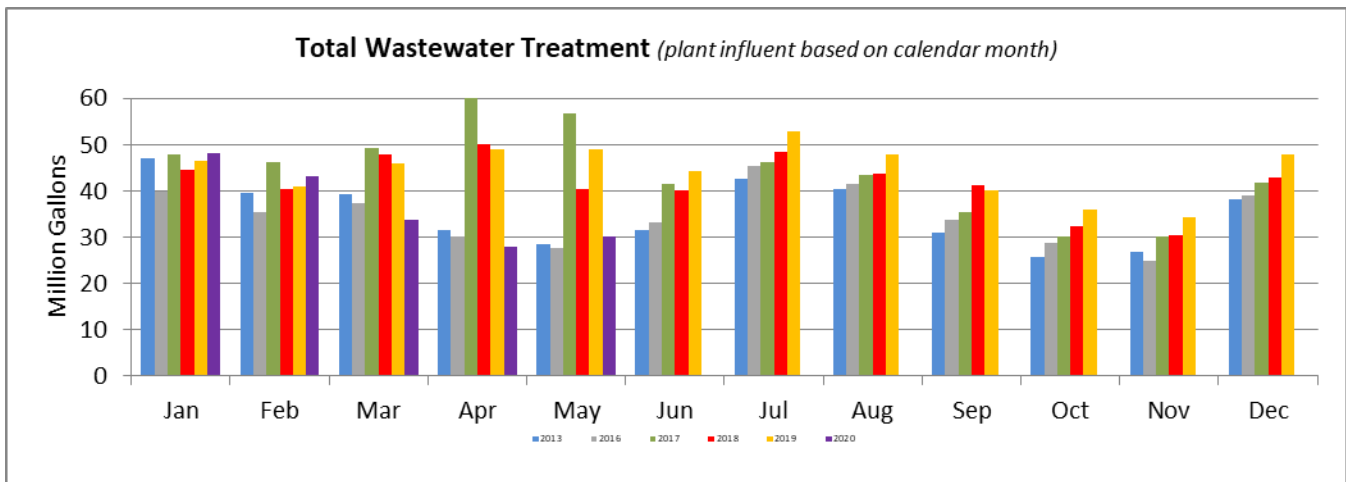
Treated wastewater discharged from the facility met all water quality standards for the month as established by the State Water Quality Control Board. Staff is currently working with the Lahontan Regional Water Quality Control Board on our revised waste discharge requirements and potential infrastructure upgrades. This process will be ongoing over the coming months.

- **Wastewater Flows**

The total volume of wastewater treated during the month of May was 26,821,000 gallons. This results in an average volume of 0.87 million gallons per day of wastewater flow. The influent flow meter has been affected by upstream equipment and seems to be reporting overstated values. Staff has provisioned a remedy for this problem and has begun installing new equipment. The wastewater effluent values have been closely matching water production totals and is now being used for this report until the influent meter solution is implemented.

- **Recycled Water**

Recycled water production began in May, however, the distribution of recycled water is pending the golf course overspray and site inspection.



- **Industrial Users**

Currently the Wastewater and Engineering staff are working on identifying potential industrial users and ensuring compliance with our requirements. Mammoth Brewing Company has not crossed the threshold and qualified as an industrial user since August 2018.

- **Staffing**

The Wastewater department has been in the recruitment process to fill a vacancy created by staff retirement at the beginning of the year. In conjunction with the Personnel Services department, Wastewater Operations has successfully recruited a Wastewater Operator II that was on boarded on 05/14/2020.

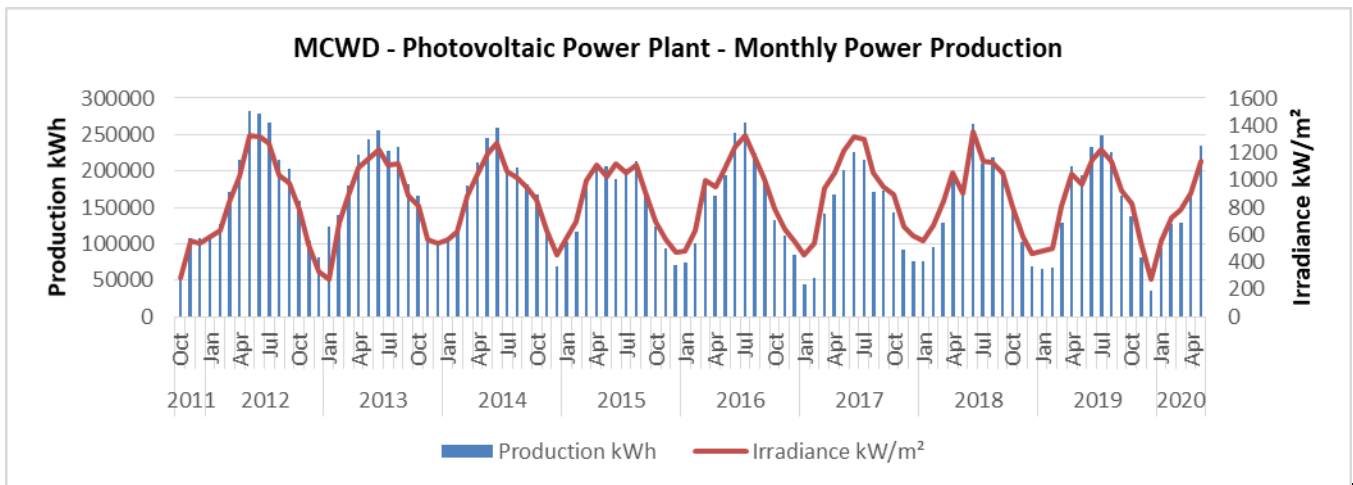
- **Projects**

The Plant Maintenance division, in conjunction with Wastewater Operations staff, have begun the scheduled replacement of the headworks Program Logic Controller (PLC) and will likely have the project completed by mid-June. This PLC replacement is part of an ongoing project that kicked off in 2018 and was designed to update all the PLCs at the WWTP.

Photovoltaic Power Plant Operations & Total District Electrical Usage

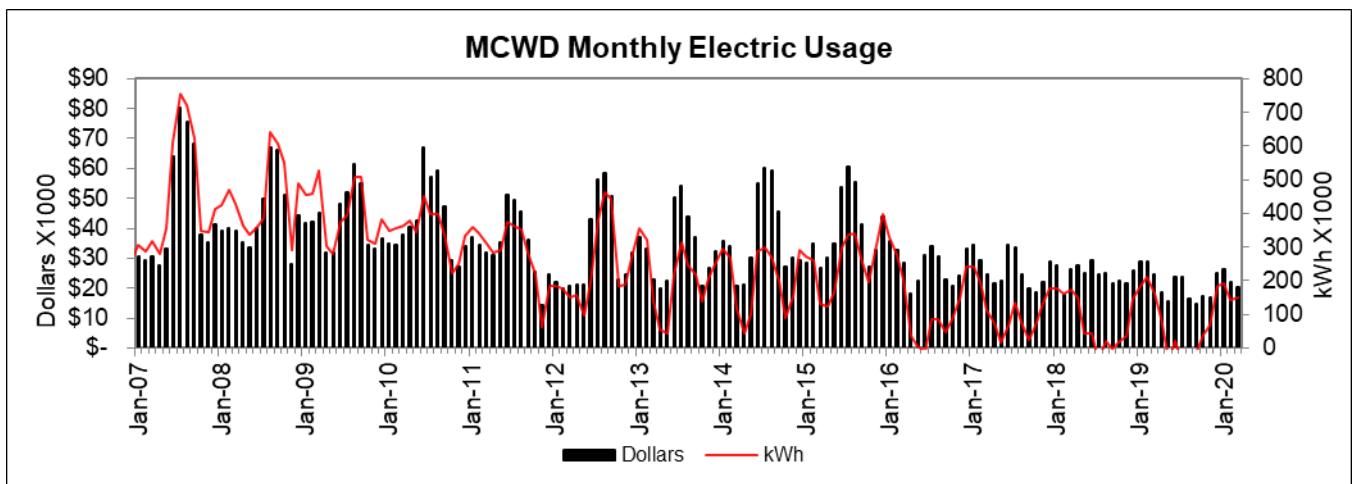
- **Solar plant production**

The total kilowatt hours of energy produced for the month of May was 234,150 kWh. The irradiance for May was 18% more than May 2019 while the solar energy increases by 21%.



- **Total electrical energy use**

Monthly energy usage chart for the past 13 years through March 2020. The monthly total includes all District facilities (34 electric meters) for all water, wastewater, and administrative uses.



Report Summary

The Maintenance Department's main focus for the month of May was, preparing for Tank T-6 rehabilitation, control communication radio installations, WWTP PLC upgrades, installing WWTP flow meters and working on meeting the department's annual goals for collection system and water distribution system maintenance.

Wastewater Treatment Plant and Recycled Water Maintenance

- Performed routine maintenance including daily and weekly preventive maintenance inspections
- Completed plans for power back-up at WWTP
- Continuing work on plan for sludge dewatering equipment
- Recycled Water system has been prepared and is ready for distribution
- Installed one of two new flow meters in the two trunk lines feeding the WWTP. The current flow meter, used to control many processes in the plant, is giving false reads and is unreliable. The new meters are up-stream from the plant and will provide reliable information to both the plant and the operators.

Solar Power Plant Maintenance

- Performed general visual inspections

Surface Water Treatment Plant and Related Facilities Maintenance

- Performed preventive maintenance inspections

Groundwater Treatment Plant and Related Facilities Maintenance

- Performed daily and weekly preventive maintenance inspections
- Repaired and installed a PLC at Tank T-8

Water Distribution System Operations & Maintenance

- Performed weekly inspections at the pressure reducing stations
- Valve exercising continued with 200 valves being exercised in 2020, bringing maintenance crews to 56% of their annual goal. The District has 1,919 valves which are on a five year exercising rotation with 30 critical valves being exercised annually.
- Air relief valve inspections continued with 18 valves being inspected in 2020, bringing maintenance crews to 86% of their annual goal. The District has 109 air relief valves which are inspected on a five year rotating basis.
- Fire hydrant inspections continued with 180 hydrants inspected in 2020, bringing maintenance crews to 64% of their annual goal. There are 559 fire hydrants in the system, which are inspected on a two year rotating basis.
- Quarterly water mainline flushing for 44 areas within the Water Distribution System (where crews have identified dead end lines) continued for 2020 bringing the Line Maintenance Department to 50% of their annual goal
- Performed 5 no-water usage investigations which resulted in 4 meter replacements
- Performed monthly tank inspections

- Mapped meters which had been relocated during replacement of the water service laterals
- Performed 34 metering system repairs
- Maintenance crews located a lateral on Pinecrest Ave; moved the meter out from under the building and installed a new curb stop due to an onsite leak.
- Performed meter pit repairs and paved around the meter on Old Mammoth Rd
- Performed annual inspections at the Block House, Sherwin, and Twin Lakes pressure reducing stations
- Turned the water on to Sherwin and Twin Lakes campgrounds, and took samples for CL2 and bac-t
- There were no disconnect notices delivered because the District has suspended the practice of disconnecting water service due to non-payment during the COVID-19 crisis
- Adjusted control valves as needed for area specific water usage changes and surface/groundwater distribution system balance
- Repaired a leak at the Knolls pressure reducing vault
- Cleaned and exercised valves around Tanks T-6 and T-7 which are critical components once the Tank T-6 rehabilitation project begins
- Flushed fire hydrants affected by flow testing for T-6 rehabilitation preparation
- Increased Tank T-7 fill valve from 400 GPM to 800 GPM in preparation of Tank T-6 being offline for rehabilitation.
- Backflow mailings for annual testing continued with sending out first notices for June which included 149 sites and 362 hazards
- Cross Connection Control Program work continued in 2020 which includes site surveys, new backflow prevention assembly tests, data entry, and customer service phone calls. The District presently tracks hazards at 905 sites with 1,761 backflow assemblies.
- Maintenance crews responded to 14 customer service calls to assist customers with no water issues, turning water off/on for repairs, meter location, and leak detection.

Wastewater Collection System Operations & Maintenance

- Performed weekly inspections of the lift stations and force mains
- Installed a new sump pump at the East Twin lift station
- Deployed generator at East Mary lift station for power outage related to tree removal work on 5/27
- Sewer five year rotating scheduled cleanings and inspections continued with 37,343' of pipe cleaned in 2020 bringing the Line Maintenance crew to 52% of their annual goal. There are 361,527' of sewer lines on this schedule.
- Sewer quarterly and bi-annual rotating scheduled cleanings and inspections continued with 24,908' of pipe cleaned in 2020 bringing the Line Maintenance crew to 66% of their annual goal. There are 38,030' of sewer lines on this schedule. This schedule includes identified sewer lines that are in need of enhanced maintenance. Sewer lines on this schedule get cleaned two to four times a year. Some lines also have minimizer pumps that inject a grease emulsifier several times a day to help keep grease in suspension. These are monitored on an as-needed basis.
- Maintenance crews identified several manholes in need of repair which will be addressed later this summer
- Staff responded to a residence with a broken sewer clean-out which introduced rocks and dirt to the main sewer line. The main line was cleaned of all debris.
- An abandoned sewer lateral was discovered during a USA dig alert on Juniper Ct. Crews plugged the line and informed the contractor to make the necessary repairs.

- Maintenance staff assisted MMSA with several TV inspections at Camp High Sierra and advised on best repair options for the property
- Crews began cleaning and TV inspections on 18" and 24" sewer trunk lines on the Old Mammoth Rd. bike path. Multiple cleanings will be required to get the CCTV equipment through.
- Staff identified roots in the District's section of a lateral on Grindelwald, cut out the roots to get flow and scheduled a spot repair.
- Maintenance crews investigated inflow and infiltration (I & I) in the Lakes Basin during high water runoff times to identify sources of frequent lift station pumping. Some I & I was found mostly coming in from manhole frame and covers; repairs have been scheduled.
- Field data has been collected for *Cure in Place Pipe* (CIPP) and manhole rehabilitation RFQs which are scheduled to go out in June.

