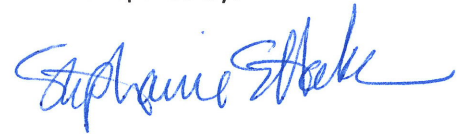


MINUTES

Thursday, September 19, 2024
Mammoth Community Water District
Regular Board Meeting

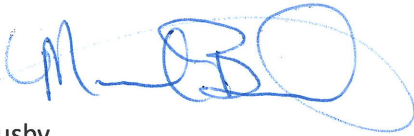
The Board of Directors convened in session at the hour of 5:33 p.m. No recess was taken, and the meeting was adjourned at 6:35 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District was held on Thursday, September 19, 2024 at 5:33 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Dennis Domaille
Director: Elizabeth Hylton
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Finance Manager: Jeff Beatty
Operations Superintendent: Clay Murray
Maintenance Superintendent: Rob Motley
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Principal Administrative Analyst: Michael Draper
Executive Assistant: Stephanie Hake

Guests Present

Leanna Block - MCWD

PUBLIC FORUM

President Smith opened the public forum at 5:34 p.m.

No one addressed the Board and President Smith closed the public forum at 5:34 p.m.

CONSENT AGENDA A

A-1 Approve the July and August 2024 Check Disbursements

A-2 Approve the Minutes from the Regular Board Meeting held July 18, 2024

A-3 Approve Changing the Time of the October Regular Board Meeting from October 17, 2024 at 5:30 p.m. to October 17, 2024 at 2:30 p.m.

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille

SECONDED BY: Director Cage

AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

CONSENT AGENDA B – DEPARTMENT REPORTS

- | | |
|--|---|
| B-1 Operations Department Report | B-5 Information Services Report |
| B-2 Maintenance Department Report | B-6 Personnel Services Report |
| B-3 Finance Department Report | B-7 Regulatory Support Services Report |
| B-4 Engineering Department Report | B-8 General Manager’s Report |

President Smith expressed his appreciation to staff for producing such thorough reports each month, keeping the Board informed of the many District activities.

Director Hylton made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Hylton
SECONDED BY: Director Thompson
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

C-1 Discuss and Consider Adopting Resolution No. 09-19-24-18 Declaring Thursday, October 17, 2024 as MCWD Staff Appreciation Day; the District Offices will be Closed from 11:30 a.m. through 4:30 p.m.

President Smith read the resolution into the record, then called for a motion.

BOARD ACTION – To adopt Resolution No. 09-19-24-18 declaring Thursday, October 17, 2024 as MCWD Staff Appreciation Day; the District offices will be closed from 11:30 a.m. through 4:30 p.m.

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

C-2 Discuss and Consider 2024 Local Agency Biennial Notice for Mono County – Conflict of Interest Code; Discuss and Consider Adopting Resolution No. 09-19-24-19 Amending the MCWD Conflict of Interest Code

Stephanie Hake said that per the Political Reform Act staff and legal counsel had conducted the required biennial review of the District’s Conflict of Interest Code (code). Ms. Hake said that the recommended change to the code was to delete a designated position from the list of staff positions required to disclose financial interests. Ms. Hake added that following MCWD Board adoption of the amended code, it would be forwarded to the Mono County Board of Supervisors, the District’s code reviewing body, for final approval. The amended code would become effective once approved by the Board of Supervisors.

There were no questions and Director Hylton made a motion.

BOARD ACTION – To adopt Resolution No. 09-19-24-19 amending the MCWD Conflict of Interest Code and direct the General Manager to submit a certified copy of the resolution and the conflict of interest code to the Mono County Board of Supervisors

MOVED BY: Director Hylton
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

C-3 Appoint an Ad Hoc Committee to Work with Staff on Recycled Water Program Agreements

President Smith appointed himself and Director Hylton as an ad hoc committee to work with staff on recycled water program agreements.

BOARD ACTION – None

C-4 Appoint an Ad Hoc Committee to Conduct an Annual Performance Review of the General Manager

President Smith appointed himself and Director Cage as an ad hoc committee to conduct the annual performance review of the General Manager.

BOARD ACTION – None

COMMITTEE MEETINGS HELD DURING THE MONTH

Ad-Hoc Connection Fee Study Committee – *August 13, 2024*

Tom Smith
Dennis Domaille

Pension Committee – *August 14, 2024*

Tom Cage

Finance Committee – *September 18, 2024*

Tom Cage
Elizabeth Hylton

Special Technical Services Committee – *September 19, 2024*

Dennis Domaille
Gary Thompson

Ad-Hoc Connection Fee Study Committee:

Director Domaille reported that the committee met and selected the consultant to support the study. The next committee meeting is scheduled for September 30.

~

Pension Committee:

Director Cage reported that Rick Tasker with Robertson Stephens attended the meeting. Robertson Stephens is the District Money Purchase Pension Plan's co-fiduciary. Moving forward, Mr. Tasker will attend the Pension meetings in the capacity of the plan's co-fiduciary, removing Oram & Kaylor from being the middleman between the District and Orion, the record keeper. The committee was provided with a thorough report and the plan is meeting all benchmarks.

~

Finance Committee:

Director Hylton reported that staff are anticipating increased spending on capital projects in the next few months. Also, revenue from connection fees is currently above budgeted projections.

~

Special Technical Services Committee:

Director Domaille said that all operations are under control.

Michael Draper added that staff are working to comply with the US EPA's revised Lead and Copper Rule that includes a District-wide survey which will provide an inventory of the material type for all water service lines.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments from Directors.

ATTORNEY REPORT

There was no attorney report

No recess was taken, and the Board went into closed session at 6:01 p.m.

CLOSED SESSION

D-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a)
Case: Southern California Edison Company vs. Mammoth Community Water District

D-2 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

D-3 Conference with Labor Negotiator

Pursuant to Government Code sections 54954.5(f) and 54957.6
District Negotiators: As appointed under Business Item C-4
Direction concerning proposed terms of General Manager Employment agreement,
Including compensation and benefits

ADJOURNMENT

The Board returned from closed session and there was no report out.

President Smith adjourned the meeting at 6:35 p.m.