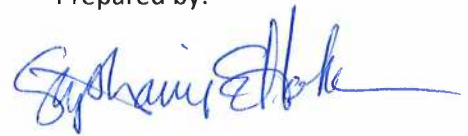


MINUTES

Thursday, September 15, 2022
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:38 p.m. There was no recess taken and the meeting was adjourned at 6:35 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, September 15, 2022 at 5:38 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy (*via Zoom*)
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Operations Superintendent: Clay Murray
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Plant Maintenance Supervisor: Rob Motley
Senior Administrative Analyst: Betty Hylton
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*via Zoom*)

Guests Present

Richard Teaman – TRS Accounting
Rick Gallo – TRS Accounting

PUBLIC FORUM

President Smith opened the public forum at 5:38 p.m.

Mark Busby addressed the Board to recognize Betty Hylton for her many years of hard work in Regulatory Support Services. He said that this would be her last board meeting as a staff member and her expertise will be missed. Sometime after December 2, 2022, she will become the newest director for the MCWD Board following her appointment in lieu of election by the Mono County Board of Supervisors.

President Smith thanked Ms. Hylton for her service and said he is looking forward to working with her as a member of the Board.

No one else addressed the Board and President Smith closed the public forum at 5:40 p.m.

CONSENT AGENDA A

A-1 Approve the August 2022 Check Disbursements (InCode #'s 2826 – 2921)

A-2 Approve the Minutes from the Regular Board Meeting held August 18, 2022

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CONSENT AGENDA B – DEPARTMENT REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

C-1 Presentation, Discussion, and Filing of the 2021-2022 Financial Audit

- **Richard Teaman, CPA, Teaman, Ramirez & Smith**

Richard Teaman addressed the Board and provided a thorough review of the Draft 2021-2022 Financial Audit. He noted that staff were well prepared, despite having gone through a complex and challenging software conversion during the year. He said there were two items noted in the Internal Control Report related to the software conversion. . He described several Government Accounting Standards Board pronouncements implemented in the past year that impacted the required reporting and formatting of the financial statements.

He stated that his firm was once again issuing an "unmodified" opinion on the District's fiscal year 2022 financial statements, the highest rating available in accordance with GAAP (Generally Accepted Accounting Principles). An "unmodified" opinion indicates that financial information is being reported fairly and with full disclosures. A few questions from Board members were addressed.

In closing, President Smith expressed compliments to the Finance Department staff for their thorough preparation and appreciation to Mr. Teaman and his team for their time.

President Smith called for a motion.

BOARD ACTION – To accept the Fiscal Year 2021-2022 draft Financial Audit dated 9/12/22 as presented

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-2 Discuss and Possibly Approve of a Renewed Contract with Teaman, Ramirez & Smith for Annual Financial Auditing Services

Jeff Beatty said that after direction from the Board at the August board meeting, he reached out to Teaman, Ramirez & Smith for a proposal to cover the next five years of financial audits. He noted that the agreement being presented had been reviewed by the District's legal counsel and risk personnel for compliance with the minimum insurance requirements.

Director Cage said that the Finance Committee had discussed the proposal and felt it was reasonable for the professional services provided; especially because the familiarity each party has with the other makes the process more efficient. He added that staff were asked to compare the proposed rates with other agencies of similar size, and it was determined that the proposal was in-line and reasonable.

BOARD ACTION – To renew the contract with Teaman, Ramirez & Smith for annual financial auditing services through fiscal year 2027

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-3 Appoint an Ad Hoc Committee to Conduct an Annual Performance Review of the General Manager

President Smith appointed himself and Director Cage as an ad hoc committee to conduct the annual performance review of the General Manager.

BOARD ACTION – None

COMMITTEE MEETINGS HELD DURING THE MONTH

Employee Housing Committee – September 7, 2022

Gary Thompson
Tom Smith (*alternate*)

Mono County LAFCO – September 8, 2022

Tom Cage

Technical Services Committee – September 14, 2022

Dennis Domaille

Gary Thompson

Finance Committee – September 14, 2022

Tom Cage

Robert Creasy

Employee Housing Committee:

Director Smith reported that the committee met to review a request by a potential EHAP program participant and that staff were directed to move forward with the request.

Mark Busby added that there was a discussion to potentially amend language in the policy to allow a program participant owning a small condominium to upsize into a larger unit or a house without being required to sell the existing property first.

~

Mono County LAFCO:

Director Cage reported that the commission met and approved an updated fee schedule that hadn't been update in many years. The commission continued to work on updating the by-laws and the Mono County LAFCO Handbook. Lastly, he reported that the commission has hired a consultant to update the Municipal Service Review (MSR) document, with the hope of it being close to completion by spring off 2023.

Garrett Higerd then provided some detail and insight about the MSR and the District's sphere of influence.

~

Technical Services Committee:

Director Domaille said the meeting was short. Of note, conservation efforts have been paying off this past summer and that irrigation consumption has been significantly reduced.

~

Finance Committee:

Director Cage reported that discussions at the meeting were primarily about the audit. Director Creasy added that following direction from the committee and to help with the District's cash flow needs, staff had moved some funds to a short-term account and the interest returns have been favorable.

~

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments.

ATTORNEY REPORT

Attorney Horowitz said there was nothing to report.

CLOSED SESSION

None

President Smith called for a motion to adjourn the meeting.

BOARD ACTION – To adjourn the meeting

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

The meeting was adjourned at 6:35 p.m.