Special Projects/Programs

Tank T-6 Rehabilitation

The Tank T-6 Rehab project was awarded to Simpson Sandblasting & Special Coatings, Inc. Work is scheduled to begin on June 23, 2020 and should be completed by September 1, 2020. The scope of work includes: repairs to the air gap and roof vent. The tank is getting a full rehabilitation, the interior of the tank will be sandblasted to bare metal before re-coating with a multi-layer epoxy coating system and the exterior of the tank will be pressure washed, spot repaired, primed, and painted. To avoid interruptions in service, the District will increase flows through the Block House to utilize as much surface water as possible and supplement with groundwater when needed.

Progress: The contractor will start on the outside rehabilitation of the tank allowing staff the time to take the tank out of service and install monitoring equipment in three locations to meet chlorine contact time compliance while the tank is offline.

Sludge Dewatering and Conveyance

Maintenance, Operations, and Engineering staff have developed a project for installing improved sludge dewatering equipment at the WWTP. The project is scheduled for fall of this year. Orders have been placed for the sludge dewatering and conveyance equipment.

Progress: The scales and trailers for sludge hauling have been ordered and are awaiting delivery. The RFQ went out June 5th for a trucking company to haul sludge to the landfill in Nevada.

Radio Communications Upgrade

Equipment has been ordered to replace old, obsolete communication systems that do not meet current FCC regulations. The new radios will integrate well with the new lift station controls and will also complete the communications upgrade of all water storage tanks.

Progress: Work is scheduled to be completed in June.

WWTP PLC Phase III

This is the last phase of this project and includes replacement of the PLC's at the headworks and in the filter room.

Progress: Preliminary work by Plant Maintenance staff started in May. The contractor is on site and work is scheduled to be completed by mid-June.

Summer Construction: Planned in-house construction projects for FY21:

- **Meter Replacements – Snowflower Condos**
Project involves replacing twenty-two 1.5” meters with new meter pits
Progress: Work started as scheduled on 5/26/20 and is on track to be completed 6/19/20
- **Water Service Lateral Replacements – The Trails neighborhood**
Project involves replacing 48 double laterals, 4 single laterals and 5 air relief valves; affecting 102 total services.
Progress: Scheduled 6/22/20 – 9/4/20
- **Water Service Lateral Replacements – Snowcreek Crest neighborhood**
Project involves replacing 27 double laterals, 2 single laterals and 1 air relief valve; affecting 58 total services.
Progress: Scheduled 9/7/20 – 10/9/20
- **Water System Improvement at Snowcreek Phase V**
Project involves installing a 10” gate valve on the existing main line for isolation purposes at Snowcreek V.
Progress: Schedule 10/12/20 – 10/16/20

Fats, Oil and Grease (FOG) Program: There was no FOG program activity in May

	Total Active FSEs	Exempted FSEs	Goslyn Traps	Conventional Grease Traps	Interceptors	Garbage Disposals	Violations
2018 Totals	77	17	13	30	10	2	7
2019 Totals	83	21	23	26	10	2	4
2020 Totals	82	21	21	26	11	2	0

Departmental / General

- Departments held weekly safety meetings
- Performed weekly vehicle maintenance and general maintenance on District buildings and grounds
- Maintenance departments continued to assist the Operations Department with stand-by duties
- Maintenance staff responded to 114 USA dig alerts this year locating MCWD water and sewer lines

Financial Department Update

The start of the irrigation season brought water use revenue \$26,433 above budget. Revenue from water and wastewater base rates is approximately \$99,000 below budget as expected following the rate reduction in response to the COVID-19 economic impact.

For the monthly Board report, interest revenue has been separated from the gain/loss in the market value of the investment portfolio. Interest revenue includes the coupon payments received from securities in the investment portfolio as well as interest received on District loans.

7.7% of our customers are past due on their bills, with 65% of these customers between 30-59 days late. This is slightly higher than our average of 5.5% late payments.

Significant expenditures for the month include:

- \$130,000 to Tesco Controls as initial payment for work on the WWTP Headworks PLC
- \$90,094 to Western Nevada Supply for capital project materials
- \$34,480 to United Rentals to purchase a concrete saw
- \$17,243 to Enright Construction to prepare the District condo in Crowley Lake for rental

The Operating Tools line is over the year-to-date budget as a result of the purchase of a tapping tool motor in Line Maintenance and board room chairs. Both purchases were planned and approved in the budget. The Software Licenses and Agreements line is over budget as a result of annual payments for the Springbrook and WaterSmart licenses.

The District is moving forward on the contract with Tyler Technologies for implementation of an upgraded enterprise resource software system. The upgrade will replace our existing software for financials, utility billing and payroll, and will add functionality for human resources and permitting. The expected cost is approximately \$250,000 for licenses and implementation and was included in the approved capital budget.

Graphs and Tables

Details on capital expenditures are listed in Table A, operation expenses in Table B, fund balances in Table C, utility bill aging in Table D, and cash balance projection in Table E, followed by a summary of the District's investment portfolio including the monthly report of transactions.

Summary graphs of revenue and expenses are presented below.

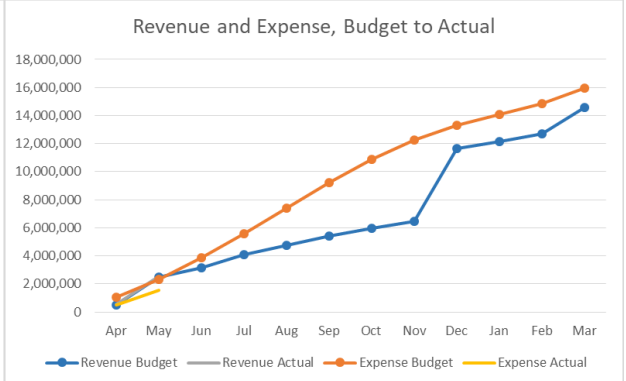
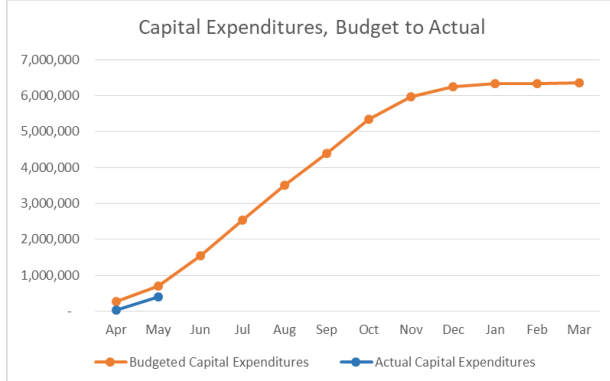
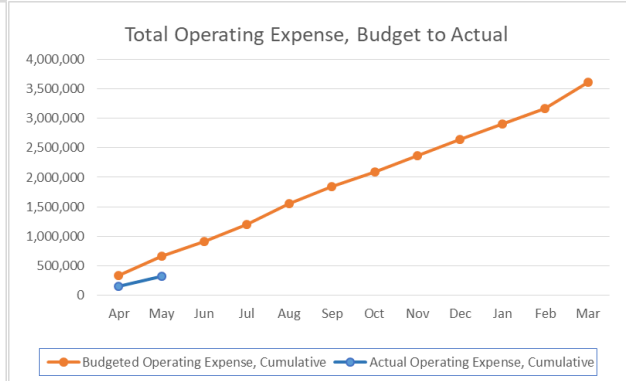
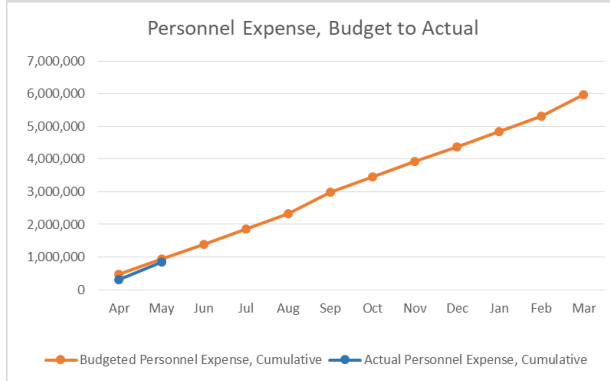
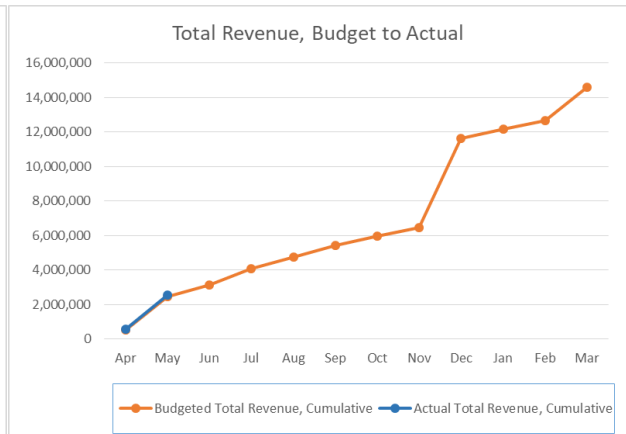
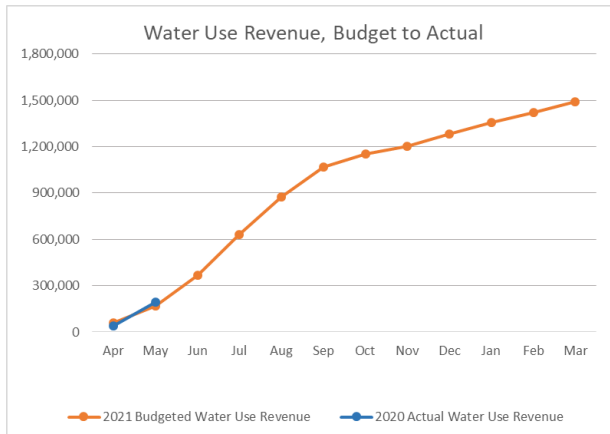
MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

6/18/2020

June, 2020



MAMMOTH COMMUNITY WATER DISTRICT
Finance Department Report
June, 2020

Agenda Item: B-3
6/18/2020

Financial Reports

Table A Capital Project Management

Capital Funds Project Summary							
Fiscal Year: 2021							
Spending through May 2020							
FUND	Proj#	PROJECT DESCRIPTION	BRE	FY 2021 Budget	FY 2021 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
23	6233	WWTP Sludge De-Watering and Conveyance	24	652,900	20,040		
23	6013	Lift Station Radio Replacements	23	62,200	-	-	-
22	5272	Tank 6 Rehab	22	655,500	125		
21	6228	WWTP Back-up Power and battery UPS	21	54,600	11,543	-	11,543
23	6235	WWTP Filter Bypass Pump	21	70,300			
23	6234	WWTP Headworks/Filtration PLC Upgrade	21	173,500	132,443	-	132,443
23	6219	Laurel Pond Monitoring Wells	21	401,700	4,110	20,445	24,555
22	5059	Well 32	21	1,631,500	7,204	228,536	235,740
23	6035	Rehab Secondary Clarifier #2	20	67,700	-	-	-
23	6043	Sewer Line Rehab FY 2021	18	401,600	-		
22	5239	Distribution System Improvements FY 2021	17	689,100	99,133		
22	5025	College Vault PRV	13	8,900	6,741		
22	5067	Timber Ridge Pump Station Rehab	13	12,900	10,554	-	10,554
23	6011	Twin Falls Lift Station Rehab	13	36,800	-	-	-
23	6012	West Mary Lift Station Rehab	13	36,800	624		
23	6030	Wastewater Cost of Service Study	8	25,000	-	14,394	14,394
22	5032	Water Cost of Service Study	8	50,000	-		
21	8001	Upgrade ERP Software	4	258,400			
21/31	5013	Rehab/Replace Admin Bldg		25,000	-	16,473	16,473
22	5004	LMTP Improvements		30,000	-	6,163	6,163
22	5525	Update Groundwater Model		135,100	-		
Capital Equipment							
23		Sludge hauling trailers		180,300			
22		Dump truck replacement (CARB compliance)		150,000			
23		Sewer camera and carrier		65,000	61,481		
22/23		Water truck replacement (CARB compliance)		60,000			
22		Van-pool van		45,000			
22/23		Vehicle replacement (Engineering)		36,500			
23		Pool vehicle		35,000			
22		Concrete saw		35,000	34,480		
21		Fuel dispenser replacements		20,000			
23		Primary 4 Rehab			10,162		
Total Capital Projects and Equipment				5,979,800	398,640		

BRE = Business Risk Exposure

MAMMOTH COMMUNITY WATER DISTRICT
Finance Department Report
June, 2020

Agenda Item: B-3
 6/18/2020

Table B Revenue and Expenses

Account	YTD Actual	YTD Budget	Better/Worse	% Diff
Billing - Water Usage	193,901	167,468	26,433	15.8%
Water Base Rates	271,379	308,153	(36,774)	-11.9%
Wastewater Base Rates	442,051	504,325	(62,273)	-12.3%
Engineering Revenue	5,273	9,925	(4,652)	-46.9%
Miscellaneous Revenue	27,157	33,736	(6,579)	-19.5%
Permits - Connection Fees	30,608	51,560	(20,952)	-40.6%
Taxes and Assessments	1,385,137	1,353,013	32,124	2.4%
Interest Income	96,395	54,000	42,395	78.5%
Subtotal Revenue	2,451,901	2,482,179	(30,278)	-1.2%
Investment Gain (Loss)	104,177	-	-	
Total Revenue	2,556,078	2,482,179	73,899	3.0%
Salaries & Wages	537,723	573,734	36,011	6.3%
Salaries & Wages - Board Members	1,804	3,846	2,042	53.1%
Salaries & Wages - Capital	17,859	38,689	20,830	53.8%
Employee Benefits - Group Insu	164,076	165,560	1,485	0.9%
Employee Benefits - Pension	119,096	130,822	11,727	9.0%
Employee Benefits - Workers Co	8,270	9,555	1,284	13.4%
Employer Paid Taxes	10,556	9,160	(1,396)	-15.2%
Total Personnel Expense	859,383	931,366	71,983	7.7%
Employee Engagement	225	1,583	1,358	85.8%
Ee Ben. PPE Unif Other	1,609	3,406	1,797	52.8%
Outside Services/Contractual	3,886	12,598	8,712	69.2%
Property Tax Admin. Fee	52,510	55,125	2,615	
Sludge Disposal	6,645	40,000	33,355	83.4%
Software Licenses and Agrmnts	56,729	43,205	(13,524)	-31.3%
IT Services	2,500	6,667	4,167	62.5%
Banking Fees	5,632	6,333	701	11.1%
Professional Services	9,437	59,775	50,338	84.2%
Outside Lab Services	1,713	9,208	7,495	81.4%
Employee Housing Expenses	6,202	12,130	5,928	48.9%
Operating Tools	18,228	7,983	(10,245)	-128.3%
Gasoline	5,296	6,217	921	14.8%
Diesel Fuel	2,111	2,648	538	20.3%
Insurance	22,931	23,333	403	1.7%
Legal Services	5,673	20,500	14,828	72.3%
M & R - Line Repair/Equipment	9,784	35,293	25,509	72.3%
M & R - Buildings	3,900	22,500	18,600	82.7%
M & R - Vehicles	2,068	12,500	10,432	83.5%
Memberships/Certifications	1,156	7,794	6,638	85.2%
Permit Materials	1,224	2,500	1,276	51.1%
Operating Chemicals	-	21,201	21,201	100.0%
Operating Supplies	14,993	20,700	5,707	27.6%
Computer Systems/Equipment	5,294	12,500	7,206	57.7%
Postage/Freight	386	1,570	1,184	75.4%
Advertising Publications & PR	1,233	3,958	2,726	68.9%
Books & Subscriptions	-	280	280	100.0%
Safety	741	17,768	17,027	95.8%
Permits & Licensing	2,586	8,385	5,800	69.2%
Settlement Costs	50,000	50,000	-	0.0%
Telephone	2,672	7,253	4,581	63.2%
Training & Meetings	268	14,084	13,817	98.1%
Travel Expenses	(666)	10,917	11,582	106.1%
Bank Reconciliation over/short	7	N/A		
Utilities-Electric	16,208	69,733	53,526	76.8%
Utilities-Propane	1,245	7,650	6,405	
Water Conservation	5,560	21,250	15,690	73.8%
Total Operating Expense	319,983	658,549	338,573	51.4%

