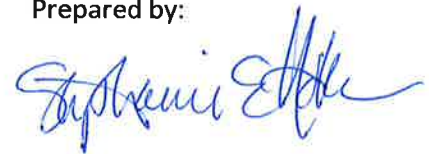


MINUTES

Thursday, April 19, 2018
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:31 p.m. A brief recess was taken and the meeting was adjourned at 8:00 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Patrick A. Hayes
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, April 19, 2018 at 5:31 p.m.

A. ROLL CALL

Board Present

Director: Tom Cage
Director: Dennis Domaille
Director: Eric Kaufman
Director: Tom Smith

Board Absent

Director: Robert Creasy

Staff Present

General Manager: Pat Hayes
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Mark Busby
Finance Manager: Jeff Beatty
Public Relations / Environmental Specialist Manager: Irene Yamashita
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present

Wesley Hawks
Mr. Riffel

B. PUBLIC FORUM

President Smith opened the public forum at 5:32 p.m.

Wesley Hawks introduced himself and indicated that he would like the opportunity to comment during the discussion of business item D-1.

President Smith confirmed his request and closed the public forum at 5:33 p.m.

C. CONSENT AGENDA

C-1 Approval of March 2018 Check Disbursements (Springbrook #'s 54367 – 54479)

C-2 Approval of Minutes from the Special Board Meeting Held March 13, 2018

C-3 Approval of Minutes from the Regular Board Meeting Held March 15, 2018

President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda items C-1, C-2, and C-3

MOVED BY: Director Cage
SECONDED BY: Director Kaufman
AYES: Directors Cage, Domaille, Kaufman, and Smith
NAYS: None
ABSENT: Director Creasy

D. CURRENT BUSINESS

D-1 Discussion Regarding Sewer Service to Out-Of-District Customers

Patrick Hayes opened by providing a brief history of how and why the MCWD provides sewer service to the out-of-district customers in the Lakes Basin. He went on to describe the upcoming need for costly rehabilitation of the facilities in that region and noted the significant maintenance expense that has been incurred over the past few years. Mr. Hayes then said that a consultant has been engaged to conduct a Cost of Service Rate Study for wastewater service to both in-district and out-of-district customers, but the results of that study are several months out.

Following a lengthy discussion between Board members, staff, and guests, President Smith thanked all parties for their comments and noted that staff will keep Mr. Hawks and the out-of-district customers apprised on developments of an updated service agreement.

BOARD ACTION – None, informational only

D-2 Discussion and Possible Adoption of Resolution No. 04-19-18-08 Setting a Public Hearing on the Report of Delinquent Water and/or Sewer Charges to be Place on the Unsecured Tax Roll as of March 31, 2018

Jeff Beatty described the difference between the unsecured customers and the secured customers.

Following a brief discussion, President Smith called for a motion.

BOARD ACTION – To adopt Resolution No. 04-19-18-08 setting a Public Hearing on the Report of Delinquent Water and/or Sewer Charges to be Placed on the Unsecured Tax Roll as of March 31, 2018

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Kaufman, and Smith
NAYS: None
ABSENT: Director Creasy

D-3 Quarterly Water Supply Update and Consideration of Changing the Water Conservation Level

Clay Murray provided a brief summary of the current water supply and that the recommendation is to not make any changes to the conservation level at this time.

Director Cage and President Smith requested that staff continue to emphasize the conservation message to the district's customers.

BOARD ACTION – None, informational only

D-4 Ratification of Statement of Investment Policy Adopted April 20, 2017

Jeff Beatty explained the framework of the MCWD Investment Policy and that the annual review by staff and legal counsel resulted in no changes being recommended.

Director Cage confirmed that the policy had been discussed at the Investment Committee meeting and then made a motion to ratify the Statement of Investment Policy.

BOARD ACTION – To ratify the Statement of Investment Policy originally adopted April 20, 2017

MOVED BY: Director Cage
SECONDED BY: Director Kaufman
AYES: Directors Cage, Domaille, Kaufman, and Smith
NAYS: None
ABSENT: Director Creasy

D-5 Discussion and Possible Direction Regarding the Status of and Proposed Revision and Recodification of the MCWD Code

Patrick Hayes described that the MCWD Code Book in its current state consists of mostly policy level items and that most of the chapters have been neglected for many years and in some cases it has been over 40 years since a subject or chapter has been reviewed by staff. Mr. Hayes noted that the bulk of the revision/recodification process would take six months or more and be done in steps. Staff would likely begin with Chapter 7 and the Procurement Policy.

A brief discussion followed.

BOARD ACTION – None, informational only

E. CONSENT AGENDA NO. 2 – MANAGEMENT REPORTS

- E-1 Operations Superintendent's Report**
- E-2 Maintenance Superintendent's Report**
- E-3 Finance Manager's Report**
- E-4 District Engineer's Report**
- E-5 Information Services Manager's Report**
- E-6 Human Resources Manager's Report**
- E-7 Public Relations / Environmental Specialist's Report**
- E-8 General Manager's Report**

President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda No. 2

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Kaufman, and Smith
NAYS: None
ABSENT: Director Creasy

Meetings Held During the Month

Long-Range Planning Committee – April 11, 2018

Dennis Domaille
Robert Creasy

Investment Committee – April 18, 2018

Tom Cage
Tom Smith (*alternate*)

Finance Committee – April 18, 2018

Tom Cage
Tom Smith (*alternate*)

Technical Services Committee – April 18, 2018

Dennis Domaille
Eric Kaufman

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Long-Range Planning Committee: Director Domaille reported that the committee discussed the few opportunities for MCWD's net reduction in energy consumption and cost. The committee was updated on considerations for the handling of sludge when the Mono County landfill closes in 2023. Additionally, the committee had discussions regarding future well site acquisition and sewer service in the Lakes Basin.

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Investment Committee: Director Cage reported that Jeff Beatty will be exploring options for alternative investment opportunities due to the significant restrictions placed on special districts.

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Finance Committee: Director Cage noted that there wasn't anything of significance to report from the Finance Committee meeting. He extended a big compliment Jeff Beatty and staff for the actual revenue and expenditures running so close to the projections.

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Technical Services Committee: Director Kaufman noted that the monthly Operations Department report indicated a spike in non-revenue water in the month of March to 11%. He also reported that the Fats, Oils and Grease (FOG) program was discussed, specifically the potential options for disposal of FOG generated by food service establishments.

Mark Busby additionally noted that the long-awaited repairs to the photovoltaic plant had recently been completed and the plant is back to full productivity.

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There were no other committee meetings held during the month.

H. ATTORNEY REPORT

Attorney Horowitz commented that there was nothing of significance to report on.

The Board members went into closed session at 7:12 p.m.

H. CLOSED SESSION

H-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a) Case: Mammoth Community Water District vs. Great Basin Unified Air Pollution Control District with ORNI 50, LLC as a Real Party in Interest – Mono County Superior Court

H-2 Conference with Real Property Negotiators

Involving the Acquisition of Easements on Ranch Road, Woodcrest Trail and Adjacent Common Areas Adjacent to the Site of Proposed District Well 32, Town of Mammoth Lakes; Director Cage, Director Domaille, Pat Hayes and John Pedersen, District Negotiators, negotiating with Representatives of The Ranch at Snowcreek Owners' Association and The Fairway Ranch Owners Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

The Board returned to open session at 8:00 p.m.

There was nothing to report.

I. ADJOURNMENT

President Smith adjourned the meeting at 8:00 p.m.