

MINUTES

Thursday, December 5, 2024
Mammoth Community Water District
Special Board Workshop
Annual Strategic Planning

The Board of Directors convened in session at the hour of 9:06 a.m. A lunch recess was taken, and the meeting was adjourned at 1:24 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE ANNUAL STRATEGIC PLANNING WORKSHOP of the Board of Directors of the Mammoth Community Water District was held on Thursday, December 5, 2024 at 9:06 a.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Dennis Domaille
Director: Elizabeth Hylton
Director: Tom Smith

Board Absent

Gary Thompson

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Finance Manager: Jeff Beatty
Operations Superintendent: Clay Murray
Maintenance Superintendent: Rob Motley
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Principal Administrative Analyst: Michael Draper
Executive Assistant: Stephanie Hake

Guests Present

Leanna Block – MCWD Staff

STRATEGIC PLANNING WORKSHOP FY 2026

1. Discuss and Provide Direction Regarding the Proposed FY 2026 Strategic Plan

Mark Busby opened by describing the Board's engagement with the annual strategic plan process which begins in December. Historically, the Long-Range Planning Committee would convene in December and review the District's draft plan in depth then provide direction to staff in preparation for the entire Board review at a workshop held annually in January. This year the long-range and strategic planning processes were combined, and the full Board annual workshop was moved up to December to garner full Board input at the beginning of the annual planning process.

Staff engaged the Board of Directors in a thorough review of the Draft FY 2026 Strategic Plan (Plan), highlighting the projects and priorities that will be focused on in the coming fiscal year. The Board was asked for feedback on the draft and if they had any proposed additions. Many objectives and metrics for progress were discussed in varying detail, with consideration of both short- and longer-term planning.

As a result of the workshop, one metric was added under “Financial Management” to encourage customers to transition to the use of e-bills. Additionally, a couple of comments were updated.

Following the lengthy discussion, Board members expressed their appreciation for staff’s hard work and their ability to articulate to the Board the multitude and diverse activities and projects that the District plans for and accomplishes.

Because the Board requested very few changes or updates to the draft Plan, it was decided a second workshop in January would not be necessary. The Board will be presented with the final Plan for possible adoption at the January 23, 2025 Regular Board Meeting.

ADJOURNMENT

Director Hylton made a motion to adjourn the workshop.

BOARD ACTION – To adjourn the workshop

MOVED BY: Director Hylton
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, Hylton, and Smith
NAYS: None
ABSENT: Director Thompson

The workshop was adjourned at 1:24 p.m.