

# MINUTES

Thursday, April 16, 2020  
Mammoth Community Water District  
Regular Board Meeting

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*The Board of Directors convened in session at the hour of 5:31 p.m. No recess was taken and the meeting was adjourned at 5:53 p.m.*

Prepared by:



Stephanie Hake  
Executive Assistant

ATTEST:



Mark Busby  
Board Secretary

**THE REGULAR MEETING** of the Board of Directors of the Mammoth Community Water District held on Thursday, April 16, 2020 at 5:31 p.m.

**ROLL CALL\***

**Board Present**

Director: Tom Cage  
Director: Robert Creasy  
Director: Dennis Domaille  
Director: Tom Smith  
Director: Gary Thompson

**Board Absent**

None

**Staff Present**

General Manager: Mark Busby  
District Engineer: John Pedersen  
Operations Superintendent: Clay Murray  
Maintenance Superintendent: Jerry Baker  
Information Services Manager: Justin Mulbay  
Finance Manager: Jeff Beatty  
Administrative Analyst: Betty Hylton  
Administrative Analyst: Chris Weibert  
Executive Assistant: Stephanie Hake  
District Counsel: Joshua Horowitz

**Guests Present**

None

***\* As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

**PUBLIC FORUM**

*President Smith opened the public forum at 5:31 p.m.*

*Director Cage inquired with staff about the public having access to the Board meeting that was being conducted via Zoom video conferencing. Stephanie Hake described that the posted agenda contained all of the access information needed, so that any member of the public wishing to attend the meeting could do so.*

*President Smith closed the public forum at 5:31 p.m.*

**CONSENT AGENDA A**

**A-1 Approval of March 2020 Check Disbursements (Springbrook #'s 57402 – 57525)**

**A-2 Approval of Minutes from the Regular Board Meeting held March 19, 2020**

**A-3 Approval of Minutes from the Special Board Meeting held March 19, 2020**

*There was no discussion and Director Creasy made a motion.*

**BOARD ACTION – To approve Consent Agenda A**

MOVED BY: Director Creasy  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

**CONSENT AGENDA B – STAFF REPORTS**

**B-1 Operations Department Report**

**B-2 Maintenance Department Report**

**B-3 Finance Department Report**

**B-4 Engineering Department Report**

**B-5 Information Services Report**

**B-6 Personnel Services Report**

**B-7 Regulatory Support Services Report**

**B-8 General Manager's Report**

*Director Creasy made a motion.*

**BOARD ACTION – To approve Consent Agenda B**

MOVED BY: Director Creasy  
SECONDED BY: Director Domaille  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

**CURRENT BUSINESS**

**C-1 Quarterly Water Supply Update**

*Clay Murray provided a brief review of the projected water supply for the next three months; concluding that it is adequate to meet the anticipated demand.*

*There were no questions asked by the Board members.*

**BOARD ACTION – None, informational only**

**C-2 Discussion and Possible Approval of Resolution 04-16-20-06 Adopting a CEQA Mitigated Negative Declaration for the MCWD Sludge Hauling Project**

*Mark Busby noted that during the published review period, only one comment was received and that staff responded appropriately.*

*Director Cage complimented staff on the good work of prepping for the project.*

*There was no further discussion. President Smith called for a motion.*

**BOARD ACTION – To adopt Resolution No. 04-16-20-06 adopting a CEQA Mitigated Negative Declaration for the MCWD Sludge Hauling Project**

MOVED BY: Director Creasy  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

**C-3 Discussion and Possible Approval of a Notice of Exemption for the MCWD Water Storage Tank, T-6 Rehabilitation Project**

*Betty Hylton provided a brief review of the rehabilitation project.*

*There was no discussion. President Smith called for a motion.*

**BOARD ACTION – To approve a Notice of Exemption for the MCWD Water Storage Tank, T-6 Rehabilitation project**

MOVED BY: Director Cage  
SECONDED BY: Director Creasy  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

#### **C-4 Ratification of Statement of Investment Policy Adopted April 18, 2019**

*Jeff Beatty described that the Investment Policy had significant changes made following review by legal counsel and the District's investment advisors in April 2019. He said there were no recommended changes for this year.*

*Director Cage commented that the policy had been reviewed by the Investment Committee and found it appropriate as written.*

*There was no further discussion.*

#### **BOARD ACTION – To ratify the Statement of Investment Policy originally adopted April 18, 2019**

MOVED BY: Director Cage  
SECONDED BY: Director Creasy  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

#### **Committee Meetings Held During the Month**

Technical Services Committee – April 15, 2020

Dennis Domaille

Gary Thompson

Investment Committee – April 15, 2020

Tom Cage

Robert Creasy

Finance Committee – April 15, 2020

Tom Cage

Robert Creasy

#### **Technical Services Committee:**

*Director Domaille reported that the topics discussed during the Technical Services committee meeting were routine and there was nothing to report.*

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#### **Investment Committee:**

*Directors Cage and Creasy reported that the committee reviewed the Investment Policy.*

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#### **Finance Committee:**

*Directors Cage and Creasy reported that the Finance Committee met and discussions were routine.*

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*There were no other committee meetings held during the month.*

### **DIRECTOR COMMENTS, REQUESTS, AND REPORTS**

*President Smith congratulated Betty Hylton and MCWD staff for securing the master facilities permit with the USFS after many years of working to get it completed.*

*Director Creasy reported that in the coming months, his family will be moving to Colorado to pursue educational opportunities for his children. He noted that he will be keeping his home in Mammoth Lakes and his business will remain in town for the next couple of years. He will continue to attend Board meetings in person (when allowed by the State of California).*

### **ATTORNEY REPORT**

*Attorney Horowitz reported that due to the COVID-19 pandemic the state legislature has been on an extended recess; although budget hearings were being conducted remotely. Otherwise there was nothing to report.*

### **ADJOURNMENT**

*President Smith adjourned the meeting at 5:53 p.m.*