

MINUTES

Tuesday, January 7, 2025
Mammoth Community Water District
Special Board Meeting

The Board of Directors convened in session at the hour of 3:02 p.m. No recess was taken, and the meeting was adjourned at 4:18 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE SPECIAL BOARD MEETING of the Board of Directors of the Mammoth Community Water District was held on Tuesday, January 7, 2025 at 3:02 p.m.

ROLL CALL

Board Present

Director: Tom Cage *(attending via Zoom)*
Director: Dennis Domaille
Director: Elizabeth Hylton
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Finance Manager: Jeff Beatty
Operations Superintendent: Clay Murray
Maintenance Superintendent: Rob Motley
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Principal Administrative Analyst: Michael Draper
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz *(attending via Zoom)*

Guests Present

Leanna Block – MCWD Staff
Melissa Bretz – MCWD Staff
Anthony Elowsky – Robert D. Niehaus, Inc. *(attending via Zoom)*

AGENDA ITEM

- 1. DRAFT Water and Wastewater Capacity (Connection Fee) Charge Study Report (Report) Prepared by Robert D. Niehaus, Inc. (RDN)**
 - A. Discuss the Draft Report and Provide Direction to Staff and RDN Regarding the Proposed Adjustments to the District's Capacity (Connection) Fees**
 - B. Provide Direction to Staff Regarding Required Public Noticing that the Board will Consider Adopting the Report (including updated fees) at a Future Regular Board of Directors Meeting**

Clay Murray opened with providing a brief background regarding the need to update the District's capacity charges. He then introduced Anthony Elowsky of RDN who provided a PowerPoint presentation. The presentation and discussion focused on describing the proposed methodology and updated capacity charges (fees).

Board members, particularly Director Cage, asked several clarifying questions. Mr. Elowsky and staff answered many questions and validated the recommended changes.

Towards the end of the discussion, Mark Busby added that staff were prepared to meet the 14-day noticing requirement before possible adoption at the January 23, 2025 Regular Board Meeting. He said a press release was being planned to accompany the Capacity Fee Study report that would be posted on the District's website. Additionally, staff were going to reach out to the development community and be available to answer questions and concerns.

The Board did not have any recommended changes to the draft report. President Smith complimented staff and Mr. Elowsky on the effort to produce the thorough report.

BOARD DIRECTION – For staff to move forward with the required public noticing and outreach

ADJOURNMENT

President Smith asked for a motion to adjourn the meeting.

BOARD ACTION – To adjourn the Special Board Meeting

MOVED BY: Director Domaille
SECONDED BY: Director Hylton
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None
ABSENT: None

President Smith adjourned the meeting at 4:18 p.m.