

MINUTES

Thursday, October 26, 2016
Mammoth Community Water District
Special Board Meeting

The Board of Directors convened in session at the hour of 5:34 p.m. No recess was taken and the meeting was adjourned at 9:24 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Patrick A. Hayes
General Manager

THE SPECIAL MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, October 26, 2016 at 5:34 p.m.

A. ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy (*arrived at 5:40pm*)
Director: Dennis Domaille
Director: Eric Kaufman
Director: Tom Smith

Board Absent

None

Staff Present

General Manager: Pat Hayes
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Mark Busby
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Executive Assistant: Stephanie Hake
District Counsel: Andrew Ramos

Guests Present

Mickey Brown
Kathleen Taylor

B. PUBLIC FORUM

President Smith opened the public forum at 5:34 p.m.

Mickey Brown and Kathleen Taylor addressed the Board to talk about a recently formed group known as Mammoth Voices. The group's focus is to encourage civic involvement.

*Board members thanked Ms. Brown and Ms. Taylor for taking the time to come and address the Board.
President Smith closed the public forum at 5:38 p.m.*

Some items were taken out of order to facilitate the meeting

The Board went into closed session at 5:39 p.m.

The Board returned to open session at 5:58 p.m. and there was nothing to report.

C. CONSENT AGENDA

C-1 Approval of September 2016 Check Disbursements (Springbrook #'s 53613 – 53742)

C-2 Approval of Minutes from the Regular Board Meeting held September 21, 2017

It was noted that Director Kaufman was not present at the September 21st Regular Board meeting; therefore he would abstain from approving the minutes, item C-2.

BOARD ACTION – To approve the Consent Agenda item C-1

MOVED BY: Director Domaille
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy Domaille, Kaufman, and Smith
NAYS: None
ABSTAIN: None
ABSENT: None

BOARD ACTION – To approve the Consent Agenda item C-2

MOVED BY: Director Domaille
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy Domaille, and Smith
NAYS: None
ABSTAIN: Director Kaufman
ABSENT: None

D. CURRENT BUSINESS

D-1 Monthly Water Supply Update

Clay Murray reported that the current water supply was sufficient for the next 90 days.

There was no discussion from the Board.

BOARD ACTION – None

D-2 Presentation, Discussion and Possible Direction Regarding the Fiscal Year 2018 Mid-Year Financial Forecast

Jeff Beatty provided the Board with a high level review of the mid-year financial forecast; highlighting line items that are currently under or over budget. Mr. Beatty pointed out that the capital budget expense will end the year significantly under projection due to the postponement of the drilling of two new wells. The deferment of these projects until 2018 will in turn cause the fiscal year 2019 budget to be imbalanced.

There was no further discussion.

BOARD ACTION – None

D-3 Update on Status of the Fiscal Year 2018 Strategic Plan

Pat Hayes provided the Board members with a brief review of the current strategic plan objectives.

A brief discussion followed regarding the District's need for additional well sites and possible locations in town that staff have identified.

Director Cage inquired about preparation for the closing of the Benton Landfill in 2023. Clay Murray briefly described the many steps that are currently being taken to optimize the wastewater treatment plant's processes with the goal of reducing the water content of the sludge which equates to reduced tipping fees.

There was no further discussion.

BOARD ACTION – None

E. CONSENT AGENDA NO. 2 – MANAGEMENT REPORTS

- E-1 Operations Superintendent's Report**
- E-2 Maintenance Superintendent's Report**
- E-3 Finance Manager's Report**
- E-4 District Engineer's Report**
- E-5 Information Services Manager's Report**
- E-6 Human Resources Manager's Report**
- E-7 Public Relations / Environmental Specialist's Report**
- E-8 General Manager's Report**

There was no discussion. President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda No. 2

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Kaufman and Smith
NAYS: None
ABSENT: None

F. BOARD MEMBERS' COMMITTEE REPORTS

Meetings Held During the Month

Pension Committee – October 24, 2017

Tom Cage

Long-Range Planning Committee – October 24, 2017

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Dennis Domaille

Robert Creasy

Investment Committee – October 25, 2017

Tom Cage

Robert Creasy

Finance Committee – October 25, 2017

Tom Cage

Robert Creasy

Technical Services Committee – October 25, 2017

Dennis Domaille

Eric Kaufman

Pension Committee: Director Cage reported that the Pension Committee met and according to a pension attorney that had reviewed the plan, the District is generally meeting its fiduciary responsibility. Although there needs to be improved accountability and documentation regarding staff's interaction with investment advisors, Oram & Kaylor.

Additionally, the committee briefly explored the option of moving from the current plan to either Social Security or a plan such as CalPERS and concluded that the current plan is the best option at this time.

Director Cage noted that he thought there was a trigger when the portfolio reaches \$10 million that would lower the administration fees. Jeff Beatty said he would confirm with the advisors.

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Long-Range Planning Committee: Director Domaille reported on the Long-Range Planning Committee meeting and that the committee was updated on the status of the following agenda items:

- Southern California Edison's progress of undergrounding power lines in the Lakes Basin
- Opportunities for district wide reduction in energy consumption
- Sludge handling as it relates to the closing of the Benton Landfill in 2023
- The District's relationship with Mammoth Mountain Ski Area
- Needs Assessment for the Administration Building
- Exploring options for acquiring future well sites

Director Creasy requested that the committee add to future Long-Range Planning the subject of Healthy Headwaters Supply.

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Investment Committee: Director Creasy commented that the only item of note at the Investment Committee meeting was a discussion about the limited short-term investment options for the 2.5 million that was to be for the well projects that are being deferred.

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Finance Committee: Director Cage reported that the Finance Committee met and the discussion focused on the mid-year financial review and the areas where the year-to-date actuals are over or under the budget. Director Cage reiterated that next year the District will deficit spend due to this year's deferred projects, but those funds will be invested in the interim.

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Technical Services Committee: Director Domaille reported that the Technical Services Committee met and the discussion was routine. Director Domaille noted that Director Kaufman had requested that the Board consider live video streaming of Board meetings. Direction was given to staff to do more research and prepare a report for presentation at the November Board meeting.

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There were no other committee meetings held during the month.

G. ATTORNEY REPORT

Attorney Ramos commented that the state legislature is currently not in session; therefore there was nothing to report.

The Board members went into closed session at 7:03 p.m.

H. CLOSED SESSION

H-1 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a) Case: Mammoth Community Water District vs. United States Department of Interior, Bureau of Land Management; Mammoth Community Water District v. United States Department of Agriculture, Forest Service

H-2 Conference with Legal Counsel

Existing Litigation – Pursuant to Government Code Section 54956.9 (a) Case: Mammoth Community Water District vs. Great Basin Unified Air Pollution Control District with ORNI 50, LLC as a Real Party in Interest – Mono County Superior Court

H-3 Conference with Real Property Negotiators

Involving the Acquisition of Easements on Ranch Road, Woodcrest Trail and Adjacent Common Areas Adjacent to the Site of Proposed District Well 32, Town of Mammoth Lakes; Pat Hayes and John Pedersen, District Negotiators, will negotiate with Representatives of The Ranch at Snowcreek Owners' Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

H-4 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

The Board returned to open session at 9:23 p.m.

President Smith reported from closed session that an ad hoc committee was appointed to conduct the annual performance review of General Manager, Patrick Hayes.

I. ADJOURNMENT

President Smith adjourned the meeting at 9:24 p.m.