



MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF SPECIAL WORKSHOP

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mammoth Community Water District has called a **SPECIAL WORKSHOP FOR THE ANNUAL FISCAL YEAR STRATEGIC PLANNING** to be held **WEDNESDAY, JANUARY 17, 2024** at **10:00 A.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

AGENDA

10:00 A.M.

Roll Call

Directors Cage, Domaille, Hylton, Smith, and Thompson

Strategic Planning Workshop

1. Discuss and Provide Direction Regarding the Proposed FY 2025 Strategic Plan

[Vision Statement](#)

"Water is Our Future"

[Our Mission](#)

The Mammoth Community Water District is committed to carefully and effectively managing and maintaining our local water resources. The District provides water and wastewater services to meet the health and safety need of the community. All work is conducted in a safe, financially sound, and high quality manner. We are committed to our customers and the environment in which we live.

Core Values

QUALITY – Providing excellent quality and services while being stewards of our environment

INNOVATION – Foster creativity and visionary ideas

RESPECT – Accept and honor all people

TEAMWORK – Working together safely to reach common goals

INTEGRITY – Honesty and a commitment to professional standards

CARING WORKPLACE – Create a positive and compassionate work environment

Adjournment

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

Date of Issuance: Friday, January 12, 2024

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.

Water Resource and Wastewater Management & Planning

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>5+</u>	<u>Comments</u>
1 Secure adequate future water supply	GH	a. Well 32	I		X						Complete controls and permitting with SWRCB
	GH/MB	b. Property acquisition for new well sites	O	X							Continue to follow opportunities on the Bell Shaped Parcel, Sierra Star, Snowcreek, INF, etc.
	GH	c. Drill exploratory boreholes for replacement wells	I					X	X		A hydrogeology consultant will be selected to help with this in FY25
	CM/GH	d. Continued monitoring as defined in the Groundwater Monitoring Plan	O	X							Monitoring is active and ongoing
	CM/GH/MD	e. Water Supply Analysis	O	X							Water Supply Analysis is current with the Qtrly Water Supply Updates. Long term analysis will be conducted as part of the Urban Water Supply Update. Now evaluating GW performance as part of the Qtrly Water Supply Update
2 Conserve water	MD	a. Maintain MCWD's <i>Water Shortage Contingency Plan</i>	O	X			X				Continually enforcing water conservation regulations
	MD/GH	b. Review TOML projects affecting water demand	O	X							Ongoing via regular meetings w/ TOML staff & review of Planning Commission & Council meeting materials
	MD	c. Maintain and enforce state water conservation regulations	O	X							Ongoing, continue to monitor & enforce state regulations, provide reporting & meet deadlines as needed
	MD	d. Maintain MCWD rebate program	O	X							Indoor & Outdoor rebate programs remain active; Staff will evaluate current program with BoD for coming FY budget process
	MD	e. Support conservation education programs	O	X							Continue supporting the Mammoth Middle School's LivingWise program
	MD	f. Advertisements & press releases to educate the community re: water conservation practices & issues	O	X							Continue to inform the community of water conservation requirements with a focus on landscape irrigation.
	MD	g. Develop plan for implementing existing MCWD landscape ordinance	I		X						Update the Landscape Ordinance/Code with consideration of implementation, TOML permitting coordination and the model WELO ordinance by '24 irrigation season
3 Balance production & use of surface water, groundwater & recycled water	CM	a. Optimize recycled water, groundwater and surface water treatment processes	O	X							Active & ongoing, staff routinely adjusts backwash rates & chemical feeds as water quality necessitates. Water treatment facilities are planned to undergo a filter media and backwash analysis in FY25 to determine media life, efficacy, & optimization potential.
	CM/GH	b. Maintain awareness of recycled water (RW) expansion opportunities	O	X							Exploring feasibility of converting the system to "on-demand" & opportunities for expanded use including Shady Rest Park & HOA common area irrigation conversions; Staff will conduct a cost/benefit analysis to deliver RW to Shady Rest
4 Groundwater Resource Protection	MB/GH/MD	a. Administer monitoring and mitigation plans	I	X							Transition to McGinley & Associates sampling is underway; An RFP is being prepared with the GMRP partners to select a third party technical advisor
5 Effective Water Resource Data and Wastewater management & reporting	CM	a. Continued resource monitoring to meet compliance and resource management objectives	O	X							Active and ongoing
	MD	b. Urban Water Management Plan (UWMP)	N				X				Next UWMP due in 2026, work will begin in 2025
6 Evaluate for adequate future system capacity	GH	a. Water distribution system modeling	O	X							Focusing on key mains and tanks with potential for capacity increases for new development
	GH	b. Wastewater collection system modeling	O	X							Focusing on key trunk lines with potential for capacity increases for new development
	GH	c. Water treatment system	O	X							Ongoing
	GH	d. Wastewater treatment system	O	X							Ongoing
7 Stay informed of local, regional and State water resource issues	MD	a. Attend/participate in group and administrative meetings	O	X							Attending and participating as needed; Continue to review all local agency meeting agendas
	MD	b. Provide input for effective, region-specific goals & objectives to regional water-resource groups & DWR	O	X							Provide comments as requested/needed
	MB/MD	c. Engagement with CSDA, ACWA, DWR, SWRCB, and electeds	O	X							Maintain relationships through meetings and memberships
	GH/MD	d. Review TOML project applications	O	X							Ongoing via regular meetings with TOML staff & review of Planning Commission & Council meeting materials
	MB/GH/MD	e. Coordinate with MMSA on the potential to supply future water & wastewater needs	I	X							Ongoing meetings with Alterra staff & review of engineering & planning documents; A draft EIR for Main Lodge expansion is anticipated to be available Fall of '24
8 Surface Watershed Protection	MD	a. Fuels reduction	O		X						Ongoing, attending regular ESCCRP meetings
	MD	b. Watershed Sanitary Survey (Lakes Basin)	N				X				Next survey is required in 2026

