

MINUTES

Thursday, November 15, 2018
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:36 p.m. A brief recess was taken and the meeting was adjourned at 8:39 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Patrick A. Hayes
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, November 15, 2018 at 5:36 p.m.

A. ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith

Board Absent

Director: Eric Kaufman

Staff Present

General Manager: Pat Hayes
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Mark Busby
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present

Gary Thompson

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance at 5:36 p.m.

PUBLIC FORUM

President Smith opened the public forum at 5:37 p.m.

President Smith welcomed director-elect Gary Thompson.

President Smith closed the public forum at 5:38 p.m.

CONSENT AGENDA

C-1 Approval of September 2018 Check Disbursements (Springbrook #'s 55119 – 55255)

C-2 Approval of October 2018 Check Disbursements (Springbrook #'s 55256 – 55417)

C-3 Approval of Minutes from the Regular Board Meeting held September 20, 2018

C-4 Changing the date of the December Regular Board Meeting from December 20, 2018 to December 13, 2018

There was no discussion. Director Creasy made a motion.

BOARD ACTION – To approve the Consent Agenda items C-1, C-2, C-3, and C-4

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

D. CURRENT BUSINESS

D-1 Update from the District's Annual "Years of Service" Recognition Luncheon

Jesus Guarneros	15 Years
Irene Yamashita	10 Years
Karen Bedow	5 Years
Pat Hayes	5 Years
Betty Hylton	5 Years

President Smith expressed appreciation for the dedicated service of all those being recognized.

BOARD ACTION – None

D-2 Quarterly Water Supply Update

Clay Murray described the status of the current water supply and projections for the coming months. A couple of questions were asked by Board members and a brief discussion followed.

BOARD ACTION – None

D-3 Presentation, Discussion, and Possible Direction Regarding the Fiscal Year 2019 Mid-Year Financial Forecast

Jeff Beatty provided the Board with a high level review of the mid-year financial forecast; highlighting line items that are currently under or over budget. Mr. Beatty pointed out that for a second year, the capital budget expense will end the year with a surplus due to the further postponement of the drilling of two new wells. It is anticipated that the drilling of the wells will occur in 2019, resulting in an imbalance in the FY20 budget.

There was no further discussion.

BOARD ACTION – None

D-4 Update on Status of the Fiscal Year 2019 Strategic Plan

Pat Hayes provided the Board members with an overview of the annual strategic plan process and format. Following discussion between the Board and staff on metrics for progress of many strategic objectives, it was noted that the FY20 Strategic Plan would reflect the input provided by the Board provided during the discussion.

BOARD ACTION – None

D-5 Discussion Regarding the Results of the November 6, 2018 General Election

- a. Recognizing Director Kaufman for His Years of Dedicated Service**
- b. Temporary Committee Assignments**

President Smith noted that the unofficial results of the November 6 General Election resulted in Directors Domaille and Creasy retaining their seats on the MCWD Board for another 4-year term. Additionally, Gary Thompson narrowly prevailed over Director Kaufman for the 2-year seat.

President Smith commended Director Kaufman for his passionate service and contribution to the MCWD Board over the past couple of years.

President Smith appointed Gary Thompson to sit on the Technical Services Committee replacing Director Kaufman; assuming Mr. Thompson would be taking his Oath of Office between December 7, 2018 (first available date he can be sworn in) and the next Technical Services Committee meeting on December 12.

There was no further discussion.

BOARD ACTION – None

D-6 Consideration and Possible Approval of Adjustments in Compensation and Benefits Provided to the General Manager

President Smith noted that closed session item H-4 and subsequently business item D-6 would be carried over to the December regular Board meeting.

BOARD ACTION – None

CONSENT AGENDA NO. 2 – MANAGEMENT REPORTS

- E-1 Operations Superintendent's Report – October**
- E-1 Operations Superintendent's Report - November**
- E-2 Maintenance Superintendent's Report – October**
- E-2 Maintenance Superintendent's Report - November**
- E-3 Finance Manager's Report – October**
- E-3 Finance Manager's Report – November**
- E-4 District Engineer's Report- October**
- E-4 District Engineer's Report- November**

- E-5 Information Services Manager's Report – October
- E-5 Information Services Manager's Report – November
- E-6 Human Resources Manager's Report – October
- E-6 Human Resources Manager's Report – November
- E-7 Public Relations / Environmental Specialist's Report – October
- E-7 Public Relations / Environmental Specialist's Report – November
- E-8 General Manager's Report - October
- E-8 General Manager's Report - November

Director Creasy complimented the coordination between the several departments involved in successfully replacing the roof at the Lake Mary Treatment Plant.

President Smith called for a motion.

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, and Smith
NAYS: None
ABSENT: Director Kaufman

Meetings Held During the Month

Long-Range Planning – October 19, 2018

Dennis Domaille
Robert Creasy

Technical Services Committee – November 13, 2018

Dennis Domaille
Eric Kaufman (*absent*)

Pension Committee – November 13, 2018

Tom Cage

Finance Committee – November 14, 2018

Tom Cage
Robert Creasy

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Long-Range Planning Committee:

Director Domaille reported that the topics discussed at the meeting were:

*Opportunities for net reduction in energy consumption
Consumer Choice Aggregation
Possibility of the District providing propane service
Closure of the Mono County Land Fill and options for sludge handling
Future well site acquisition*

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Technical Services Committee:

Director Domaille reported that discussions at the meeting were routine.

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Pension Committee:

Director Cage reported that the Pension committee met and discussed the most recent FTJ report with Darin Kaylor of Oram & Kaylor. He also noted that currently 100% of staff are participating in the 457 plan.

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Finance Committee:

Director Cage reported that discussions at the meeting were primarily regarding the six-month financial review discussed in current business item D-3.

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There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz said there was nothing notable to report.

The Board members went into closed session at 6:54 p.m.

CLOSED SESSION

H-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a) Case: Mammoth Community Water District vs. Great Basin Unified Air Pollution Control District with ORNI 50, LLC. as a Real Party in Interest – Mono County Superior Court

H-2 Conference with Real Property Negotiators

Involving the Acquisition of Easements on Ranch Road, Woodcrest Trail and Adjacent Common Areas Adjacent to the Site of Proposed District Well 32, Town of Mammoth Lakes; Director Cage, Director Domaille, Pat Hayes and John Pedersen, District Negotiators, negotiating with Representatives of The Ranch at Snowcreek Owners' Association and The Fairway Ranch Owners Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

H-3 Conference with Legal Counsel

Existing Litigation -- Pursuant to Government Code section 54956.9(a); International Union of Operating Engineers, Local 12 v. Mammoth Community Water District; Public Employment Relations Board

H-4 Public Employee Annual Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957 (*tabled*)

The Board returned to open session at 8:39 p.m.

There was no report out.

ADJOURNMENT

President Smith adjourned the meeting at 8:39 p.m.