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

6/18/2020

June, 2020

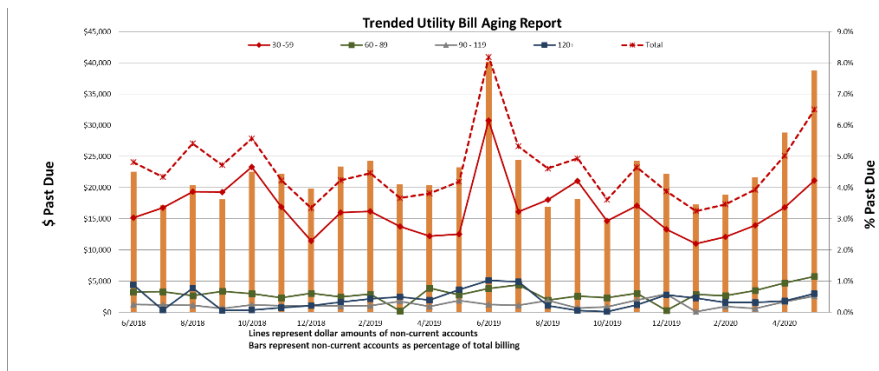
Table C Fund Balance

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	451,655	1,201,466	1,344,202	1,017,473	11,204,667	7,061,072
Current Assets	434,069	330,015	152,803	-	23,265	17,435
Non-current Assets	-	-	-	-	-	-
Capital Assets	619	1,167	-	2,031,790	34,833,246	15,849,656
Total Assets	886,342	1,532,649	1,497,005	3,049,263	46,061,178	22,928,163
Current Liabilities	(104,474)	20,006	12,470	-	(62,156)	3,305
Non-current Liabilities	(327,919)	(195,493)	(170,293)	-	-	-
Assets - Liabilities	453,950	1,357,162	1,339,181	3,049,263	45,999,022	22,931,468
Target Fund Balance	190,000	1,160,000	1,260,000	1,000,000	5,964,000	3,348,000
Available Fund Balance	347,181	1,221,472	1,356,672	1,017,473	11,142,511	7,064,377

	Capital Expansion Funds			Other Funds		Total
	31 Admin	32 Water	33 Wastewater	96 Enterprise	98 LADWP	
Cash Total	1,005,367	1,075,098	300,150	618,444	367,907	25,720,705
Current Assets	-	(35)	-	8,576	-	966,128
Non-current Assets	-	-	-	2,478,198	-	2,478,198
Capital Assets	5,436	10,557,292	4,903,382	1,331,023	-	69,513,610
Total Assets	1,010,803	11,632,356	5,203,532	4,436,241	367,907	98,678,642
Current Liabilities	-	(624)	(383)	(8,610)	-	(140,466)
Non-current Liabilities	-	-	-	-	-	(693,704)
Assets - Liabilities	1,010,803	11,631,732	5,203,149	4,427,631	367,907	97,844,473
Target Fund Balance	1,000,000	1,045,000	288,000	500,000	375,000	16,215,101
Available Fund Balance	1,005,367	1,074,474	299,767	609,834	367,907	25,580,240

Available fund balance equals cash – current liabilities.

Table D Trended Utility Bill Aging Report



The total amount past due is \$32,506 as of May 31, 2020.

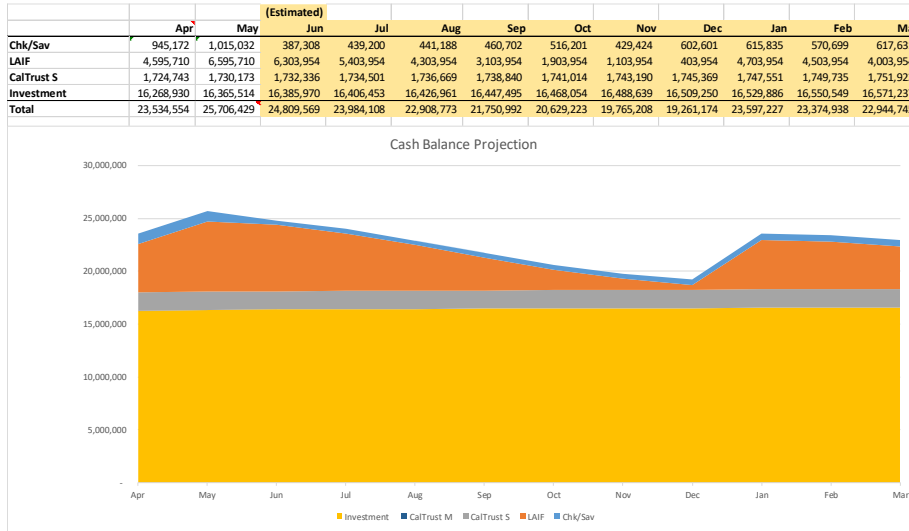
MAMMOTH COMMUNITY WATER DISTRICT

Finance Department Report

June, 2020

Agenda Item: B-3
6/18/2020

Table E Cash Balance Projection



Mammoth Community Water District
Account #10652

Portfolio Summary
As of May 31, 2020



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.05
Average Coupon	2.22%
Average Purchase YTM	2.02%
Average Market YTM	0.53%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	3.32 yrs
Average Life	2.12 yrs

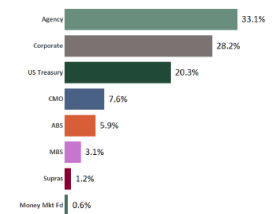
ACCOUNT SUMMARY

	Beg. Values as of 4/30/20	End Values as of 5/31/20
Market Value	16,312,549	16,365,514
Accrued Interest	84,877	79,778
Total Market Value	16,397,426	16,445,292
Income Earned	27,894	27,322
Cont/W/D		-15,990
Par	15,761,636	15,781,502
Book Value	15,877,953	15,894,384
Cost Value	15,903,711	15,923,385

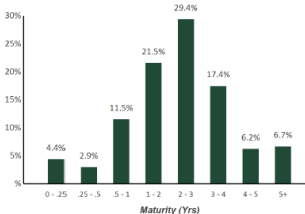
TOP ISSUERS

Government of United States	20.3%
Federal Home Loan Bank	15.2%
Federal National Mortgage Assoc	14.2%
Federal Home Loan Mortgage Corp	8.7%
Federal Farm Credit Bank	2.0%
Wells Fargo Corp	1.9%
PNC Financial Services Group	1.6%
Apple Inc	1.4%
Total	65.3%

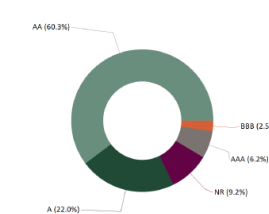
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	1/31/2019
Mammoth Community Water District	0.39%	1.43%	2.95%	4.94%	N/A	N/A	N/A	N/A	5.00%
ICE BAML 0-5 Yr US Treasury Index	0.11%	1.65%	3.38%	5.14%	N/A	N/A	N/A	N/A	5.23%

Transaction Ledger

As of May 31, 2020



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	05/01/2020	31846V203	3.71	First American Govt Obligation Fund Class Y	1.000	0.01%	3.71	0.00	3.71	0.00
Purchase	05/03/2020	31846V203	5,170.00	First American Govt Obligation Fund Class Y	1.000	0.01%	5,170.00	0.00	5,170.00	0.00
Purchase	05/05/2020	31846V203	843.75	First American Govt Obligation Fund Class Y	1.000	0.01%	843.75	0.00	843.75	0.00
Purchase	05/06/2020	3133ELYR9	325,000.00	FFCB Note 0.25% Due 5/6/2022	99.873	0.31%	324,587.25	0.00	324,587.25	0.00
Purchase	05/06/2020	31846V203	2,187.50	First American Govt Obligation Fund Class Y	1.000	0.01%	2,187.50	0.00	2,187.50	0.00
Purchase	05/07/2020	3137EAER6	305,000.00	FHLMC Note 0.375% Due 5/5/2023	99.958	0.39%	304,871.90	0.00	304,871.90	0.00
Purchase	05/11/2020	31846V203	3,300.00	First American Govt Obligation Fund Class Y	1.000	0.01%	3,300.00	0.00	3,300.00	0.00
Purchase	05/12/2020	31846V203	707.17	First American Govt Obligation Fund Class Y	1.000	0.01%	707.17	0.00	707.17	0.00
Purchase	05/12/2020	31846V203	481.90	First American Govt Obligation Fund Class Y	1.000	0.01%	481.90	0.00	481.90	0.00
Purchase	05/15/2020	31846V203	100,000.00	First American Govt Obligation Fund Class Y	1.000	0.01%	100,000.00	0.00	100,000.00	0.00
Purchase	05/15/2020	31846V203	6,937.50	First American Govt Obligation Fund Class Y	1.000	0.01%	6,937.50	0.00	6,937.50	0.00
Purchase	05/15/2020	31846V203	595.32	First American Govt Obligation Fund Class Y	1.000	0.01%	595.32	0.00	595.32	0.00
Purchase	05/15/2020	31846V203	170.00	First American Govt Obligation Fund Class Y	1.000	0.01%	170.00	0.00	170.00	0.00
Purchase	05/15/2020	31846V203	248.34	First American Govt Obligation Fund Class Y	1.000	0.01%	248.34	0.00	248.34	0.00
Purchase	05/15/2020	31846V203	201.04	First American Govt Obligation Fund Class Y	1.000	0.01%	201.04	0.00	201.04	0.00
Purchase	05/15/2020	31846V203	780.55	First American Govt Obligation Fund Class Y	1.000	0.01%	780.55	0.00	780.55	0.00

Transaction Ledger

As of May 31, 2020



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	05/15/2020	31846V203	564.63	First American Govt Obligation Fund Class Y	1.000	0.01%	564.63	0.00	564.63	0.00
Purchase	05/15/2020	31846V203	386.47	First American Govt Obligation Fund Class Y	1.000	0.01%	386.47	0.00	386.47	0.00
Purchase	05/15/2020	31846V203	1,368.18	First American Govt Obligation Fund Class Y	1.000	0.01%	1,368.18	0.00	1,368.18	0.00
Purchase	05/15/2020	31846V203	1,068.68	First American Govt Obligation Fund Class Y	1.000	0.01%	1,068.68	0.00	1,068.68	0.00
Purchase	05/15/2020	31846V203	1,491.44	First American Govt Obligation Fund Class Y	1.000	0.01%	1,491.44	0.00	1,491.44	0.00
Purchase	05/15/2020	31846V203	6,270.04	First American Govt Obligation Fund Class Y	1.000	0.01%	6,270.04	0.00	6,270.04	0.00
Purchase	05/15/2020	31846V203	12,170.56	First American Govt Obligation Fund Class Y	1.000	0.01%	12,170.56	0.00	12,170.56	0.00
Purchase	05/15/2020	31846V203	15,498.07	First American Govt Obligation Fund Class Y	1.000	0.01%	15,498.07	0.00	15,498.07	0.00
Purchase	05/15/2020	31846V203	13,666.93	First American Govt Obligation Fund Class Y	1.000	0.01%	13,666.93	0.00	13,666.93	0.00
Purchase	05/19/2020	31846V203	2,145.00	First American Govt Obligation Fund Class Y	1.000	0.01%	2,145.00	0.00	2,145.00	0.00
Purchase	05/20/2020	31846V203	129.33	First American Govt Obligation Fund Class Y	1.000	0.01%	129.33	0.00	129.33	0.00
Purchase	05/22/2020	3135G04Q3	245,000.00	FNMA Note 0.25% Due 5/22/2023	99.699	0.35%	244,262.55	0.00	244,262.55	0.00
Purchase	05/24/2020	31846V203	83.33	First American Govt Obligation Fund Class Y	1.000	0.01%	83.33	0.00	83.33	0.00
Purchase	05/25/2020	31846V203	3,600.00	First American Govt Obligation Fund Class Y	1.000	0.01%	3,600.00	0.00	3,600.00	0.00
Purchase	05/26/2020	31846V203	687.50	First American Govt Obligation Fund Class Y	1.000	0.01%	687.50	0.00	687.50	0.00
Purchase	05/26/2020	31846V203	1,475.77	First American Govt Obligation Fund Class Y	1.000	0.01%	1,475.77	0.00	1,475.77	0.00