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Engineering, Operations & Maintenance

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Maintain Water Distribution, Collection Systems & Treatment and Administrative Facilities to a high standard	GH	a. Update the long-term Capital Improvement Plan (CIP)	O	X							This multi-year overhaul is supported by several sub-projects, including GIS Utility Network Conversion/Modernization, Water System Model, WW Collection Model, Well Asset Mgmt Program, Tank Asset Mgmt Program, & Seismic/Snow Structural Risk Assessment & Mitigation Plan We are currently meeting this goal We are currently meeting this goal Part of a 5-year maintenance plan; This is on-going Part of a 2-year maintenance plan; This is on-going Part of a 5-year maintenance plan; This is on-going Project is on track Manage programs that follow equipment manufacturer industry standards using best management practices for preventative maintenance schedules & procedures on all District assets; identify abnormal equipment failures to improve the planning process. Upgrades to administration building HVAC systems underway.
	RM	b. Zero sanitary/sewer over flows (SSO)	O	X							
	RM	c. Deliver water at 99% of customer service hours or better by managing outages	O	X							
	RM	d. Exercise 20% of distribution system valves annually	O	X							
	RM	e. Maintain 50% of hydrants annually	O	X							
	RM	f. Clean and CCTV 20% of collection system annually	O								
	MD	g. Maintain Fats, Oils, & Grease (FOG) program	O								
	RM	h. Maximize the lifecycle of District facilities and equipment	O	X							
2 Protect Water Distribution system from contamination	MD	a. Maintain Backflow/Cross Connection protection program	O	X							Program is on track; Expecting updated regulations in 2024
	MD	b. Conduct District-wide Backflow/Cross Connection Control sanitary survey	N			X					Next Backflow/Cross Connection survey is due in 2025
	GH/CM	c. Recycled Water/Cross-connection control compliance annual testing and reporting	N				X	X			Sierra Star is scheduled for 2026 & Snowcreek for 2027. Both golf courses completed the 4 year cross connection testing in 2022 & 2023.
3 Maximize reliability of water production	GH/RM	a. Follow best practices for well inspections and maintenance	O	X							Evaluating rehab results & approach for next round of rehabs; Ongoing compilation of well data & creation of a well asset management plan
	CM/GH	b. Optimize surface water treatment plant production	O	X							Backwash rate & chemical feeds are adjusted as water quality necessitates. Water treatment facilities are planned to undergo a filter media & backwash analysis in FY25 to determine media life, efficacy, & optimization potential.
	CM/GH	c. Optimize groundwater treatment plant production	O	X							Backwash rate & chemical feeds are adjusted as water quality necessitates. Water treatment facilities are planned to undergo a filter media & backwash analysis in FY25 to determine media life, efficacy, & optimization potential.
4 Maximize availability of recycled water	GH/CM/RM	a. Meet all recycled water demands during irrigation season	O	X							Meet all RW demands for 2024, trucked RW program is still active and expanded in both duration and use area.
5 Minimize non-revenue water	CM/RM	a. Stay under threshold of AWWA standards of 10% non-revenue water (annually)	O	X							2022 was 7% and currently on track to stay under the 10% threshold for 2023 <i>CM to update in January</i>
	RM	b. Monitor meter system for accuracy	O	X							Test meters as needed per AWWA standards; We are below the action level of 10% water loss
