

MINUTES

Thursday, March 15, 2018
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:34 p.m. No recess was taken and the meeting was adjourned at 7:38 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Patrick A. Hayes
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, March 15, 2018 at 5:34 p.m.

A. ROLL CALL

Board Present

Director: Tom Cage
Director: Tom Smith
Director: Robert Creasy
Director: Dennis Domaille

Board Absent

Director: Eric Kaufman

Staff Present

General Manager: Pat Hayes
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Mark Busby
Finance Manager: Jeff Beatty
Public Relations / Environmental Specialist Manager: Irene Yamashita
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*via telephone*)

Guests Present

None

B. PUBLIC FORUM

President Smith opened the public forum at 5:35 p.m.

No one addressed the Board

President Smith closed the public forum at 5:35 p.m.

C. CONSENT AGENDA

C-1 Approval of February 2018 Check Disbursements (Springbrook #'s 54281 – 54366)

C-2 Approval of Minutes from the Regular Board Meeting Held February 15, 2018

President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda items C-1 and C-2

MOVED BY: Director Domaille

SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D. CURRENT BUSINESS

D-1 Discussion and Possible Adoption of Resolution No. 03-15-18-03 Approving the Fiscal Year 2018-2019 Capital and Operating Budgets

Jeff Beatty described the minor modifications that had been made to the proposed FY19 capital and operating budgets resulting from the draft presentation at the February 15 Board meeting.

The Board asked a few questions about the budget adjustments. President Smith called for a motion.

BOARD ACTION – To adopt Resolution No. 03-15-18-03 approving the Fiscal Year 2018-2019 Capital and Operating Budgets

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D-2 Discussion and Possible Adoption of Resolution No. 03-15-18-04 Establishing an Initial Appropriations Limitation for the Fiscal Year 2018-2019

Jeff Beatty described that the amount of the limit being adopted is an estimate based on the previous years' data and will be amended in the coming months once the State closes its fiscal year and is able to calculate the exact figure.

There was no discussion. President Smith called for a motion.

BOARD ACTION – To adopt Resolution No. 03-15-18-04 establishing an initial Appropriations Limitation for the Fiscal Year 2018-2019

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D-3 Discussion and Possible Adoption of Resolution No. 03-15-18-05 Establishing the Fiscal Year 2018-2019 MCWD Master Fee Schedule

Jeff Beatty outlined the primary components of the Master Fee Schedule.

Director Cage noted that the fee schedule was reviewed in the Finance Committee meeting.

Following a brief discussion, Director Creasy made a motion.

BOARD ACTION – To adopt resolution No. 03-15-18-05 establishing the Fiscal Year 2018-2019 MCWD Master Fee Schedule

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D-4 Adopt the Fiscal Year 2019 (FY19) Salary and Authorized Positions Resolution (SAPR) – Resolution No. 03-15-18-06

Kay Hartman commented to the Board that the Salary and Authorized Positions resolution being presented contained no changes from the previous year's resolution except the increase to the salary ranges as had been negotiated with both the represented and unrepresented employee classes.

There was no discussion. Director Domaille made a motion.

BOARD ACTION – To adopt the Fiscal Year 2019 (FY19) Salary and Authorized Positions Resolution (SAPR) – Resolution No. 03-15-18-06

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D-5 Discussion and Possible Approval of Sponsorship Funding for the Inyo-Mono Integrated Regional Water Management Program (IRWMP) in the Amount of \$4,000

Irene Yamashita commented that the program office is very active at the State level and went on to describe the several ways the MCWD has benefitted from the program since 2008.

BOARD ACTION – To approve sponsorship funding for the Inyo-Mono Integrated Regional Water Management Program (IRWMP) in the amount of \$4,000

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D-6 Discussion and Possible Adoption of Resolution No. 03-15-18-07 Endorsing Support of California Proposition 68, Parks, Environment, and Water Bond (June 2018 General Election)

Pat Hayes described that the proposition is being favored by water agencies and the Mammoth Lakes Town Council.

Director Creasy questioned if the MCWD is regulated on what ballot measures it can legally support. Attorney Horowitz replied that there are specific guidelines and he would provide a memo detailing the scope of MCWD's authority to participate in and provide information to ratepayers and community members regarding ballot measures.

BOARD ACTION – To adopt Resolution No. 03-15-18-07 Endorsing Support of California Proposition 68, Parks, Environment, and Water Bond

MOVED BY: Director Domaille
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

E. CONSENT AGENDA NO. 2 – MANAGEMENT REPORTS

- E-1 Operations Superintendent's Report**
- E-2 Maintenance Superintendent's Report**
- E-3 Finance Manager's Report**
- E-4 District Engineer's Report**
- E-5 Information Services Manager's Report**
- E-6 Human Resources Manager's Report**
- E-7 Public Relations / Environmental Specialist's Report**
- E-8 General Manager's Report**

Pat Hayes provided an update to the General Manager's staff report. Mr. Hayes reported that staff have hired a consultant to conduct a Cost of Service/Rate study for the District's wastewater operations. This study will encompass the services provided to both In-District and Out-of-District customers including the costs of maintenance and rehabilitation of facilities. Mr. Hayes noted that staff would provide a progress report on sewer service to Out-of-District customers at the April 19 Board meeting.

President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda No. 2

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

Meetings Held During the Month

Pension Committee – February 21, 2018

Tom Cage

Finance Committee – March 14, 2018

Tom Cage

Robert Creasy

Technical Services Committee – March 14, 2018

Eric Kaufman

Dennis Domaille

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Pension Committee: Director Cage reported that the Pension Committee met and following discussion concluded of the 50 basis points (BP) paid by the participants, that the MCWD would absorb 10 of those basis points to cover the general administrative work done by staff for the overall program. Director Cage noted that would amount to approximately \$10,000 per year.

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Finance Committee: Directors Cage and Creasy did not have anything to report from the committee meeting other than what was previously discussed under the current business items.

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Technical Services Committee: Director Domaille reported that the only item of note from the Technical Services Committee meeting was a brief discussion regarding Industrial Users as they pertain to wastewater discharge.

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There were no other committee meetings held during the month.

H. ATTORNEY REPORT

Attorney Horowitz reported that the proposed water tax that was introduced in last year's legislative session, Senate Bill 623 has been attached as a budget trailer bill. ACWA and other associations are actively lobbying to defeat the tax on behalf of water agencies.

Attorney Horowitz commented that the proposed SB 606 pertaining to long-term conservation continues to be quiet.

Lastly, he responded to the question raised at the February 15 Board meeting regarding the annual discussion of Director compensation. Attorney Horowitz reported that rather than going through the process annually the Board may adopt an ordinance that contains an inflationary escalator to provide for a year-over-year increase in compensation not to exceed 5% annually.

The Board members went into closed session at 6:18 p.m.

H. CLOSED SESSION

H-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a) Case: Mammoth Community Water District vs. Great Basin Unified Air Pollution Control District with ORNI 50, LLC as a Real Party in Interest – Mono County Superior Court

H-2 Conference with Real Property Negotiators

Involving the Acquisition of Easements on Ranch Road, Woodcrest Trail and Adjacent Common Areas Adjacent to the Site of Proposed District Well 32, Town of Mammoth Lakes; Pat Hayes and John Pedersen, District Negotiators, will negotiate with Representatives of The Ranch at Snowcreek Owners' Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

The Board returned to open session at 7:37 p.m.

It was reported that Directors Cage and Domaille were appointed as property negotiators for Closed Session item H-2.

I. ADJOURNMENT

President Smith adjourned the meeting at 7:38 p.m.