Transaction Ledger

As of May 31, 2020



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	05/26/2020	31846V203	1,033.65	First American Govt Obligation Fund Class Y	1.000	0.01%	1,033.65	0.00	1,033.65	0.00
Purchase	05/26/2020	31846V203	1,597.01	First American Govt Obligation Fund Class Y	1.000	0.01%	1,597.01	0.00	1,597.01	0.00
Purchase	05/26/2020	31846V203	872.01	First American Govt Obligation Fund Class Y	1.000	0.01%	872.01	0.00	872.01	0.00
Purchase	05/26/2020	31846V203	848.31	First American Govt Obligation Fund Class Y	1.000	0.01%	848.31	0.00	848.31	0.00
Purchase	05/26/2020	31846V203	1,215.82	First American Govt Obligation Fund Class Y	1.000	0.01%	1,215.82	0.00	1,215.82	0.00
Purchase	05/26/2020	31846V203	1,122.51	First American Govt Obligation Fund Class Y	1.000	0.01%	1,122.51	0.00	1,122.51	0.00
Purchase	05/26/2020	31846V203	1,483.63	First American Govt Obligation Fund Class Y	1.000	0.01%	1,483.63	0.00	1,483.63	0.00
Purchase	05/31/2020	31846V203	4,625.00	First American Govt Obligation Fund Class Y	1.000	0.01%	4,625.00	0.00	4,625.00	0.00
Purchase	05/31/2020	31846V203	50,000.00	First American Govt Obligation Fund Class Y	1.000	0.01%	50,000.00	0.00	50,000.00	0.00
Subtotal			1,120,030.65				1,118,752.35	0.00	1,118,752.35	0.00
TOTAL ACQUISITIONS			1,120,030.65				1,118,752.35	0.00	1,118,752.35	0.00
DISPOSITIONS										
Sale	05/06/2020	31846V203	324,587.25	First American Govt Obligation Fund Class Y	1.000	0.01%	324,587.25	0.00	324,587.25	0.00
Sale	05/07/2020	31846V203	304,871.90	First American Govt Obligation Fund Class Y	1.000	0.01%	304,871.90	0.00	304,871.90	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	05/22/2020	31846V203	244,262.55	First American Govt Obligation Fund Class Y	1.000	0.01%	244,262.55	0.00	244,262.55	0.00
Subtotal			873,721.70				873,721.70	0.00	873,721.70	0.00
Paydown	05/01/2020	36198FAE2	0.00	GS Mortgage Securities Trust 2013-GC14 A5 4.243% Due 8/10/2046	100.000		0.00	707.17	707.17	0.00
Paydown	05/12/2020	17318UAD6	0.00	Citigroup Commercial Mtg Trust 2012-GC8 A4 3.024% Due 9/10/2045	100.000		0.00	481.90	481.90	0.00
Paydown	05/15/2020	02582JHJ2	0.00	American Express Credit Trust 2017-6 A 2.04% Due 5/15/2023	100.000		0.00	170.00	170.00	0.00
Paydown	05/15/2020	161571HE7	0.00	Chase Issuance Trust 2016-A4 A4 1.49% Due 7/15/2022	100.000		0.00	248.34	248.34	0.00
Paydown	05/15/2020	3128MEMN8	698.51	FHLMC FG G15565 3% Due 10/1/2030	100.000		698.51	82.04	780.55	0.00
Paydown	05/15/2020	3128PTJY2	555.32	FHLMC FG J13879 3.5% Due 12/1/2020	100.000		555.32	9.31	564.63	0.00
Paydown	05/15/2020	3128PTM85	378.38	FHLMC FG J13983 3.5% Due 1/1/2021	100.000		378.38	8.09	386.47	0.00
Paydown	05/15/2020	31307PEF2	1,300.10	FHLMC FG J32834 2.5% Due 9/1/2030	100.000		1,300.10	68.08	1,368.18	0.00
Paydown	05/15/2020	31307PNB1	947.62	FHLMC FG J33086 3% Due 11/1/2030	100.000		947.62	121.06	1,068.68	0.00
Paydown	05/15/2020	3132KFBZ4	1,391.88	FHLMC FG V60956 2.5% Due 9/1/2030	100.000		1,391.88	99.56	1,491.44	0.00
Paydown	05/15/2020	43811BAC8	6,210.99	Honda Auto Receivables Trust 2017-2 A3 1.68% Due 8/16/2021	100.000		6,210.99	59.05	6,270.04	0.00
Paydown	05/15/2020	61762MBW0	0.00	Morgan Stanley BAML Trust 2013-C10 A4 Due 7/15/2046	100.000		0.00	595.32	595.32	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	05/15/2020	65478WAE5	12,092.62	Nissan Auto Receivables Trust 2016-C A4 1.38% Due 1/17/2023	100.000		12,092.62	77.94	12,170.56	0.00
Paydown	05/15/2020	65479JAD5	0.00	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	100.000		0.00	201.04	201.04	0.00
Paydown	05/15/2020	89237WAE7	15,436.90	Toyota Auto Receivables Trust 2016-C A4 1.32% Due 11/15/2021	100.000		15,436.90	61.17	15,498.07	0.00
Paydown	05/15/2020	89238KAD4	13,450.15	Toyota Auto Receivables Trust 2017-D A3 1.93% Due 1/18/2022	100.000		13,450.15	216.78	13,666.93	0.00
Paydown	05/20/2020	92348AAA3	0.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	100.000		0.00	129.33	129.33	0.00
Paydown	05/26/2020	3137B3NX2	0.00	FHLMC K031 A2Due 4/25/2023	100.000		0.00	687.50	687.50	0.00
Paydown	05/26/2020	3137BFDQ1	548.11	FHLMC K717 A2 2.991% Due 9/25/2021	100.000		548.11	927.66	1,475.77	0.00
Paydown	05/26/2020	3138ETA55	942.77	FNMA FN AL8127 2% Due 1/1/2031	100.000		942.77	90.88	1,033.65	0.00
Paydown	05/26/2020	3138WE3R8	1,491.42	FNMA FN AS5307 3% Due 7/1/2030	100.000		1,491.42	105.59	1,597.01	0.00
Paydown	05/26/2020	3138WE5U9	768.84	FNMA FN AS5358 3% Due 7/1/2030	100.000		768.84	103.17	872.01	0.00
Paydown	05/26/2020	3138YDAS8	775.79	FNMA FN AY0016 2.5% Due 1/1/2030	100.000		775.79	72.52	848.31	0.00
Paydown	05/26/2020	3138YR6T0	1,106.17	FNMA FN AZ0881 2.5% Due 7/1/2030	100.000		1,106.17	109.65	1,215.82	0.00
Paydown	05/26/2020	3138YTMT8	1,025.64	FNMA FN AZ2169 2.5% Due 7/1/2030	100.000		1,025.64	96.87	1,122.51	0.00
Paydown	05/26/2020	31418BLL8	1,331.27	FNMA FN MA2130 3.5% Due 12/1/2029	100.000		1,331.27	152.36	1,483.63	0.00
Subtotal			60,452.48				60,452.48	5,682.38	66,134.86	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	05/15/2020	459200HM6	100,000.00	IBM Corp Note 1.625% Due 5/15/2020	100.000		100,000.00	0.00	100,000.00	0.00
Maturity	05/31/2020	9128284Q0	50,000.00	US Treasury Note 2.5% Due 5/31/2020	100.000	2.50%	50,000.00	0.00	50,000.00	0.00
Subtotal			150,000.00				150,000.00	0.00	150,000.00	0.00
Security Withdrawal	05/01/2020	31846V203	14,353.78	First American Govt Obligation Fund Class Y	1.000		14,353.78	0.00	14,353.78	0.00
Security Withdrawal	05/05/2020	31846V203	1,500.00	First American Govt Obligation Fund Class Y	1.000		1,500.00	0.00	1,500.00	0.00
Security Withdrawal	05/26/2020	31846V203	135.94	First American Govt Obligation Fund Class Y	1.000		135.94	0.00	135.94	0.00
Subtotal			15,989.72				15,989.72	0.00	15,989.72	0.00
TOTAL DISPOSITIONS			1,100,163.90				1,100,163.90	5,682.38	1,105,846.28	0.00
OTHER TRANSACTIONS										
Interest	05/03/2020	00440EAT4	220,000.00	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	0.000		2,530.00	0.00	2,530.00	0.00
Interest	05/03/2020	037833AK6	220,000.00	Apple Inc Note 2.4% Due 5/3/2023	0.000		2,640.00	0.00	2,640.00	0.00
Interest	05/05/2020	0258M0EB1	75,000.00	American Express Credit Callable Note Cont 4/4/2021 2.25% Due 5/5/2021	0.000		843.75	0.00	843.75	0.00
Interest	05/06/2020	3135G0K69	350,000.00	FNMA Note 1.25% Due 5/6/2021	0.000		2,187.50	0.00	2,187.50	0.00
Interest	05/11/2020	369550BE7	220,000.00	General Dynamics Corp Note 3% Due 5/11/2021	0.000		3,300.00	0.00	3,300.00	0.00
Interest	05/15/2020	459200HM6	100,000.00	IBM Corp Note 1.625% Due 5/15/2020	0.000		812.50	0.00	812.50	0.00
Interest	05/15/2020	912828VB3	300,000.00	US Treasury Note 1.75% Due 5/15/2023	0.000		2,625.00	0.00	2,625.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	05/15/2020	912828WJ5	280,000.00	US Treasury Note 2.5% Due 5/15/2024	0.000		3,500.00	0.00	3,500.00	0.00
Interest	05/19/2020	857477AV5	220,000.00	State Street Bank Note 1.95% Due 5/19/2021	0.000		2,145.00	0.00	2,145.00	0.00
Interest	05/24/2020	4581X0DM7	200,000.00	Inter-American Dev Bank Note 0.5% Due 5/24/2023	0.000		83.33	0.00	83.33	0.00
Interest	05/25/2020	404280BA6	200,000.00	HSBC Holdings PLC Note 3.6% Due 5/25/2023	0.000		3,600.00	0.00	3,600.00	0.00
Interest	05/31/2020	9128284Q0	50,000.00	US Treasury Note 2.5% Due 5/31/2020	0.000		625.00	0.00	625.00	0.00
Interest	05/31/2020	912828M80	400,000.00	US Treasury Note 2% Due 11/30/2022	0.000		4,000.00	0.00	4,000.00	0.00
Subtotal			2,835,000.00				28,892.08	0.00	28,892.08	0.00
Dividend	05/01/2020	31846V203	421,409.14	First American Govt Obligation Fund Class Y	0.000		3.71	0.00	3.71	0.00
Subtotal			421,409.14				3.71	0.00	3.71	0.00
TOTAL OTHER TRANSACTIONS			3,256,409.14				28,895.79	0.00	28,895.79	0.00

Construction Permits

Construction activity on projects with Construction Permits continues on a more regular basis as State and County COVID-19 restrictions have been relaxed. Inspections are still scheduled on a case by case basis for projects that have completed work requiring approval. Contractors have been very cooperative allowing staff to inspect construction that has been vacated by workers with a representative available as needed while observing physical distance requirements.

Projects with Construction Permit work activity include some of the following: (see attached Permit Map for all project locations)

- Snowcreek VII project is a multifamily residential project continuing on a new tract map, Snowcreek VII, Phase 2 and Phase 3.
- Five-Forty mixed-use planned development has seven (7) buildings and is predominantly a residential community, with a commercial office space and a hair salon.
- The Mono County Civic Center has met all the conditions of approval for the Connection Permit. The Construction Permit has a few outstanding items to address before a Final Letter and Certificate of Occupancy can be issued.
- Mammoth Elementary School has an application in Plan Check for additions and modernizations.
- Mammoth Creek Inn is constructing twelve (12) new hotel units within 2 new buildings served by an existing 1.5" meter.
- Obsidian Townhomes continues with site improvements in preparation for construction of nine (9) additional duplex buildings.

District Projects

The District projects with work continuing include:

- *An exploratory borehole at the Snowcreek Golf Course near Ranch Road (Well 32 site).* The drilling contractor arrived in Mammoth the first week of June. The team has completed the prep work and began drilling on June 10, 2020. It's expected that the exploratory borehole should be completed by the end of June. Once the borehole is complete, one week is planned for geophysical logging, water quality analysis and test pumping for well design. Additionally, once the well analysis and design is complete, the pilot hole will be reamed out as needed and the final well will be constructed and developed.
- *Well 32 production well.* If the results from the exploratory borehole drilling and testing are positive, a production well including well head, equipment structure and final site grading and landscaping will be constructed at this site. If results are less than anticipated, then a monitoring well or abandoned well bore will be completed along with the same site restoration.
- *Wastewater Treatment Plant Emergency Power.* The emergency generator located at the Wastewater Treatment Plant is currently set up to power one blower that provides air for the aeration basins and power for the Operations Building. A number of recent upgrades at the plant have reduced the overall power requirements and the generator now has the ability to power additional treatment process loads. Plans for a project upgrade to install the wiring for use of the generator power to support more treatment processes are complete and the work will be scheduled when the plant can be depowered for an estimated six hour period.

- *Laurel Pond Monitoring Well replacements.* Staff continue to do the prep work ahead of the actual drilling of the replacement wells that is scheduled for construction later this summer. The requested geophysical survey has been completed and the report is currently being reviewed by the District's consultant.
- *Monitoring Well BLM2.* The Bureau of Land Management (BLM) obtained a Special Use Permit from the USFS for two wells on the North East corner of the Mammoth Mountain RV Park, BLM1 and BLM2. BLM1, a shallow, dual nested groundwater monitoring well has been constructed and baseline monitoring began after completing instrumentation of the well in June 2018. With the information obtained from the completion of BLM1, BLM staff conducted further research on past drilling of geothermal wells including two wells a half mile apart on the north and south side of SR 203 near Hwy. 395. The research indicated high variability of temperatures and geology in each of these existing wells over a relatively short distance. Based on their research of the geology in the area, BLM staff concluded that drilling BLM2 at the RV Park site may not reach the geothermal reservoir at the permitted depth. A search for an alternate site was initiated to increase the probability of reaching the geothermal reservoir in BLM2. MCWD agrees with the United States Geologic Survey (USGS) recommendation that a shallow, dual nested groundwater monitoring well also be located near the deep well at the alternate site to monitor the vertical hydraulic gradient in that location. At the August 7, 2019 GMRP meeting the BLM Bishop Field Office Manager said they were pursuing federal funding for construction of a monitoring well pair. At the GMRP meeting on November 15, 2019 an agenda item to discuss the siting and planning for the BLM2 well pair based on what is known about the geology in the area did not result in a consensus on the preferred location. District staff has been researching the monitoring programs for other geothermal projects and attended a technical meeting with stakeholders to look at site alternatives considering the latest analysis from USGS. The USGS presented geologic cross sections describing the geology and proposed completion intervals for a BLM2 well pair at a site near Old Shady Rest Campground. MCWD stated that the site with a well pair as proposed by the USGS is an acceptable alternative and is the preferred site for the BLM2 well pair. At the GMRP quarterly meeting on February 5, 2020 BLM staff reported that they received some funding and they are pursuing additional funds for construction of the BLM 2 monitoring well pair. BLM staff are considering options including alternate funding sources. The District is considering funding a shallow groundwater monitoring well between MCWD Well 17 and the preferred BLM 2 site which would be added to the GMRP. This is consistent with monitoring plan objectives and would increase stakeholder acceptance of the overall plan. This well would increase the security of MCWD groundwater water supply by detecting changes in shallow groundwater between the geothermal production area and MCWD groundwater supply wells that may be correlated with changes in the other GMRP monitoring wells including the BLM2 well pair.