6 Maximize energy efficiency and reduce energy costs	RM/CM	a. Optimize and monitor current energy usage practices	O	X							Looking for opportunities to heat spaces efficiently throughout MCWD facilities
	RM	b. Operation and Maintenance of MCWD Solar PV system	O	X							The system is meeting expectations; Spare parts are in stock to alleviate down time
	GH/MD	c. Maintain awareness of potential renewable energy opportunities	O	X							Ongoing
7 Emergency preparedness	CM/RM	a. Emergency Response Plan Update	N					X			This plan is on a 5-year schedule; Update is due 12-31-2026
	GH	b. Seismic/Snow Structural Risk Assessment & Mitigation Plan	I			X					A structural consultant will be selected in FY25 to support the project
	ALL	c. Stay current with appropriate equipment and staff training for emergency response	O	X							Exploring options for hardening/bolstering all MCWD communication systems
	CM/MD	d. Participate & coordinate with local agencies re: training, equipment & emergency response protocol	O	X							Ongoing participation in Mono County Unified Command group

Information Systems & GIS

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Keep MCWD hardware environment current	JM	a. Carryout Device Replacement Program for all IT equipment	O	X							Evaluation of all device life cycles and warranties
	JM	b. Continue to explore new hardware applications to streamline technical operations	O	X							Full FirstNet implementation analysis, backup ISP, additional WiFi trucks, mobile Nighthawk, Phones & iPad SIMS?
	JM	c. Replace scheduled MCWD servers	O	X							SCADA upgrade project wrap up complete; MCWDSVR12 & MCWDGIS upgrades potentially in FY25
	JM	d. Manage dynamic remote work environment as needed	O	X							Remote access needs are appropriate for current District needs
2 Keep MCWD software environment current	JM	a. Install latest versions for all MCWD software platforms	O	X							Ongoing, full analysis on potential GNet Cloud upgrade
	JM	b. Work with Engineering for EnerGov Phase II analysis	O	X							Ongoing
3 Development of GIS to support MCWD work functions	JM	a. Maintain MCWD ArcGIS online mapping	O	X							Successful implementation of ArcGIS Pro, all users trained, retire ArcMap
	JM	b. Leverage ESRI MOU with TOML/MC for shared services & collaborative mapping	O	X							New ESRI Enterprise License Agreement procured; Potential partnership for subscription based aerial photos
	JM/GH	c. MCWD GIS Utility Network Conversion/Modernization Project	I			X					Develop scope of services required, evaluate vendors, potential migration plan
4 Maintain web services platforms to current technology	JM	a. Manage both MCWD public and intranet sites for current content & regulatory compliance	O	X							Maintain continual Brown Act/ADA compliance
5 Maintain security of MCWD assets	JM/ALL	a. Accomplish MCWD Security Committee objectives	O	X							Office 365 MFA (Multi-Factor Authentication) implement, additional camera/network upgrades, radio upgrade project underway
	JM	b. Continual evaluation of cybersecurity measures	O	X							Additional cybersecurity training program & resources, MFA implemented on network, Office 365 MFA implementation upcoming
6 MCWD Network administration and improvements	JM	a. Improve MCWD Network redundancy and resiliency	O	X							Apply best fit solution for backup ISP in case of emergency
	JM	b. Inventory and plan for future network improvements	O	X							Several network additions planned; replace/upgrade network equipment as needed

