

MINUTES

Wednesday, October 23, 2019
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 8:05 a.m. A brief recess was taken and the meeting was adjourned at 10:46 a.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on
Wednesday, October 23, 2019 at 8:05 a.m.

ROLL CALL

Board Present

Director: Tom Cage

Director: Robert Creasy (*arrived at 8:07 a.m.*)

Director: Dennis Domaille

Director: Tom Smith

Board Absent

Director: Gary Thompson

Staff Present

General Manager: Mark Busby

District Engineer: John Pedersen

Operations Superintendent: Clay Murray

Information Services Manager: Justin Mulbay

Finance Manager: Jeff Beatty

Human Resources Manager: Kay Hartman

Administrative Analyst: Betty Hylton

Executive Assistant: Stephanie Hake

District Counsel: Joshua Horowitz (*via phone, arrived at 8:25 a.m.*)

Guests Present

None

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance at 8:05 a.m.

PUBLIC FORUM

President Smith opened the public forum at 8:06 a.m.

No one addressed the Board.

President Smith closed the public forum at 8:06 a.m.

CONSENT AGENDA A

A-1 Approval of September 2019 Check Disbursements (Springbrook #'s 56626 – 56775)

A-2 Approval of Minutes from the Regular Board Meeting held September 19, 2019

There was no discussion. Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, and Smith
NAYS: None
ABSENT: Directors Creasy and Thompson

CONSENT AGENDA B – STAFF REPORTS

- B-1 Operations Department Report**
- B-2 Maintenance Department Report**
- B-3 Finance Department Report**
- B-4 Engineering Department Report**
- B-5 Information Services Report**
- B-6 Personnel Services Report**
- B-7 Regulatory Support Services Report**
- B-8 General Manager’s Report**

There was no discussion. Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, and Smith
NAYS: None
ABSENT: Directors Creasy and Thompson

CURRENT BUSINESS

C-1 Quarterly Water Supply Update

Clay Murray briefly described that the water supply is more than sufficient for the next few months.

There was no discussion.

BOARD ACTION – None, informational only

C-2 Presentation, Discussion and Possible Direction Regarding the Fiscal Year 2020 Mid-Year Financial Forecast

Jeff Beatty provided the Board with a high level review of the mid-year financial forecast; highlighting line items that are currently under or over budget. Mr. Beatty noted that the Capital Budget will be modified because the Well 32 project is projected to come in about 10% higher than when originally budgeted over two years ago. Mr. Beatty also commented that there should be approximately \$1,000,000 that will be added to the District's reserves at the end of the fiscal year.

Director Cage said that the Finance Committee had reviewed the forecast and had nothing to add. There was no further discussion.

BOARD ACTION – None, informational only

C-3 Update on Status of the Fiscal Year 2020 Strategic Plan

Mark Busby led the Board members through the strategic plan document; discussing the mid-year status of many strategic objectives.

Items of note that were discussed included the Well 32 project, acquisition of additional well sites, the upcoming State mandate of 55 gallons per capita per day, and the replacement of the Laurel Pond monitoring wells.

Director Cage commented on the format of the Strategic Plan and expressed his appreciation for the user friendly document, but encouraged staff to continue to stay diligent with anticipating and adding new items as well as deleting items that are no longer relevant.

BOARD ACTION – None, informational only

C-4 Discussion and Possible Direction to Staff to Amend the Fiscal Year 2020 Budget to Allow for the Purchase of Equipment for Operating District Facilities in the Lakes Basin During a Power Outage Emergency

Clay Murray described the impacts that the SCE Public Safety Power Shut-off (PSPS) events have had on the District, both facilities and staff.

Following a brief discussion Director Cage said that the Finance Committee had discussed this and he made a motion.

BOARD ACTION – To approve the purchase of five (5) power generator units not to exceed \$150,000

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Thompson

C-5 Discussion and Possible Direction to Staff Regarding MCWDs Involvement with the Town of Mammoth Lakes' Affordable Housing Project at The Parcel

Director Cage led the lengthy discussion about whether or not the MCWD can and should get involved with the Town of Mammoth Lakes and the complex affordable housing construction project known as "The Parcel". Director Cage laid out possible scenarios where the District and possibly other local public agencies could support the project's development.

To allow the Board to discuss this matter further, staff were requested to continue the discussion to the November 21, 2019 Regular Board meeting.

BOARD ACTION – None, informational only

C-6 Consideration and Possible Approval of Adjustments in Compensation and Benefits Provided to the General Manager (to be considered after closed session)

It was noted that item C-6 was deferred until the November 21, 2019 Regular Board meeting.

Meetings Held During the Month

Long-Range Planning Committee – October 16, 2019

Dennis Domaille
Robert Creasy

Technical Services Committee – October 22, 2019

Dennis Domaille
Robert Creasy (*alternate*)

Investment Committee – October 22, 2019

Tom Cage
Robert Creasy

Finance Committee – October 22, 2019

Tom Cage
Robert Creasy

Long-Range Planning Committee:

Director Creasy reported that the highlights of the Long-Range Planning meeting were:

- A solids handling presentation by staff showing viable options for upgrades to processing and the disposal of sludge which is being driven by the closing of the Mono County Landfill in 2021.*
- The acquisition of future well sites.*
- The possibility of MMSA needing to outsource their wastewater processing at Main Lodge.*
- Preparing District facilities for SCE's PSPS (Public Safety Power Shut-off) events.*
- A brief update on the needs assessment being done on the Administration Building.*
- Exploring the possibility of adding propane gas to the District's scope of services.*

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Technical Services Committee:

Director Domaille reported that there was only routine business discussed at the Tech Services meeting.

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Investment Committee:

Director Cage commented that due to declining interest rates, our investment portfolio has increased in value.

Director Creasy noted that Clay Murray had been appointed to be the committee's staff representative replacing Mark Busby who moved into the General Manager's position.

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Finance Committee:

Director Cage asked Jeff Beatty to clarify the 10% increase in projected costs to the Well 32 project, otherwise there was nothing else of note.

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There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz said there was nothing to report.

The Board members went into closed session at 10:31 a.m.

CLOSED SESSION

D-1 Conference with Legal Counsel

Anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving one case

D-2 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

D-3 Conference with District Labor Negotiators

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Robert Creasy

Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

ADJOURNMENT

The meeting adjourned out of closed session at 10:46 a.m.

It was reported from closed session that direction was given to Stephanie Hake to facilitate an ad hoc committee meeting to negotiate an employment contract with Mark Busby for the General Manager position.

President Smith adjourned the meeting at 10:46 a.m.