Connection Permits and Rebates

The May 2020 Connection Permit Summary Report is attached. One (1) permit was issued in May that includes a remodel/addition to an existing single family residence supplied by an existing ¾" meter. There are a total of nineteen (19) Connection Permits ready to issue pending signatures and payment, and two (2) in plan check. Water conservation rebate applications continue to be processed, seven (7) rebates were issued in May with nine (9) pending installation.

Department Activities

MCWD was provided notice of the Lahontan Regional Water Quality Control Board's (LRWQCB) intent to review and update the District's Waste Discharge Requirements (WDRs) for effluent from the Wastewater Treatment Plant (WWTP). Waterworks Engineers (WWE) worked with staff to produce a final Report of Waste Discharge (ROWD) that was submitted to the LRWQCB May 5, 2020. Staff continue to work with both Waterworks Engineers (WWE) and Wildermuth Environmental, Inc. on the District's Waste Discharge Requirements.

Staff are working with Water Resources Engineering (WRE) to evaluate the flow capacity of remotely operated gates that would replace the existing radial arm gate at the Lake Mary Dam outlet. WRE prepared the Lake Mary Dam

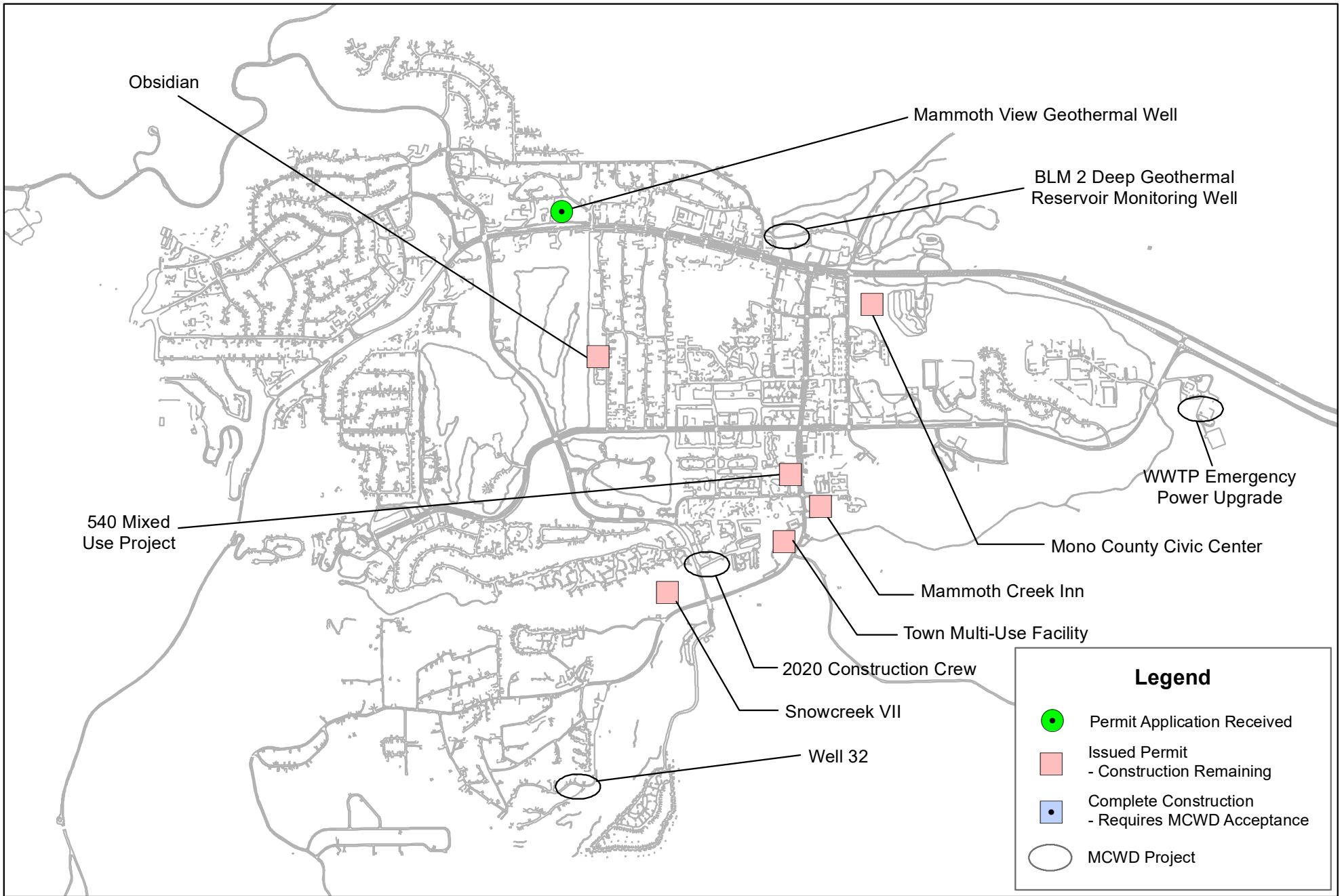
MAMMOTH COMMUNITY WATER DISTRICT
Engineering Department Report
June 2020

Agenda Item: B-4

06-18-2020

hazard analysis for MCWD in 2014.

The Recycled Water Program is ramping up for the summer season. Inspections and corrections for overspray and signage at Sierra Star Golf Course and Snowcreek Golf Course were completed on June 11, 2020.



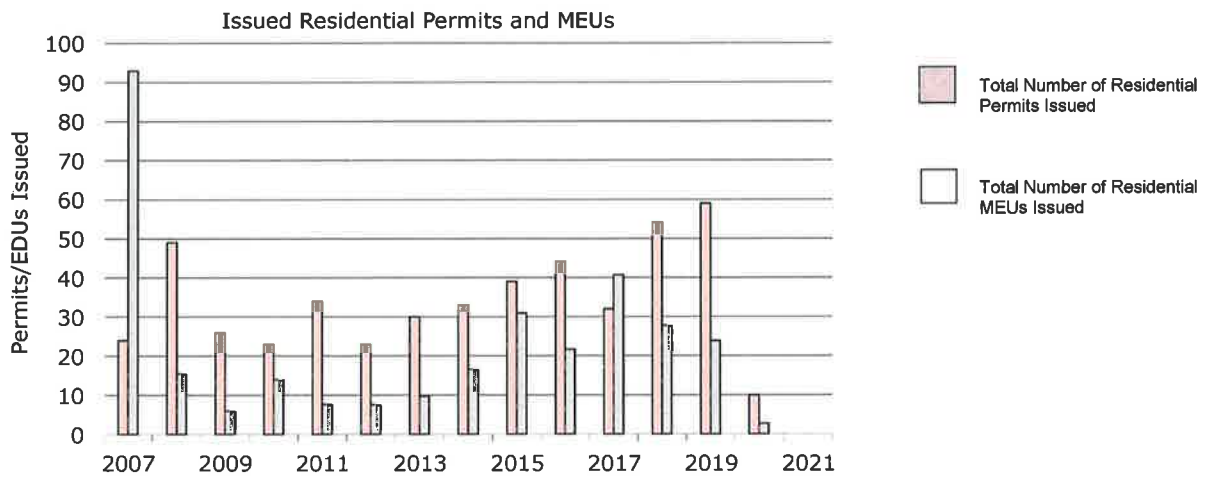
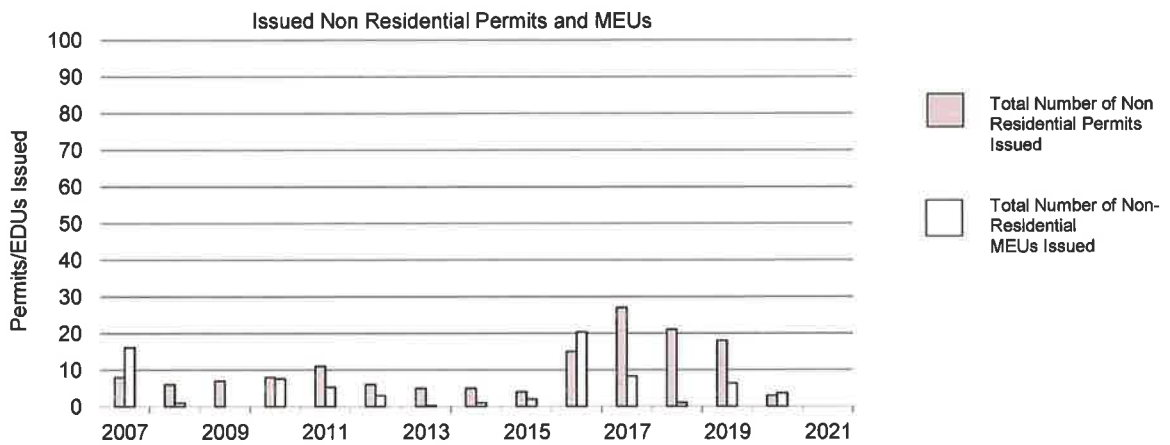
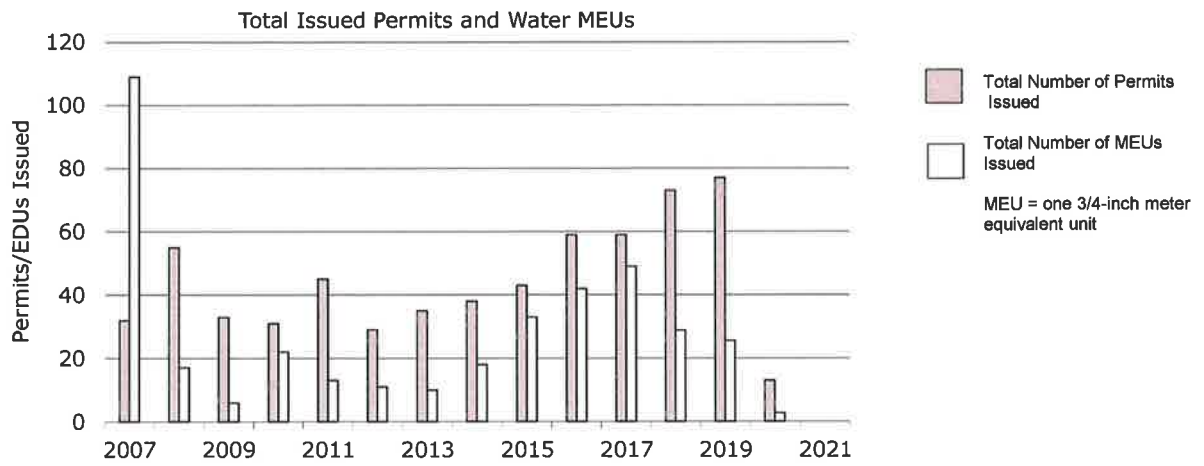
Mammoth Community Water District
 P.O. Box 597, Mammoth Lakes, CA 93546
 (760) 934-2596 FAX: (760) 934-2143

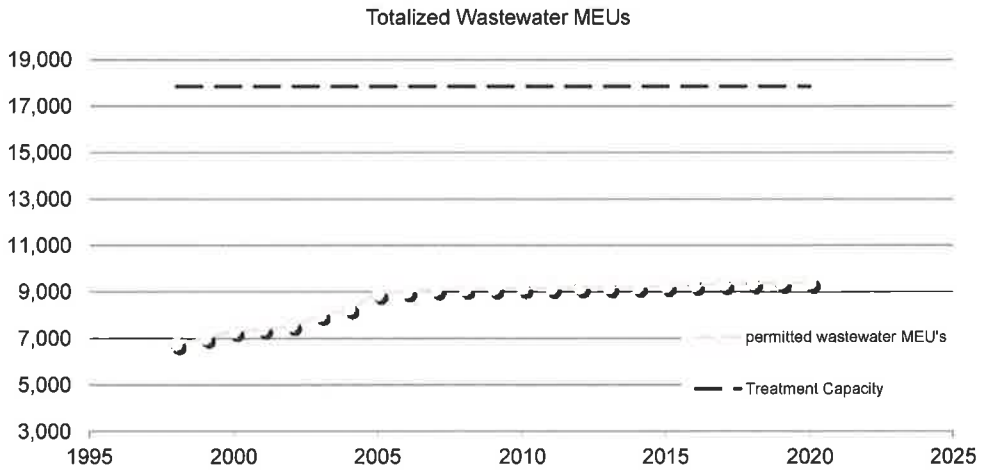
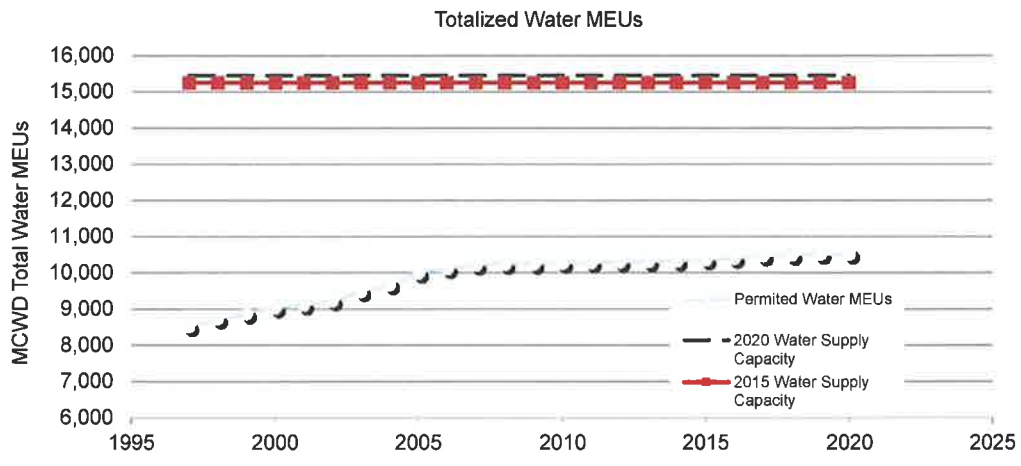
Construction Permits and Projects - June 2020

Engineering Department Report



0 500 1,000 2,000 Feet





Executive Summary

ISD continues to facilitate remote access during the COVID-19 pandemic. Deployments and configurations of VPN machines have slowed, so most activity now involves administering and troubleshooting current offsite connections. A new District Firewall was configured and deployed to help manage secure VPN connections and monitor the MCWD network. In addition, District staff have begun work with Tyler Technologies on pre-implementation steps and preparing datasets for the ERP (Enterprise Resource Planning) software transition. Staff have also held several meetings with Ferguson and Neptune Meters regarding the R450 versus R900 radio technology. Staff are currently in discussions with Ferguson/Neptune for a pilot study to install two R900 collectors on the MCWD AMI system. Also, MCWD staff met with Mono County Search and Rescue (SAR) representatives to develop a plan and schedule to install a high-speed fiber internet connection to the SAR Building located on MCWD property. And lastly, ISD continues to refine the new WordPress MCWD Internet platform, and is currently in development on a new MCWD Intranet site.