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Financial Management

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Maintain financially sound organization	JB	a. Monitor revenue and adjust expenses as needed	O	X							Revenue & expenses is reviewed & reported to the Board monthly; Annual budget development process sets expenses within the expected revenue; Reserve requirements are derived from CIP
	JB	b. Conduct a water & wastewater rate study and implement study recommendations every 5 years	N				X	X			Current rate study expires 3-31-27; Evaluate sufficiency of revenue beginning early '25; Work on new study should begin in early '26
	JB	c. Conduct a connection fee study and implement recommendations	N				X	X			Connection fees (CF) increase annually w/ Construction Cost Index; New CF study is needed when long-term projections indicate revenue generated from CF is insufficient to meet capital infrastructure needs
	JB	d. Maintain purchasing controls and Warehouse inventory levels	O	X							Purchase procedures distributed to staff; Review operational effectiveness of warehouse operations regularly w/ all depts.
	JB	e. Maintain an appropriate accounting and reporting system	O	X							Annual audit reviews & confirms the appropriateness of the accounting system & strength of internal controls
	JB	f. Regular Investment Committee meetings to monitor investments and ensure best investment strategy	O	X							Investment comm. meets qly with portfolio mgrs to review status & strategy. District reserve funds are segregated into short & long-term strategies to ensure appropriate liquidity & obtain the best return w/i the requirements of the Investment Policy
	JB	g. Regular Pension Trustee meetings to monitor pension plan	O	X							Continue to encourage staff to regularly review their contribution levels & investment strategy with O&K
	JB	h. Minimize operating cost	O	X							Pencil sharpener is always engaged
2 FY Budget	JB	a. Draft budget review by Board in February, approval in March	I	X							Preliminary planning for FY 25 budget beginning in November
3 Ensure adequate reserves in all funds	JB/MB	a. Monitor and adjust fund balance allocation	O	X							Allocate property tax revenue to funds based on fund balance & anticipated expenditures
	JB	b. Regular evaluation of Capital balances related to CIP - adjust as necessary	O	X							Maintain regular communications with Engineering staff as the CIP is refined
	JB/MB	c. Reserve policy review and recommended changes if necessary	O	X							Review done annually with budget preparation
	JB/MB	d. Continue to maintain fund for LA DWP 50 year payment	O	X							Annual contributions calculated to match projected liability on due date of next payment; Longer-term investment strategy authorized by Board to maximize potential investment return
4 Leverage financial systems software	JB	a. Maximize value of Tyler Technology software suite	O	X							Staff engages in on-going training to utilize the full function of the software
	JB	b. Ensure accuracy of utility billing	O	X							Regular monthly review during the utility bill generation to find anomalies and potential errors.

