

MINUTES

Thursday, November 21, 2019
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:31 p.m. A brief recess was taken and the meeting was adjourned at 6:53 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, November 21, 2019 at 5:31 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Gary Thompson

Board Absent

Director: Tom Smith

Staff Present

General Manager: Mark Busby
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Information Services Manager: Justin Mulbay
Finance Manager: Jeff Beatty
Human Resources Manager: Kay Hartman
Administrative Analyst: Betty Hylton
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*via phone*)

Guests Present

Pam Bold, High Sierra Energy Foundation

PLEDGE OF ALLEGIANCE

Vice President Cage led the Pledge of Allegiance at 5:31 p.m.

PUBLIC FORUM

Vice President Cage opened the public forum at 5:32p.m.

Stephanie Hake addressed the Board and thanked them on behalf of her husband Cliff and herself for their support of the District's Employee Home Loan Assistance program. Ms. Hake noted that they had received their Certificate of Occupancy from the Mono County Building Department today after almost five years since the complete destruction of their home by the Round Fire. She said they never would have been able to rebuild without the help and support of the MCWD.

Vice President Cage thanked Ms. Hake and closed the public forum at 5:34 p.m.

CONSENT AGENDA A

A-1 Approval of October 2019 Check Disbursements (Springbrook #'s 56776 – 56922)

A-2 Approval of Minutes from the Regular Board Meeting held October 23, 2019

It was noted that Director Thompson was absent from the October 23 Board meeting, therefore he abstained from approving minutes from that meeting. Director Creasy made a motion.

BOARD ACTION – To approve the Consent Agenda item A-1

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Thompson
NAYS: None
ABSENT: Director Smith

BOARD ACTION – To approve the Consent Agenda item A-2

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, and Domaille
NAYS: None
ABSTAIN: Director Thompson
ABSENT: Director Smith

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

There was no discussion. Director Creasy made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Thompson
NAYS: None
ABSENT: Director Smith

CURRENT BUSINESS

C-1 Update from the District's Annual "Years of Service" Recognition Luncheon

◆ Mike Logan	30 Years	◆ John Slover	5 Years
◆ Clay Murray	15 Years	◆ Hans Walden	5 Years
◆ Rob Motley	10 Years	◆ Tyler Nelson	5 Years
◆ Huoy Sytha	10 Years	◆ Chris Weibert	5 Years

Vice President Cage expressed appreciation for the dedicated service of all those being recognized. There was no discussion.

BOARD ACTION – None, informational only

C-2 Discussion and Possible Approval of Sponsorship Funding for the High Sierra Energy Foundation's (HSEF) LivingWise Program in the Amount of \$5,160.30

Director Creasy declared a conflict of interest because he is on the Board of Directors of the High Sierra Energy Foundation; therefore he recused himself from the discussion and vote. Director Creasy left the room during this item.

Pam Bold of the High Sierra Energy Foundation provided a brief background of the program and thanked the Board for their continued support over the past ten years.

Vice President Cage commended Ms. Bold for heading up the successful program. There was no further discussion and Director Domaille made a motion.

BOARD ACTION – To approve sponsorship funding for the High Sierra Energy Foundation's LivingWise Program in the amount of \$5,160.30

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Domaille, and Thompson
NAYS: None
ABSTAIN: Director Creasy
ABSENT: Director Smith

C-3 Discussion and Possible Direction to Staff Regarding MCWD's Involvement with the Town of Mammoth Lakes' Affordable Housing Project at The Parcel

Vice President Cage commented that it would be premature for the MCWD Board to have a discussion about the project at this time. There was no further discussion.

BOARD ACTION – None

C-4 Consideration and Possible Approval of Adjustments in Compensation and Benefits Provided to the General Manager (to be considered after closed session)

The Board returned from closed session to discuss compensation and benefits provided to the General Manager, Mark Busby. Director Creasy noted that the effective date of the contract would be backdated to October 1, 2019. He added that a minor change was made to the contract regarding acceptable use of a District vehicle.

There was no further discussion and Director Creasy made a motion.

BOARD ACTION – To approve the General Manager contract as negotiated with Mark Busby with noted changes

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Thompson
NAYS: None
ABSENT: Director Smith

Meetings Held During the Month

Technical Services Committee – November 20, 2019

Dennis Domaille
Gary Thompson

Finance Committee – November 20, 2019

Tom Cage
Robert Creasy

Technical Services Committee:

Director Domaille reported that there was only routine business discussed at the Tech Services meeting.

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Finance Committee:

Director Creasy reported that there was nothing notable discussed at the Finance Committee meeting.

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There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz reported that Senate Bill 998 will go into effect February 1, 2020 and his office will be providing recommendations regarding the modifications that should be made to the District's Discontinuation of Water Service for Nonpayment policy. He also said that his office is preparing a year-end report that will summarize changes in laws affecting public agencies in 2020.

The Board members went into closed session at 6:03 p.m.

CLOSED SESSION

D-1 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

D-2 Conference with District Labor Negotiators

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Robert Creasy

Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

ADJOURNMENT

The meeting adjourned out of closed session at 6:50 p.m.

There was nothing to report from closed session. Following the discussion of Current Business item, C-4, the Board voted to adjourn the meeting.

BOARD ACTION – To adjourn the meeting

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, and Thompson
NAYS: None
ABSENT: Director Smith

The meeting adjourned at 6:53 p.m.