Hardware Systems

- Configured and deployed new MCWD Firewall to manage the MCWD network; imported previous firewall settings, permissioned ports and tested external connections to MCWD network and migrated all secure VPN connections.
- Several meetings and discussions with Ferguson/Neptune regarding the potential to transition MCWD's R450 AMI Meter System to a R900-based system; MCWD staff are analyzing the cost, benefits, and ramifications of such a transition. MCWD is awaiting a detailed proposal from Neptune to install two R900 Collectors on the MCWD AMI System this summer for a pilot study with the new technology.
- Ongoing hardware support, maintenance and updates

Software Systems

- All MCWD PCs migrated to latest version of Vipre Business Endpoint Security after renewing three-year agreement and installing Vipre Administration Console on Server
- Tyler Technologies has been selected as ERP software provider; working through implementation details and evaluating modules to handle other District software processes (i.e. FOG and Backflow programs). Creating and preparing datasets for upcoming migration of data into Tyler.
- Ongoing software support, maintenance, and updates

Administrative

- Met with Mono County Search and Rescue (SAR) Representatives to facilitate MCWD property access and schedule for digging trench and installing high-speed California Broadband Cooperative (CBC) internet fiber line to the SAR Building, trenching is currently underway on the project
- Continued administration of VoIP phones, iPads, laptops and case-by-case arrangements to enable staff to perform critical duties from remote work locations

Network

- Setup new PRTG Network Monitor across MCWD network to help troubleshoot connectivity issues between switches, access points, and PCs. The new software will enhance ISD's ability to diagnose and troubleshoot network issues.
- Assisted Plant Maintenance Staff with wiring and CAT5 terminations for PLC upgrades currently taking place at the WWTP with Tesco Controls
- All network systems secure, no data loss or intrusions

GIS

- Met with MLFPD staff to implement the Hydrant Collector GIS Project and fire flow test a subset of hydrants in the field. The field test went very well, ISD has some modifications to make to the Hydrant Collector Map and expand reporting capabilities, but it appears the Hydrant Collector project will be a great way to facilitate the flow of hydrant information between MCWD and MLFPD. MLFPD field crews start fire flow test work in the beginning of July and ISD is on track to have the Collector Map fully operational in the field by that time.
- Created Quick Reference Guide (QRG) for FOG/FSE GIS Project and MLFPD Hydrant Collector Project
- Updated FOG GIS layer to reflect current status of all Food Service Establishments (FSE's)
- Developing new MCWD Backflow GIS layer based off of Tokay data; the new layer will facilitate backflow data migration to the Tyler system, as well as supplement the administration and management of the MCWD Backflow Program
- Developing new MCWD Air Relief Valve GIS layer and Collector project for Engineering Department field verification process and will add layer to Master SDE when completed
- Training Line Maintenance Supervisor to access and edit MCWD GIS layers
- June Monthly Permits and Projects Maps for Engineering Department

Websites

- Continue to make refinements and additions to new WordPress MCWD website. The Irrigation Violation Database and Staff Email Forms were repaired and tested successfully. ISD will continue to improve the site with several web upgrades and features planned to compliment the Tyler ERP transition. In addition, ISD is currently setting up a virtual server for developing a new WordPress based MCWD Intranet site for staff.
- Mammoth Creek Streamflow Data ending 5/30/20 to Surface Water page
- Continued MCWD COVID-19 web messaging and Press Release materials; <https://mcwd.dst.ca.us/covid-19-response.html>
- Posted and managed MCWD Job Bulletins on Employment page and MCWD Facebook page
- All materials related to May Board activities
- MCWD Annual Report Press Release 06-09-2020
- 2019 Consumer Confidence Report to Water Quality page
- Updated all Backflow Tester contact and certification information on Backflow page as requested
- Continued maintenance and security for all MCWD Web Platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal

Administration

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
 - Administrative, organizational and operational policy development, guidelines, implementation and related day-to-day projects
 - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, Unfair Labor Practice Charges, etc.
- Ongoing activities associated with classification maintenance plan
- Legislative/Client Update 05/2020 (provided by LCW/CSDA):
 - None to report at this time

Workforce Planning

- Ongoing facilitation of contract extra help needs (Maintenance, Operations and Engineering Departments) filled by Sierra Employment Services
- Ongoing facilitation of Engineering Department recruitment due to service retirement
- Ongoing monitoring of FMLA/CFRA determinations processed for statutorily protected leave and ADA/FEHA accommodation for some departments
- Ongoing monitoring of Families First Coronavirus Response Act (FFCRA) and related regulation updates
- Attend Tamarack HOA Board Meeting (via online) 06/07/2020

Risk/Safety/Training

- Risk/Safety:
 - Process safety tailgate and wellness activity logs for 06/2020 safety incentive program
 - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
 - Continuous and ongoing activities associated with the Injury and Illness Prevention Program policy development and guidelines
 - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
 - Claims received and/or processed:
 - None received or processed
- Training:
 - Webcasts/onsite/offsite training processed, provided, attended and/or proctored this month:
 - United Rentals – Confined Space Entry and Trenching & Excavation Competent Person Conducted via Webinar 05/19-20/2020
 - Global Environmental Network, Inc. – Bloodborne Pathogens Conducted via Webinar 05/19/2020
 - TargetSolutions – Contract Extra Help Safety Orientation 05/20/2020
 - ACWA JPIA – Antibody Tests, Extended Timeframes for Benefits & More Webinar

Regulatory

Lakes Basin Hazardous Fuels Reduction Project (Project)

The \$1,000,000 grant provided by Sierra Nevada Conservancy (SNC) to Mammoth Lakes Fire Safe Council for the Project left a budget deficit of \$181,173.10. In response, requests to local agencies were initiated to solicit funding contributions. Contributions from Mono County and Southern California Edison were received in winter of 2020. Over the last month, staff have been working with Los Angeles Department of Water and Power (LADWP) to receive their funding contribution of \$60,425. A purchase order was issued by LADWP on 06-09-2020 and receipt of funds is expected in the coming weeks. Funding from the Town of Mammoth Lakes (TOML) was committed but not yet received; coordination with the TOML continues.

The second Progress Report for tracking grant progress was submitted on time (June 4) and has been accepted by SNC.

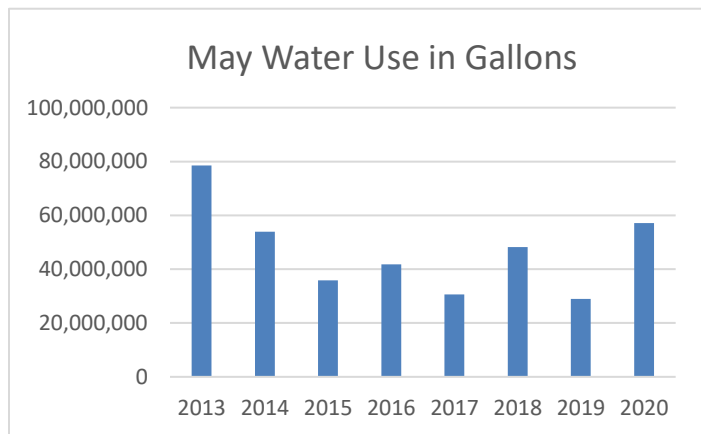
Conservation

Water Supply Outlook

May 5, 2020 Eastern Sierra Current Precipitation Conditions reported 0 inches of water content at Mammoth Pass. The weighted average for all Owens Valley snow pillows, was also 0 inches of water content.

MCWD Customer Water Consumption

May water demand varies greatly depending on irrigation use. This year, with early snowmelt, irrigation demand started early, which is reflected in the graph to the right.



Rebate Program

The Fiscal Year 2021 Rebate Program is underway with steady interest in the program. The Board of Directors are being asked to consider a rebate for the Mammoth Unified School District, see Agenda Item C-1.

Fiscal Year	2021	2020	2019
Applications Processed	21	236	212
High-efficiency Toilets:	16	378	301
Clothes Washers:	4	23	33
Dishwashers	5	13	N/A
Estimated Annual Savings (gallons):	183,935	2,101,514	1,862,296
Rebate Awards:	\$5,659.00	\$80,513.16	\$65,645

Irrigation Violations

As of 06-10-2020, 86 Irrigation Violations have been issued. Violations are presented to customers as a warning, with no fine or penalty associated. Staff utilizes this customer contact as an opportunity to

educate customers of the irrigation schedule and advise on responsible watering. This year, Mammoth is experiencing high vole and ground squirrel activity, coupled with an increased interest in landscape improvements. The District has been accommodating variance requests to water daily for yard rehabilitation, with 15 variances issued as of 06-10-2020.

WaterSmart

WaterSmart software continues to provide valuable analytics on District-wide water demand and a usage portal for our customers. Customers notified of leaks increased significantly (156 in May) due to irrigation systems being re-charged for summer watering. Quantification of savings due to leak calls is difficult due to the uncertainty of how long the leak would have run without notification. The leak calls continue to be well received by customers.

Customers Notified of Leaks	
Single Family Home	128
Multi-Family Res.	18
Other	10

Public Affairs and Outreach



Mammoth Community Water District

Published by Betty Hylton [?] · June 5 at 10:56 AM ·

If Drippy came to visit your bathroom, would a leaky toilet be discovered?! Check your Mammoth property's water use with our Customer Portal, sign up at:
<https://mcwd.watersmart.com/index.php/welcome>



Public Outreach

“Drippy”, the District’s water drop mascot, was introduced to our social media followers this past month. The post encouraged customers to look for leaks and to sign up for the customer portal. Expanding the District’s social media presence to include Instagram is currently being considered.

Weekly press releases have been reduced to bi-weekly and will focus on District updates unrelated to COVID-19. As needed, the District will provide the public with information regarding effects of COVID-19 on District operations.

A press release on the District’s Annual Report was released on 06-09-2020. In addition, a full-page advertisement detailing the report was run in the Mammoth Times and The Sheet.

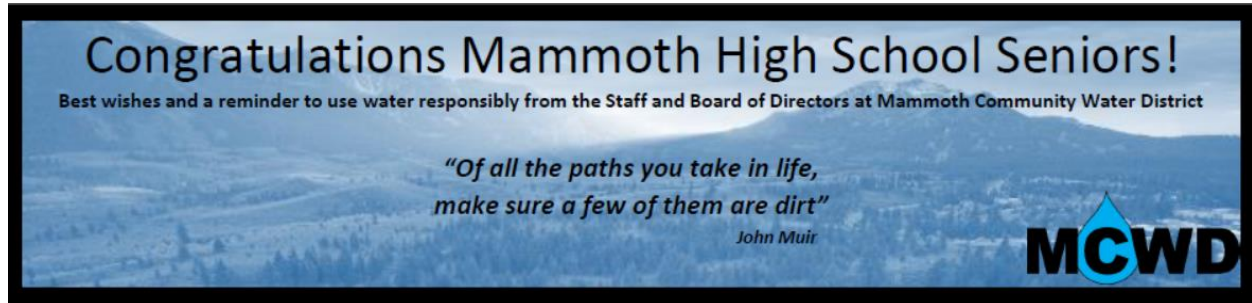
Weekly ads are being run in both local newsprints. Daily advertisements are running on all local radio stations.

Construction Season

The District’s 2020 Construction Schedule was developed and posted on the District website. In addition, notification of potential water service interruptions has been sent to all customers in The Trails neighborhood via WaterSmart Group Messenger.

Honoring Mammoth's High School Seniors in the Mammoth Times

The District ran the ad below, as a onetime publication, to support our local high school seniors.



Public Information Officer – COVID-19

The District is staying informed of changes to County, State, and federal regulations related to the pandemic and is participating and listening to local meetings to ensure the District is up-to-date on information in our community regarding the COVID-19 pandemic.

The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.

Key activities for the month continued to be monitoring and responding to COVID-19 related issues, protecting the health and welfare of MCWD staff along with the community while maintaining essential water and wastewater services. Additionally top priorities have been workforce planning, supporting staff with capital improvement projects, and working with local agencies to secure additional groundwater monitoring.

Departmental

COVID-19 Response

- The District continues to be proactive in responding to County and State guidelines related to COVID-19. Management staff are staying current with the very dynamic situation by participating in and monitoring local, State, and Federal meetings. The District continues to operate under Risk Level #2 of the District's COVID-19 Risk Minimization and Outbreak Response Plan. Risk Level #2 provides for the following:
 - District front reception area is open to the public with modifications per Mono County Business Guidelines. All other offices are closed to the public or available by appointment only.
 - Maintaining essential water and wastewater services to the community
 - Operations, Maintenance and Construction crews working normal schedules
 - Some administrative staff continue to work remotely
 - All staff will return to normal in-office work schedules starting June 22, 2020
 - Daily sanitizing of hard surfaces in common area work spaces

Management continue to focus on increased communications to staff from both the General Manager's office and interdepartmentally. The goal of the increased communication is to provide staff with the additional support needed while some continue to work remotely and all others are practicing social distancing and having limited interaction with each other. Staff are utilizing Zoom video conferencing to conduct a range of District meetings.