Personnel & Administrative

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Attract & retain knowledgeable & talented staff	MB/SH/CW	a. Conduct Employee Engagement Survey	N			X					Continuing to work w/ Mgmt. team re: items from the 2022 survey
	ALL	b. Follow through with targeted goals identified through survey process to maintain high level of Ee engagement	O	X							Mgmt. have implemented recommendations identified in the survey & through leadership training; Continue to look for new opportunities to maintain high level of engagement
2 Coordinate workforce planning with overall MCWD Strategic Plan	CW	a. Implement staffing needs through the budget and personnel review process	O	X							Continuing to work with Department Managers regarding their staffing needs
	CW/ALL	b. Work with departments to facilitate hiring and onboarding processes of new employees	O	X							Continually coordinating with Department Managers regarding the orientation necessary for new hires
	CW/ALL	c. District-wide workforce continuity planning and cross training	O	X							Meeting re: department's needs; Looking at potential retirements, etc.; Departments actively cross-training
3 Provide housing opportunities for MCWD staff	CW	a. Facilitate L'Abri COA membership meetings & administrative activities	O	X							Continuing quarterly meetings and special meetings as needed
	CW	b. Engage with HOAs for MCWD owned condo units	O	X							Attending HOA meetings as available
	JB	c. Maintain Rental Housing Program that aligns with District needs and is consistent with state statutes (bylaws, tenant communication, financial reporting, maintenance, etc.)	O	X							Annually evaluate rental needs; Nine units are currently occupied by District employees, one is kept open as short-term housing for newly hired employees
	JB	d. Monitor Ee Home Purchase Assist. Program to ensure the goals of the program are appropriate & meeting staff's needs while remaining consistent with state statutes	O	X							The Board Ee Housing Committee reviews & recommends changes to the program as needed
4 Maintain a collaborative labor relationship with staff; both Represented (IOUE Local 12) and Unrepresented	CW	a. Facilitate Meet & Confer obligations with Local 12 when necessary	O	X							Continue to comply with Meet & Confer obligations
	CW	b. Manage reporting requirements to Local 12	O	X							Meeting the 120-day periodic reporting requirements with an occasional supplemental report
	MB/CW	c. Meeting with Un-Represented group when needed	O	X							No meetings have been necessary
	MB/CW	d. MOU negotiations with Local 12	N		X		X				L12 wage only reopener anticipated early in '24; Negotiations for a successor MOU anticipated to begin approx. January '26
5 Maximize software & technology to support personnel related operations	CW	a. Maintain HRMS (Ee data) in Tyler software	O	X							Data kept up-to-date; continuing to explore improvements and other features available
6 Risk Management	CW	a. Assist, facilitate & provide resources to departments to enable them to minimize risk	O	X							Continually working with Departments to minimize risk
	CW	b. Update all SDS (Safety Data Sheets)	I		X						Assembling all SDS's to create new binders at all locations
7 Maintain MCWD Code, Policies, & Procedures	SH/MB	a. Review and revise MCWD Code, Policies, & Procedures per legal recommendations	I		X						Review & update process for final Code Chapters 8, 11 & 12 will begin in 2024; Coordinate with Code/Policy committee for Code update & Policy development
8 Maintain MCWD Records	SH	a. Adherence to the MCWD Records Retention Policy	O	X							Policy is current; Will work with mgrs to review & update responsible departments & preferences in FY25
	SH	b. Establish and maintain MCWD Records Room	I		X						Some progress has been made, but more is needed; Old files from Eng Bldg need to be moved over to Admin
	JM	c. Electronic data management	O	X							Always evaluating disk space on servers; Email retention policy is slated to be updated in the coming months

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Government and Community Relations & Outreach

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Develop & maintain relationships with local partners & agencies	MB/MD	a. Maintain relationships with local agencies regarding issues that involve or relate to MCWD	O	X							Regular interaction (phone & meetings) w/ TOML manager & engineer & Mono Co. staff re anything MCWD related; Join local business/agency group at least monthly; Review other agency meeting agendas & minutes
2 Develop and maintain relationships with State & Federal representatives	MB/MD	a. Maintain relationships with State-level representatives regarding MCWD issues	O	X							Interactions (phone & meetings) w/ agencies including GBUAPCD, SWRCB, CSDA, CDFW & ACWA; Review of other agency Board meeting agendas & minutes as needed
	MB/MD	b. Maintain relationships with Federal-level representatives regarding MCWD issues	O	X							Interactions (phone & meetings) w/ federal agencies including BLM & USFS as needed
3 Maintain consistent, positive profile in community	MD	a. Regular Press Releases	O	X							Continue to issue press releases as needed
	MD	b. Web-based outreach	O	X							Utilizing District software and resources & social media sites
	MD	c. Event participation and sponsorship	O	X							Continued sponsorship at Hospital Golf Tour. & Mam. HS Football advertisement w/ conservation msg
	MD	d. Transition customers to new Tyler portal	O	X							In progress; Regular meetings with customer-facing staff to build & maintain consistent customer communications

