



## MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

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814th Regular Meeting of the  
Mammoth Community Water District  
Board of Directors

Thursday, February 20, 2024

### ***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

### **AGENDA**

*This meeting will be conducted both in-person in the District's Boardroom at 1315 Meridian Blvd., Mammoth Lakes, CA 93546 and by video/teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.*

*For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:*

*<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR  
Join via teleconference by dialing 1-669-444-9171, 760-934-2596#*

**5:30 P.M.**

### **Roll Call**

Directors Cage, Domaille, Hylton, Smith, and Thompson

### **Public Forum**

*Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to three (3) minutes. No formal action by the Board will be taken on these items.*

### **5:30 P.M. Public Hearing**

Concerning the Status of Vacancies and Recruitment and Retention Efforts

## **Consent Agenda A**

*All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**A-1** Approve the January 2025 Check Disbursements

**A-2** Approve the Minutes from the Regular Board Meeting held January 23, 2025

**A-3** Approve the Minutes from the Special Board Meeting held January 23, 2025

**A-4** Adopt the Updated 2025 Records Retention and Disposal Schedules

## **Consent Agenda B — Department Reports**

*All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**B-1** Operations Department Report

**B-2** Maintenance Department Report

**B-3** Finance Department Report

**B-4** Engineering Department Report

**B-5** Information Services Report

**B-6** Personnel Services Report

**B-7** Regulatory Support Services Report

**B-8** General Manager's Report

## **Current Business**

**C-1** Presentation on the Status of Vacancies and Recruitment and Retention Efforts per Assembly Bill 2561

**C-2** Engineering and Maintenance Update on the Close-out of 2024 MCWD Capital Projects

**C-3** Presentation on the Development of 2025 MCWD Capital Projects and Consider Adopting the District's Revised Capital Improvement Plan (CIP)

**C-4** Discuss and Consider Adopting the Amended Operating and Capital Reserve Policy (PL-FIN-002)

**C-5** Review and Provide Direction to Staff Regarding the Draft Fiscal Year 2026 Capital and Operating Budget

**C-6** Discuss and Consider Approving the Ad-Hoc Auditor Selection Committee's Recommended Candidate for the New District Auditor and Authorize the Finance Manager to Execute an Engagement Letter with the Selected Candidate

**C-7** Discuss and Consider Approving the Revised Employee Housing Purchase Assistance Program Policy and Forms of Agreements with Employees Entering into the Program

**C-8** Discuss and Consider Approving the Revised Policy Regarding District-owned Rental Housing Units

## C-9 Water Supply Update

### Board Member's Committee Reports

#### Committee Meetings Held:

Employee Housing Committee – February 11, 2025  
Pension Committee – February 11, 2025  
Ad-Hoc Auditor Selection Committee – February 11, 2025  
Ad-Hoc MOU Negotiations Committee – February 12, 2025  
Technical Services Committee – February 19, 2025  
Finance Committee – February 19, 2025

### Directors Comments, Requests, and Reports

### Attorney's Report

### Closed Session

*None*

### Adjournment

*NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.*

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, February 14, 2025

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio

*In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting, please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.*

*Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.*