Staff Resources and Management

- Recruitment efforts are presently underway to fill the District Engineer position. The job was posted after the recent retirement announcement of District Engineer, John Pedersen. John has agreed to be available for consultation with the District during this transition period. Additionally, Sierra Employment Services is continuing recruitment efforts to build a list of qualified applicants for an Assistant Engineer.
- Exploring long-term workforce planning strategies with the Maintenance Superintendent to fill a vacant position in the Treatment Plant Maintenance Division
- Recruitment and long-term workforce planning strategies development meetings with the Operations Superintendent in anticipation of staff retirement
- Continued monthly Engineering, Operations, and Maintenance (EOM) collaborative meetings, reporting on and tracking progress for current and future capital projects and programs

Water Supply, Conservation, Power Production & Forecasting

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-8

General Manager's Report

06-18-2020

June 2020

Total water produced in May 2020 was 63.4 million gallons, up from 21.1 million gallons in April 2020, and up from 33.0 million gallons in May 2019. The average daily demand was 2.05 million gallons, with 99% coming from surface water and 1% from groundwater.

May stream flow requirements for Mammoth Creek were 18.7cfs. Actual flows averaged 38.1cfs, ranging from 21.6 to 50.7cfs. June flow requirements are 20.8cfs. As of June 1st Lake Mary has a balance of 606 acre feet, which is 100% of the District's surface water storage capacity.

Recycled water production is scheduled to resume this month.

Non-revenue water represents leakage in the distribution system, under-recording meters and other losses of water. The May water audit shows a total of 4.7 million gallons of non-revenue water, up from 2.4 in April. This amounted to 9% for the month, which is just below the AWWA standard of 10%.

May average daily wastewater flows were 0.87 mgd for a total of 26.80 million gallons for the month.

The 1 megawatt-rated solar power facility produced 234,150 kWh for the month of May. The irradiance for May was 18% more than May 2019 while the solar energy production increased by 21%.

Financial Management

Overall the District's water use revenue is tracking slightly above budget due to the early start to the irrigation season. This is compared to water and wastewater base rates which are \$99,000 below budget. This is a result of the Board of Directors responding to the community's financial crisis created by COVID-19 restrictions, which provided for some financial relief to its rate payers.

In recognition of the financial hardships resulting from COVID-19 and to support the community, the District has suspended the practice of disconnecting water service due to non-payment or applying late fees. Additionally, the scheduled increase of connection fees for FY21 was suspended and a 25% discount will be applied to all water and wastewater base rates for the months of May, June, and July. This will provided approximately \$300k in financial relief to the District's ratepayers.

The District is moving forward to sign a contract with Tyler Technologies for implementation of an upgraded enterprise resource software system. The upgrade will replace the District's existing software for financials, utility billing and payroll, and will add functionality for human resources and permitting. The expected cost is approximately \$250,000 for licenses and implementation and was included in the approved FY21 capital budget.

The Finance department continues to be in communication with Raftelis Financial, Inc. regarding continuing and completing the Wastewater Rate study. Guidance from the ad hoc committee has been for staff to take the time necessary to ensure a rate structure that is equitable for all customer classes before bringing the results of the study to the Board for possible adoption.

Other Departmental Activities

- The Maintenance Department continue to meet their maintenance goals and requirements for the 2020 calendar year

- Operations Department staff continue to keep water and wastewater production in compliance with all regulations
- The Engineering Department continues to support the many active and planned construction projects at the District and throughout the community. This includes work on two well projects, Well #32 and Laurel Pond Monitoring wells, as well as planned improvements to the WWTP sludge hauling and dewatering process.
- The Information Services Department (ISD), in response to COVID-19 protocols, continue to provide support to staff working remotely and also to improve the District's video conferencing functions. The ISD continues to do a great job of taking on this additional work, meeting the need for staff to work remotely.

Projects/Related

Geothermal/Groundwater Monitoring/Proposed CD IV Expansion Project

BLM staff officially announced that a decision had been made to move forward with permitting for development efforts and have approached the USFS to pursue permits for the two wells near Old Shady Rest Campground. BLM staff also reported that they provided additional funding into the joint USGS/BLM account for monitoring and development of the additional monitoring wells in a plan they presented at the May 6, 2020 GMRP meeting. The plan calls for the development of three additional monitoring wells, two near Old Shady Rest Campground and a third well in the Center St. area, just south of Main St. To complete the Center St. well BLM staff requested the District's assistance in developing this well.

As a result of BLM's request for assistance with well development on Center St., an agenda item (C-2) for a budget amendment is being presented to the Board for consideration. The item is asking the Board to approve \$375k for development of the Center St. monitoring well. If approved this would put the Center St. well on a parallel development track with that of the two BLM wells.

District staff continue attending collaborative meetings with local agency regulatory staff to maintain efforts to establish adequate groundwater monitoring for any notable effects from increased pumping as proposed by ORMAT's CD IV expansion project. Staff are working to facilitate changes to the existing Groundwater Monitoring and Response Plan (GMRP), which is a requirement of the CD IV geothermal expansion project in Basalt Canyon. Changes to the GMRP requested by MCWD include, adding additional monitoring wells and allowance for an 18-month baseline monitoring period prior to well production from the proposed CD IV project. The additional monitoring and baseline data would allow for better monitoring for any notable departures from baseline pressure, temperature, and water chemistry. If notable departures for baseline data are detected it would trigger a data review and analysis led by the BLM in consultation with ORMAT, MCWD, USGS, USFS, and GBUAPCD. The next GMRP meeting is scheduled for August.

ORMAT continues to report that they are planning to have CD IV on line by late 2021 or early 2022. The first production well location is planned near Well 14-25, but the location could change as ORMAT pins down the scope for the first phase of the CD IV project.

ORMAT has also provided the District with a signed Non-Disclosure Agreement (NDA). The agreement allows the District to view additional proprietary data from ORMAT providing a clearer picture of the groundwater aquifer system in our area.

Well 32

Construction and testing of the Well #32 exploratory borehole began the second week of June, with work on the exploratory borehole scheduled to be completed by the end of the month. If testing results are favorable from the exploratory borehole, work will continue through the summer and potentially the following construction season on the completion of Well #32 as a new production well for the District.

MCWD Water Discharge Requirements

The Lahontan Regional Water Quality Control Board's (LRWQCB) recently notified MCWD staff of their intent to review and update the District's Waste Discharge Requirements (WDRs) for effluent from the Wastewater Treatment Plant. District staff are currently engaged with Waterworks Engineering and Wildermuth Environmental, Inc. on updating the District's WDR.

Sludge Processing and Disposal

The FY21 budget includes two projects that were developed to mitigate the pending closure of the Benton landfill in 2023. First is the purchase and installation of a screw press at the WWTP to reduce the amount of water in the final sludge product. This equipment has been ordered with installation planned for this fall. Second is hauling of the District's sludge to the nearest landfill that will accept sludge, Russell Pass landfill in Nevada. A Request for Quotation (RFQ) for hauling sludge to the new location went out to trucking contractors on June 5, 2020 and is scheduled to close on July 10, 2020.

Tank T-6 Rehabilitation

Preparation work for the rehabilitation of the District's surface water Clearwell, Tank T-6, is presently under way. A contract has been awarded to Simpson Sandblasting and Coating, with work on the project scheduled to start mid-June, and a target completion date in September 2020.

AGENDA ITEM

Subject: Discussion and Possible Approval of a Fee Waiver through the District's Rebate Program for Mammoth Unified School District's Mammoth Elementary School renovations project

Information Provided By: Betty Hylton, Senior Administrative Analyst

Background

At the regular Mammoth Community Water District (District) Board of Directors meeting on May 21, 2020, Mammoth Unified School District (MUSD) Chief Business and Financial Officer, Brooke Bien, requested a waiver of connection and associated fees required for a project at the Mammoth Elementary School (MES). Total fees were estimated to be about \$2,000. The Board of Directors provided direction to staff to coordinate with District legal counsel to review options to reduce cost to the school.

Discussion

The District is unable to waive connection fees to a customer without a recognized benefit to the District to avoid a gift of public funds. An option to assist MUSD with its request is to utilize the District's Rebate Program. Under the terms of the Rebate Program, new construction projects governed by the Green Building Code Standards and new toilets added to a building(s) are not eligible. However, rebate requests over \$1,500 go through a separate approval process and terms may be negotiated. The MES currently has 25 toilets and 5 urinals scheduled for replacement as part of the construction improvement project at the school. Under the District's rebate program, the replacement of 25 toilets and 5 urinals, at \$67.00 per unit, would total \$2,010. If the above numbers were used, this would equate to the approximate amount of MUSD's request for relief from fees.

WaterSense, the certifying program used by the District to approve rebated fixtures, recently added flushometer (commercial) toilets and urinals to its list of labeled products. WaterSense estimates that old flushometer toilets use between 1.6 and 7 gpf and old urinals use between 1.5 and 4.5 gpf. WaterSense labeled flushometer toilets use 1.28 gallons per flush or less and urinals use .5 gallons per flush or less. MES staff reported that current toilets and urinals use between 1.6 and 2.0 gpf. District staff will complete flow tests to verify current flush volumes. Based on estimated savings per flush, number of students, average number of flushes per school day and days of school per year, the upgrade will result in approximately 200,000 gallons of water saved annually. Water saved at MES as a result of upgraded fixtures increases water service reliability for a relatively low cost.

The Rebate Program included in the FY 2021 Water Conservation budget has sufficient funds to accommodate this request. Therefore there is no additional fiscal impact.

Requested Action

Consider and approve a rebate of \$67.00 per fixture being replaced at the Mammoth Elementary School, for a total rebate of \$2,010.

AGENDA ITEM

Subject: Discussion and Possible Direction to Staff to Amend the Fiscal Year 2021 Budget to Include Construction of a Shallow Monitoring Well

Information Provided By: Mark Busby, General Manager

Background

Mammoth Community Water District (MCWD), in response to Ormat's proposed CD-IV geothermal expansion project, has been working on many fronts to secure additional groundwater monitoring to adequately monitor for any potential effects which may result from the expanded geothermal pumping from that project.

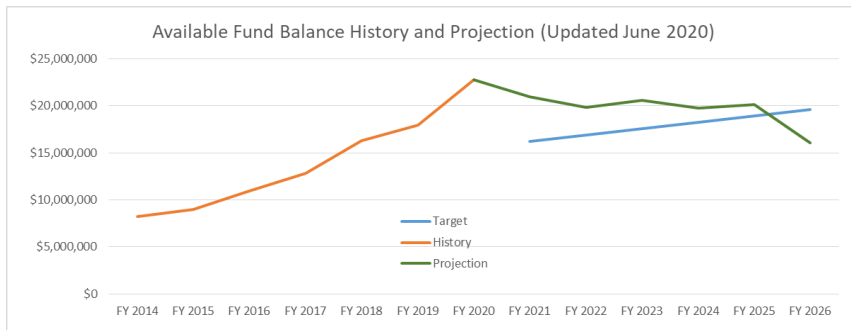
Discussion

The Bureau of Land Management (BLM) presented a plan for additional monitoring well development at the May 6, 2020 Groundwater Monitoring and Response Plan (GMRP) meeting. The plan includes the development of three additional monitoring wells; two of which will be located on USFS land where the BLM is presently working with the USFS on permitting. The third site presented in BLM's well development plan is in the area of Center Street, south of Main Street. The BLM has requested the District's assistance in development of this third monitoring well as well as the acquisition of a site for placement of the third monitoring well. The proposed Center Street monitoring well would be drilled to a depth similar to the District's production Well #17, approximately 750 feet deep. The data acquired from the proposed Center Street well, along with data from the two other wells on USFS land, will provide key monitoring data at locations along the transect between the CD-IV project's proposed production area and the District's production Well #17.

Fiscal Impact

The timing for this project has only come to light in recent weeks, therefore was not included in the FY 2021 Budget. The cost estimate for the monitoring well and site acquisition is \$375,000.

Presently, capital projects are proceeding as scheduled and it is expected the full capital budget will be spent. The approved FY 2021 budget planned to use \$1,124,900 of reserve funds. This proposed monitoring well, combined with the expected reduction in revenue from COVID-19 relief, will result in an additional \$675,000 in reserve funds used. District reserve funds are currently above the target balance, and even with the additional spending, will remain above target until FY 2026.



Requested Action

To approve the amendment to the Fiscal Year 2021 Budget and direct staff to pursue the development of a groundwater monitoring well and site acquisition in the Center Street area.

AGENDA ITEM

Subject: Revising the Appropriations Limitation for Fiscal Year 2020-2021

Information Provided By: Jeff Beatty, Finance Manager

Background

Article 13B of the California State Constitution establishes a maximum amount of tax revenue all government entities and special districts may receive and requires that each entity annually adopt that limit. The appropriations limit begins from a base year (1978) and increases or decreases each year based on changes to state per capita personal income and local population.

Discussion

Every March as part of the adoption of the annual budget, the Board adopts an estimated Annual Appropriations Limit because data is not yet available for the final calculation. The State Department of Finance provides the required data in May, and the District is able to finalize the Annual Appropriations Limit calculation.

The two components to the calculation of the annual change in the appropriation limit are:

- Per Capita Personal Income for the State of California, which increased by 3.73 %
- Population in the Town of Mammoth Lakes, which decreased by 0.36%

The appropriation limit for fiscal year 2020-2021 is \$13,676,827. This is \$444,603 greater than the appropriations limit from last fiscal year, and \$37,051 greater than the amount estimated in March 2020.

With the adoption of proposed Resolution no. 06-18-20-07, Resolution no. 03-19-20-03 adopted in March will be repealed.

Fiscal Impact

Because the appropriations limit is greater than our tax revenue, there is no fiscal impact.

Requested Action

Discussion and possible adoption of Resolution no. 06-18-20-07 revising the appropriations limitation for Fiscal Year 2020-2021.