Regulatory Compliance & Agreements

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 <u>Federal</u> Comply with federal permit requirements	MD/GH/MB	a. Maintain Lake Mary dam operations & the Granger-Thye permit	O	X							Currently meeting compliance; Continuing to communicate w/ USFS on future needs and requirements
	MD/GH/MB	b. Comply with NEPA for MCWD projects	O	X							NEPA review completed as needed
	MD/GH/MB	c. USFS Master Use Permit updates	O	X							Master permit is active
	MD/GH/MB	d. Laurel Pond Memorandum of Agreement renewal	I		X						Currently being reviewed by USFS Grants and Agreements department
2 <u>State</u> Comply with state public health, state water board, water quality and environmental documentation and permit requirements	CM/GH	a. Meet Lahontan Regional Water Quality Control Board discharge requirements	O	X							Meeting all requirements; Discussions ongoing with Lahontan staff re: Basin Plan Amendment studies @ Laurel Pond
	CM	b. Maintain permits received from SWRCB for each facility	O	X							Permits are up to date
	RM	c. Sewer Sanitary Management Plan (SSMP)	N			X					Next review is due in 2025
	MD	d. Compliance with State mandates for conservation	O	X							Currently meeting compliance
	MD	e. Comply with CEQA for MCWD projects	O	X							CEQA review completed as needed
	CM	f. Laboratory compliance with TNI and ELAP standards	O	X							Implementing changes in accordance with 3rd party gap analysis, next assessment will occur in spring of 2024
3 <u>Special District</u>	MB/SH	a. Brown Act compliance	O	X							Stay current w/ all requirements & changes, particularly rules pertaining to remote attendance
	MB/SH	b. State Water Code compliance	O	X							Continually monitor for any updates or changes
	MB/SH	c. Required Board of Director's training	O	X							All directors are current with training
4 <u>Agreements</u>	MD	a. Coordinate with CalTrout and CDFW to implement Mammoth Creek settlement terms	O	X							Ongoing, awaiting proposal for a habitat restoration project on Lower Mammoth Creek
	CM	b. Comply with LADWP settlement agreement with a goal of extending the primary term	O	X							Continue to use less than the allotment and banking credits to extend the primary term
	GH/MB/JB	c. Analyze agreements for "Out of District" connections	I		X						Staff are working w/ legal counsel and ad-hoc committee to develop a policy and updated agreements
	SH/All	d. Monitor all active agreements and leases	O	X							Ongoing work with project leads and General Manager

Key Strategic Driven Expenditures

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	24	25	26	27	28	5+	Comments
1 Maintain regulatory compliance	GH	a. Laurel Pond Monitoring Wells	N		X						New project to add 3 shallow groundwater monitoring wells with shallow screens directly adjacent to existing wells to meet Lahontan requirements
	JB	b. Vehicle & equipment replacement	N		X						CARB has new requirements for the purchase of electric medium-heavy duty service trucks after 1-1-27 and renewable diesel beginning 1-1-24; Staff are discussing best strategy to meet new requirements
	GH	c. Other potential regulatory driven items	N								Laurel Pond study may result in project in coming years
2 Correct assets that have failed or are projected to fail	GH	a. Well Rehabilitation / Replacement	O			X	X		X		Evaluating rehab results & approach for next round of rehabs; Ongoing compilation of well data & creation of a well asset management plan
	RM	b. Water Distribution improvements	O	X							FY25 project list is in development
	RM	c. Collection System improvements	O	X							FY25 project list is in development
	RM/GH	d. Water tank rehabilitation	I		X	X					2 tanks are planned for FY25
	GH	e. Administration Campus & WWTP Pavement Rehab & Drainage Project	N		X	X					Project will rehab asphalt & review drainage at the administrative campus & WWTP
3 Improve operational efficiency and reliability	GH	a. Parcel Relief Main project	I		X						Scheduled for 2024 construction with in-house staff
	JM/GH	b. MCWD GIS Utility Network Conversion/Modernization Project	I			X					This upgrade to the GIS system will support core MCWD service delivery for the next 10 yrs.; The project involves procurement of outside vendors to support in-house staff

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