RESOLUTION NO. 06-18-20-07

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MAMMOTH COMMUNITY WATER DISTRICT
REVISING THE APPROPRIATIONS LIMITATION
FOR FISCAL YEAR 2020-2021**

WHEREAS, pursuant to Sections 7900, et. seq., of the California Government Code and Article 13B of the California Constitution, the Mammoth Community Water District is required to adopt a limit on appropriations for its Fiscal Year 2020-2021; and,

WHEREAS, the State Department of Finance has provided the necessary documentation, including revisions for prior years, to enable the District to calculate and adopt such a limitation, which documentation is on file at the District office.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mammoth Community Water District that the amount of appropriations which is subject to limitation under the provisions of the Government Code and California Constitution for the Mammoth Community Water District for Fiscal Year 2020-2021 is hereby revised and declared to be \$13,676,827.

BE IT FURTHER RESOLVED by the Board of Directors that Resolution No. 03-19-20-03, adopted on March 19, 2020, is hereby repealed and superseded by this Resolution.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District at a regular meeting held on June 18, 2020, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

Thomas R. Smith, President
Board of Directors

ATTEST:

Mark Busby, Secretary
Board of Directors

MAMMOTH COMMUNITY WATER DISTRICT
 APPROPRIATIONS LIMITATION

Exhibit A

BASE YEAR LIMITATION: 1,674,480

FISCAL YEAR		PER CAPITA INCOME FACTOR	POPULATION FACTOR	COMBINED FACTOR	APPROPRIATIONS LIMITATION
1979	1980	1.1017	1.0519	1.1589	1,940,555
1980	1981	1.1211	1.0712	1.2009	2,330,412
1981	1982	1.0912	1.0536	1.1497	2,679,275
1982	1983	1.0679	0.9878	1.0549	2,826,367
1983	1984	1.0235	1.0235	1.0476	2,960,902
1984	1985	1.0474	0.8400	0.8798	2,605,002
1985	1986	1.0374	0.9893	1.0263	2,673,514
1986	1987	1.0230	1.0047	1.0278	2,747,838
1987	1988	1.0347	0.9973	1.0319	2,835,494
1988	1989	1.0466	1.0424	1.0910	3,093,524
1989	1990	1.0519	1.0289	1.0823	3,348,121
1990	1991	1.0421	1.1057	1.1522	3,857,705
1991	1992	1.0414	1.0479	1.0913	4,209,913
1992	1993	0.9936	1.0151	1.0086	4,246,118
1993	1994	1.0272	1.0480	1.0765	4,570,946
1994	1995	1.0071	1.0411	1.0485	4,792,637
1995	1996	1.0472	1.0218	1.0700	5,128,122
1996	1997	1.0521	0.9987	1.0507	5,388,118
1997	1998	1.0467	0.9937	1.0401	5,604,182
1998	1999	1.0415	1.0116	1.0536	5,904,566
1999	2000	1.0453	1.0066	1.0522	6,212,784
2000	2001	1.0491	1.0171	1.0670	6,629,041
2001	2002	1.0782	1.0410	1.1224	7,440,436
2002	2003	0.9873	1.0256	1.0126	7,534,185
2003	2004	1.0231	1.0062	1.0294	7,755,690
2004	2005	1.0328	0.9955	1.0282	7,974,400
2005	2006	1.0526	1.0230	1.0768	8,586,834
2006	2007	1.0396	1.0151	1.0553	9,061,686
2007	2008	1.0442	1.0087	1.0533	9,544,674
2008	2009	1.0429	1.0008	1.0437	9,961,776
2009	2010	1.0062	0.9881	0.9942	9,903,998
2010	2011	0.9746	1.0005	0.9751	9,657,388
2011	2012	1.0251	1.0094	1.0347	9,992,499
2012	2013	1.0377	1.0015	1.0393	10,385,204
2013	2014	1.0512	1.0045	1.0559	10,965,737
2014	2015	0.9977	0.9879	0.9856	10,807,830
2015	2016	1.0382	1.0042	1.0426	11,268,244
2016	2017	1.0537	1.0022	1.0560	11,899,266
2017	2018	1.0369	1.0023	1.0393	12,366,907
2018	2019	1.0367	1.0013	1.0380	12,836,849
2019	2020	1.0385	0.9926	1.0308	13,232,224
2020	2021	1.0373	0.9964	1.0336	13,676,827

The Appropriations Limitation establishes for the ensuing fiscal year the revenues that the District may receive from taxes, investment of taxes and excess user charges.

AGENDA ITEM

Subject: Ratification of Conflict of Interest Code - Adopted July 19, 2018

Information Provided By: Stephanie Hake, Executive Assistant

Background

The Mammoth Community Water District reviews its conflict of interest code biennially, as required by the Political Reform Act. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their FPPC (Fair Political Practices Commission) Statement of Economic Interests (Form 700). The review process begins with the District's legal counsel and staff. It is then brought to the Board of Directors with either recommended amendments or to be ratified without changes.

Following approval by the MCWD Board, the document is filed with Mono County Board of Supervisors, the code reviewing body for the Mammoth Community Water District.

Discussion

As required, legal counsel has recently conducted its biennial review of the District's Conflict of Interest Code and has recommended that no changes are required.

Financial Impact

There is no financial impact from the requested action.

Requested Action

Review, consider, and ratify the attached Conflict of Interest Code adopted by the Board on July 19, 2018.

MAMMOTH COMMUNITY WATER DISTRICT

CONFLICT OF INTEREST CODE

Adopted: July 19, 2018

Ratified: XXX

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, Section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code. This regulation can be incorporated by reference into any agency's code without publication in full within the code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of that regulation, Title 2, section 18730 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission from time to time are hereby incorporated by reference in full into this code and will be applied in accordance with the provisions existing on the date that any issue arising under this code adopted by the Mammoth Community Water District Board of Directors must be addressed. This cover page, the referenced and incorporated FPPC regulation, and the Appendix, which is attached hereto and incorporated herein, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Mammoth Community Water District.

Recognizing that different employees have different levels of authority and responsibility, the Appendix to this Conflict of Interest Code establishes three categories of disclosure under which employees are designated based on the scope of their decision making authority. Employees with no significant decision making responsibility are classified as exempt, and are not required to file reports under this Code.

Non-exempt District employees and officers listed in the attached Appendix are designated as persons who are deemed to make, or participate in the making of, decisions that may have a material effect on a financial interest. Consultants are also subject to the disclosure requirements of this Conflict of Interest Code if they are in a position to make decisions, or influence decisions, that could have an effect on their financial interest.

**MAMMOTH COMMUNITY WATER DISTRICT
CONFLICT OF INTEREST CODE**

APPENDIX OF DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

Designated Positions. The officers and employees listed below are designated as persons who are deemed to make, or participate in the making of, decisions that may have a material effect on a financial interest. Persons holding designated positions listed below will disclose interests and investments in accordance with the corresponding disclosure categories as defined below.

<u>Designated Position</u>	<u>Disclosure Categories</u>
District Engineer	1
Human Resources Manager	3
Information Services Manager	3
Purchasing Agent	2
Operations Superintendent	2
Maintenance Superintendent	2
Principal Analyst	3
District Counsel	1
Consultants ¹	1

Officials Who Manage Public Investments. Officials who manage public investments are deemed to be “statutory filers” within the meaning of Government Code Section 87200 and California Code of Regulations, Title 2, section 18720 because they must file statements of economic interest (FPPC Form 700) pursuant to the state Political Reform Act instead of the District’s Conflict of Interest Code. The District’s statutory filers are: Members of the Board of Directors, General Manager/Board Secretary and Finance Director/Board Treasurer. As a result, such persons are not designated in this code and are listed here for information only. An individual holding one of the above-listed positions may contact the Fair Political Practices Commission (“FPPC”) for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether or not a position is covered by Government Code Section 87200.

Disclosure Categories. The District’s disclosure categories are defined as follows:

¹ Unless the General Manager determines in writing that narrower disclosure is permitted in accordance with the standards provided on page 2 of this Appendix under the heading “Consultants.”

Category 1- Full Disclosure: All persons in this disclosure category will disclose all interests in real property within two miles of the District's boundaries, as well as all investments, business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, from all sources.

Category 2 – Employees with Significant Contracting and Policy Authority, But Without Authority Over Acquisition of Interests in Real Property: All persons in this disclosure category will disclose all investments, business positions in business entities and sources of income, including receipt of gifts, loans and travel payments, in or from all sources that provide goods, equipment or services, including training or consulting services, of the type utilized by the District.

Category 3 – Employees with Specific Contracting or Policy Authority or Who Participate in Making Specific Contracts or Policies: All positions in this category will disclose all investments, business positions in business entities and sources of income, including the receipt of gifts, loans and travel payments, in or from all sources that provide services and supplies of the type utilized by the department or programs administered or managed by the designated position.

Consultants. “Consultant” means an individual who, pursuant to a contract with the District, either: (A) Makes a governmental decision whether to: (1) approve a rate, rule, or regulation; (2) adopt or enforce a law; (3) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (4) authorize the District to enter into, modify, or renew a contract provided it is the type of contract that requires District approval; (5) grant District approval to a contract that requires District approval and to which the District is a party, or to the specifications for such a contract; (6) grant District approval to a plan, design, report, study, or similar item; or (7) adopt or grant District approval of policies, standards, or guidelines for the District, or for any subdivision thereof; or (B) Serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in California Code of Regulations, Title 2, Section 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code under Government Code Section 87302. (See 2 CCR 18701(a)(2).)²

“Consultants” are included in the list of designated positions and must disclose interests and investments in accordance with the broadest disclosure category in the District's conflict of interest code, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “consultant” and “designated position,” nevertheless is hired or retained to perform a range of duties that is limited in scope and therefore is not required to comply with any or some of the disclosure requirements described in this section. The General Manager's written determination

² A consultant serves in a staff capacity only if he or she has an on-going relationship with the District. A consultant who works on one project or a limited range of projects for the District is not deemed a consultant subject to the reporting requirements of this code unless the project or projects extend over a substantial period of time, generally more than one year. (See *Smith* Advice Letter, FPPC No. I-99-316; *Travis* Advice Letter, FPPC No. A-96-053; *Randolph* Advice Letter, FPPC No. A-95-045.)

will include a description of the consultant's duties, and, based on that description, a statement of the extent of disclosure requirements. The written determination is a public record and will be retained for public inspection in the same manner and location as the District's conflict of interest code as required by Government Code Section 81008.

New Position Added or New Consultant Hired Without Code Revision. If the District creates a new position that requires disclosure under this code without simultaneously amending the code, the employee appointed to fill such a position will file a Form 700 Assuming Office Statement and thereafter file annual Form 700 Disclosure of Economic Interest Statements using the broadest disclosure category until the District amends the code to designate the position and, if warranted, to authorize more narrow disclosure for the position. Alternatively, the General Manager may designate for any such position or consultant narrower disclosure obligations using a FPPC Form 804 (New Hire) or Form 805 (New Consultant) as appropriate. (See 2 CCR 18734.)

Filing of Form 700 Statements of Economic Interest. Persons holding designated positions shall file statements of economic interests with the Executive Assistant, who is the District's code filing officer. The Executive Assistant will retain all Forms 700 filed for the retention period provided in the District's records management policy and will, upon request, make filed statements of economic interests available for public inspection and reproduction in accordance with Government Code Section 81008. The Executive Assistant also shall file copies of all statements of economic interest with the County of Mono.

2020 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

AGENDA ITEM

Subject: Nomination of One Alternate Member for Position on Mono County LAFCO

Information Provided By: Stephanie Hake, Executive Assistant

Background

The Mono County Local Agency Formation Commission (LAFCO) is inviting nominations to fill one alternate Special District position to serve on LAFCO. This term would run until May 2024.

Mono County LAFCO is comprised of seven commissioners with four designated alternates. Two commissioners each are appointed by the Mono County Board of Supervisors, Town of Mammoth Lakes, and Special District Selection Committee (comprised of independent special districts). One commissioner representing the general public is appointed by the remaining LAFCO commissioners.

MCWD's Director Tom Cage was elected in June 2017 to fill an unexpired term. At that time Director Cage was an alternate member for LAFCO's Special Districts. Since Director Cage's election, the alternate seat has remained open.

Nominations are to be submitted to the LAFCO Executive Officer by July 17, 2020 following which the Executive Office will distribute ballots and voting instructions.

The attached letter from Mono County details the nomination and election process.

Action Requested

Nominate one MCWD Board member as a candidate for the open alternate seat on LAFCO.

Mono County Local Agency Formation Commission

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

June 8, 2020

To: All Independent Special Districts in Mono County

Re: **Nominations for an Alternate Special District Member to serve on LAFCO**

The Mono County Local Agency Formation Commission (LAFCO) invites nominations from your district to fill an Alternate Special District position on LAFCO. The term would last for four years and expires May 6, 2024.

LAFCO is a seven-member commission and meets as needed on the first Wednesday of the month. LAFCO's purpose includes discouraging urban sprawl, preserving open space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances.

In accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, nominations should be submitted in writing **via electronic mail** to the Executive Officer at glefrancois@mono.ca.gov (per Govt. Code Section 56332 (f) (3) (4)).

The nominations and election process for the Alternate Special District Member will be conducted by mail. Each Special District may submit nominations in writing (see attached nomination form). Candidates for this position must be elected or appointed by their own Special District officers residing within the county. Nominations must be received at the LAFCO offices by **July 17, 2020**. Nominations received after that date will not be considered. If only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed and the meeting may be cancelled as permitted by Govt. Code Section 56332 (c) (1) (2).

If more than one Alternate Special District Member has been nominated, the Executive Officer will prepare a ballot and mail one copy to each Special District, along with voting instructions. The candidate receiving the highest number of votes will be appointed as the Alternate Special District member.

Your consideration of potential candidates is appreciated. If you have any questions, please call: Melissa Bell, LAFCO secretary at mbell@mono.ca.gov or 760-924-1804.

Sincerely,

Gerry LeFrancois
Executive Officer

MONO COUNTY
LOCAL AGENCY FORMATION COMMISSION

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

Nomination for Special District Alternate Member

(Alternate Special District Commissioner term expires May 6, 2024)

Name of Nominee: _____

Nominating Special District: _____

Certified by: _____

Title: _____

Date: _____